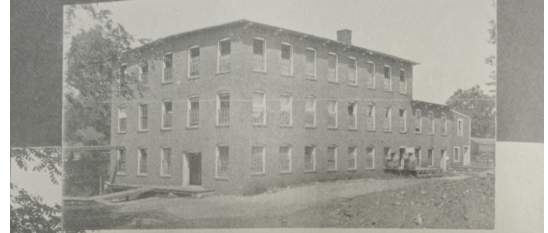


Town of Northfield New Hampshire



Dedicated to the Northfield Businesses

Annual Report For the fiscal year ending December 31, 2012

Please bring this report with you to the Town Meeting Saturday March 16, 2013 at 9:00am

Polling Place: Pines Community Center, 61 Summer Street Northfield
Town Election: Tuesday March 12, 2013, 10:00am – 7:00pm

TELEPHONE NUMBERS
EMERGENCY 9-1-1

<u>TOWN OFFICES</u>	<u>PHONE</u>
Administrator	286-7039
Animal Control	286-8514
Assessor's Office	286-7039
Building Inspector/Hlth Officer/CEO	848-0409
Conservation Commission	286-7039
Planning Board.....	286-7039
Police Emergency	286-8514
Police Business Office	286-8982
Highway Superintendent.....	286-4490
Selectmen's Office.....	286-7039
Tax Collector/Town Clerk	286-4482
Welfare Administrator	823-4314
Zoning Board of Adjustment	286-7039
FAX – Highway	286-8968
FAX – Police.....	286-2027
FAX – Town Hall	286-3328

<u>OUTSIDE AGENCIES</u>	<u>PHONE</u>
T-N Fire Station	286-4781
Hall Memorial Library	286-8971
Northfield Sewer District.....	630-3873
Pines Community Center	286-8653
T-N Recreation Council.....	286-8653
T-N Water District	286-4213
Youth Assistance Program.....	286-8577
Winnisquam Regional School District (SAU 59)	
Union Sanborn School	286-4332
Southwick School	286-3611
Middle School	286-7143
High School	286-4531
Superintendent's Office	286-4116

<u>HOSPITALS</u>	
Concord Hospital	225-2711
Franklin Regional Hospital	934-2060
Lakes Regional General Hospital	524-3211

**Annual Report
for the
Town of Northfield, New Hampshire
for the year ending
December 31, 2012**



Northfield Polling Place:
Tuesday, March 12, 2013
10:00 am – 7:00 pm

Northfield Town Meeting:
Saturday, March 16, 2013
9:00 am

Location:
Pines Community Center
61 Summer Street
Northfield NH 03276



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Marriages	158
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FRONT COVER

Carter Mill

In 1899 manufactured woolen goods of various grades & styles. Located at the upper dam of the Winnepesaukee River in Northfield.

Elm Mills

Beginning in 1888, the Elm Mills manufactured fabric from wool-processing byproduct. In 1892 after a property sale began the production of repellants and ladies dress goods and cloakings. Elm Mills location is what is now known as Surette Park.

G H Tilton & Son Hosiery Mill

Also known as The Granite Mill, in 1891- 1930's they combined with the Clark Mill and began manufacturing children's cotton hosiery. They had many operations, but the main office was located in Northfield on Granite Street.

The Optical Works

This mill began production in 1902 of spectacle and eyeglass lenses, it was one of three similar manufactories in the country and the only one to sell to retail trade. The Optical Works Mill was located on Elm Street near Canon Bridge.

2012 Northfield Annual Report Dedicated to the Northfield's Businesses

The 2012 Northfield Annual Report has set out to recognize local Northfield businesses. Throughout the report you will find a variety of business cards from businesses located in Northfield. Although not all businesses submitted a card, it is our intent to recognize all businesses large or small.

If you are a Northfield business and would like to be added to the Town's website please contact either Glenn Smith gsmith@northfieldnh.org or Stephanie Giovannucci sgiovannucci@northfieldnh.org.



NORTHFIELD'S OLDEST CITIZEN PRESENTED WITH BOSTON POST CANE

The Northfield Selectmen were pleased to present the Town's Boston Post Cane to our oldest resident, Marjorie Norell in 2012. Marjorie was born in Jamestown New York in 1914. In 1947 she and her husband moved to Northfield and settled on a farm on Shaker Road, where she still lives.



In 1909 the newspaper The Boston Post presented the selectmen in many New England towns with ceremonial canes. The Boston Post Cane was to be presented to the town's oldest resident. Many towns still carry on the tradition of the Boston Post Cane. This tradition had long been dormant in Northfield until it was reinstituted by the Selectmen in 2011



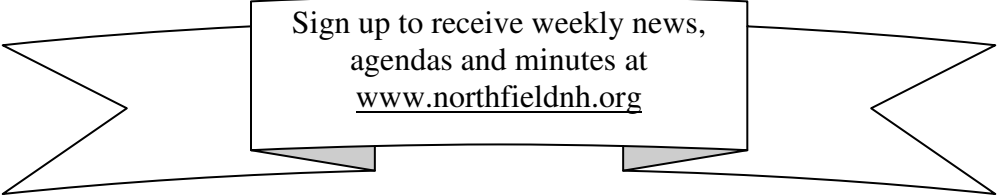
2013 TOWN HOLIDAY SCHEDULE

The Town Offices will be closed for the following days:

Tuesday	January 1	New Years Day
Monday	January 21	Civil Rights Day
Monday	February 18	Presidents Day
Monday	May 27	Memorial Day
Thursday	July 4	Independence Day
Monday	September 2	Labor Day
Monday	October 14	Columbus Day
Monday	November 11	Veterans Day
Thursday	November 28	Thanksgiving
Wednesday	December 25	Christmas

2013 DATES TO REMEMBER

January 1	Fiscal year begins
January 23	Filing Period for Town Officers, end on February 1 st
February 5	Last day to petition for warrant article
February 25	Last day for selectmen to post warrant RSA 39:5; 669:2
March 1	Last day to file application for an abatement for 2012 tax year
March 12	Town Meeting (election) 10am-7pm Pines Community Center
March 12	Deadline to accept completed absentee ballots 5:00pm RSA 669:29
March 16	Town Meeting (business portion) 9:00am Pines Community Center
March 18	Fire District Meeting 7:00pm Winnisquam High School Cafe
March 23	School District Meeting 9:00am Winnisquam High School Gym
April 1	All property assessed to owner this date
April 15	Last day to apply for current land use, tax exemptions, and credits
April 15	Last day for taxpayer to file report of excavated material
April 30	Deadline to license your dog
May 15	Last day for taxpayer to file report of all timber cut
December 31	Fiscal year closes



Sign up to receive weekly news,
agendas and minutes at
www.northfieldnh.org



TOWN OF NORTHFIELD BUSINESS HOURS

Administration & Assessing Office	Monday – Friday	8:30am – 5:00pm
Fire Department non-emergency	Monday – Friday	8:30am – 5:00pm
Hall Memorial Library	Monday & Thursday	10:00am – 8:00pm
	Tue, Wed, Fri	10:00am – 6:00pm
	Saturday	10:00am – 2:00pm
Highway Department	Monday – Friday	9:00am – 3:30pm (winter)
	Monday – Thursday	9:00am – 4:00pm
	Friday	8:00am – 12:00pm
Pines Community Center	Monday – Friday	7:30am – 8:00pm
Police Department non-emergency	Monday – Friday	8:00am – 4:00pm
Town Clerk / Tax Collectors Office	Mon, Thu, Fri	8:30am – 5:00pm
	Tuesday	8:30am – 7:00pm
	Wednesday	8:30am – 12:30pm
Transfer Station	Tue, Thu	8:00am – 3:15pm
	Wed, Sat	8:00am – 4:45pm
Water District	Monday – Friday	8:00am – 4:00pm
Youth Assistance Program	Monday – Friday	8:00am – 5:00pm
<u>Winnisquam School District (SAU 59)</u>		
Union Sanborn	Monday – Friday	7:30am – 3:45pm
Southwick School	Monday – Friday	7:30am – 4:00pm
Middle School	Monday – Friday	7:00am – 4:00pm
High School	Monday – Friday	7:00am – 4:00pm
Superintendents Office	Monday – Friday	7:30am – 4:30pm

Schedule of Committee Meetings

Board of Selectmen	Tuesday	6:30pm	Town Hall
Budget Committee	Thursday (Nov-Feb)	7:30pm	Town Hall
Conservation Commission	Second to last Wednesday	7:00pm	Town Hall
Fire Commissioners	Third Wednesday	5:30pm	Various Locations
Planning Board	First Monday	7:00pm	Town Hall
T-N Recreation Council	Second Monday	6:30pm	Pines Community Center
Zoning Board	Fourth Monday	7:00pm	Town Hall



ELECTED OFFICIALS

	Term Date
Geoffrey Ziminsky, Chair, Selectman	2013
Stephen Bluhm, Selectman	2014
Margaret Shepard, Selectman	2015
Scott McGuffin, Moderator	2014
Kent Finemore, Asst. Moderator	Appointed
Roland Seymour, Treasurer	2015
Cindy Caveney, Town Clerk/Tax Collector	2014
Terry Steady, Chair, Supervisor of the Checklist	2018
Elaine Lamanuzzi, Supervisor of the Checklist	2016
Margaret Lebrecque, Supervisor of the Checklist	2014
Christine Raffaelly, Trustee of Trust Funds	2013
Polly Fife, Trustee of Trust Funds	2014
Maureen Bouchet, Trustee of Trust Funds	2015

Hall Memorial Library Trustees, Northfield Representatives

Eliza Conde, Trustee	Life
Leif Martinson, Trustee	Life
Tom Fulweiler, Trustee	2013

Winnisquam Regional School District Board, Northfield Representatives

Patricia Sawicki	2013
Thomas Fulweiler	2014
Wayne Crowley	2015

Northfield Sewer District

Glen Brown, Chair Commissioner	2013
George Flanders, Commissioner	2013
Thomas Beaulieu, Commissioner	2013
Robin Steady, Moderator	2013
Stephen Partridge, Superintendent	

Tilton Northfield Water District

Heber Feener, Commissioner	2013
Arthur Demass, Interim Commissioner	2013
Scott Davis, Commissioner	2015
Roland Seymour, Commissioner	2013
Carol Chase, Clerk	2015
Glen Brown, Treasurer	2015
James Shepard, Moderator	2014

Tilton Northfield Fire District

Patrick Clark, Chair, Commissioner	2013
Thomas Gallant, Commissioner.....	2015
Paul Auger, Commissioner	2014
Roland Seymour, Treasurer	2015
Kent Finemore, Moderator.....	2014
Katina Lemay, Clerk	2015
Bradley Ober, Chief	Appointed

Tilton Northfield Recreation Council

Melissa D'Abbraccio, President	2013
Jennifer Haskins, Vice President	2013
Becky Robert, Treasurer	2015
Doreen Tilton, Secretary	2015
Rose-Marie Welch	2015
Traci Caruso	2015



**MANNING BROTHERS
WOOD PRODUCTS, INC.**



*Custom Wooden
Crates & Boxes*



27 SARGENT STREET
NORTHFIELD, NH 03276
(603) 286-4896
FAX (603) 286-2914

Dennis Manning
President

**KEN
PARTRIDGE
CONSTRUCTION**

PHONE 286-7135
FAX 286-4740



53 SARGENT ST. NORTHFIELD, NH 03276



APPOINTED OFFICIALS & TERM DATES

Budget Committee

Term Date

George Corliss, Jr., Chair.....	2013
Leif Martinson	2013
Keith Murray.....	2014
Gretchen Wilder.....	2014
Denis Allen	2015
Jared Herbert.....	2015
Stephen Bluhm, Selectmen Representative	

Capital Improvements Program Committee

(Annual Appointments)

Wayne Crowley, Planning Board Rep	Ed Weingartner, Chair, Public Member
Dave Liberatore, ZBA Rep	Donald Stevens, Public Member
Denis Allen, Budget Comm Rep	Vacant, Public Member
Geoffrey Ziminsky, Selectman Rep	

Conservation Commission

Richard Bellerose, Chair.....	2013
Kevin Fife	2015
Patricia Howe.....	2013
Vacant	2014
Vacant	2015
David Krause (Alternate).....	2014

Concord Regional Solid Waste / Resource Recovery Cooperative

Robert Southworth
Glenn Smith, Alternate

Energy Committee

Wayne Crowley, Chair.....	2013
Phil Cain.....	2013
Joyce Fulweiler	2013
Steve Morin.....	2013

Fire District Budget Committee, Northfield Representatives

Donald Stevens, Chair	2013
George Flanders	2014
David Tracy	2015

Lakes Region Planning Commission, Northfield Representatives

Douglas Read	2013
Wayne Crowley	2015

Lakes Region Planning Commission, Transportation Advisory Committee

Glenn Smith

Planning Board

Wayne Crowley, Chair.....	2014
Douglas Read	2013
Mike Murphy	2014
Glen Brown	2015
Kim Robichaud	2015
Jason Durgin	2015
Vacant, Alternate	2013
Vacant, Alternate	2013
Margaret Shepard, Selectmen Rep	

Northfield Road Agent

Robert Southworth	2015
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Underground Storage Tank Oversight Committee

Robert Southworth

Upper Merrimack River Local Advisory Committee, Northfield Representatives

Harry Anderson.....	6/1/2015
William Dawson	6/1/2015

Winnisquam Regional School District Budget Committee, Northfield Representatives

Wesley deSousa	2013
Leif Martinson	2014
Lance Turgeon	2015

Zoning Board of Adjustments

Kent Finemore, Chair.....	2013
David Liberatore	2013
Polly Mills Fife	2014
Keith Murray.....	2014
Phil Cain.....	2015
Brian Brown, Alternate	2015
Stephen Bluhm, Selectmen Rep	



TOWN EMPLOYEES

Town Hall

Town Administrator	Glenn Smith
Account Clerk / Secretary	Stephanie Giovannucci
Deputy Town Clerk / Tax Collector	Vicki Hussman
Welfare Administrator	Donna Cilley
Code Enforcement Officer / Health Officer	Dana Dickson
Land Use Secretary	Eliza Conde

Police Department

Chief	Stephen Adams
Lieutenant	John Raffaelly
Sergeant	Timothy Dow
Corporal	Abraham Gilman
Detective/Juvenile Officer	Jennifer Adams
Police Officer	Aaron Chapple
Police Officer	Christopher Elphick
Police Officer	Nancy Hicks
Police Officer	Michael Hutchinson
Administrative Asst	Christine Murray
Part Time Police Officer	James Berry
Part Time Police Officer	James DeCormier
Part Time Police Officer	Matt Prince
Part Time Police Officer	Owen Wellington

Highway Department

Highway Superintendent	Robert Southworth
Heavy Equipment Operator	Harold (Peter) Fife
Truck Driver / Heavy Equipment Operator	Frederick Partridge Jr.
Truck Driver / Light Equipment Operator	Shane Dow
Truck Driver / Light Equipment Operator	John Sherman Jr.
Recycling Attendant/Laborer	Stephen Kelley II
Recycling Attendant/Laborer	John Willey
Administrative Assistant	Whitney LaFlamme

TOWN OF NORTHFIELD



2013 TOWN MEETING WARRANT & PROPOSED BUDGET



WARRANT 2013

WARRANT FOR THE TWO HUNDRED THIRTY-THIRD NORTHFIELD TOWN MEETING 2013

To the inhabitants of the Town of Northfield, in the County of Merrimack, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet at the Pines Community Center, Dearborn Road, on the 12th day of March, in the year of our Lord two thousand and thirteen at 10:00 in the forenoon to act upon the following subjects. The polls will be open from 10:00 a.m. to 7:00 p.m.

ARTICLE 1 To choose all necessary Town Officers, Tilton-Northfield Fire District Officers and Winnisquam Regional School District Officers for the ensuing year.

And on the 16th day of March, in the year of our Lord two thousand and thirteen at nine o'clock in the forenoon at the Pines Community Center, Dearborn Road, Northfield to act upon the following subjects:

ARTICLE 2 To hear a report from the Planning Board concerning responses to the 2012 master plan survey.

ARTICLE 3 To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand dollars (\$75,000) to the Highway Equipment Capital Reserve Fund for the purpose of replacing Highway and Sanitation Department equipment as needed. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

ARTICLE 4 To see if the Town will vote to raise and appropriate One Hundred Thirty Thousand dollars (\$130,000) to replace an International 4900 8 yard dump truck with plow and wing with funding to come from the Highway Equipment Capital Reserve Fund. *Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

ARTICLE 5 To see if the town will vote to change the purpose of the Road Reconstruction Fund created in 2011 from *'for the purpose of funding major road reconstruction projects'* to *'for the purpose of funding road and bridge reconstruction and repair projects.'* (2/3 vote required)

ARTICLE 6 To see if the town will vote to appoint the Selectmen as agents to expend funds from Road Reconstruction Fund previously established in 2010. (Majority vote required)

- ARTICLE 7** To see if the Town will vote to raise and appropriate the sum of Two Hundred and Thirty Five Thousand dollars (\$235,000) to the Road Reconstruction Fund for the purpose of funding major road reconstruction projects as needed. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)
- ARTICLE 8** To see if the Town will vote to raise and appropriate Three Hundred and Thirty Four Thousand Two Hundred Thirty Nine dollars (\$334,239) to fund road reconstruction and repair projects with funding to come from the Road Reconstruction Fund. This shall be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2014. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)
- ARTICLE 9** To see if the Town will vote to authorize the Selectmen to replace a police cruiser in the Police Department and to raise and appropriate Thirty One Thousand Eight Hundred Thirty dollars (\$31,830) for this purpose. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)
- ARTICLE 10** To see if the Town will vote to establish a Police Station Roof Replacement Capital Reserve Fund under the provisions of RSA35:1 for the purpose of replacing the roof of the Police Station and to raise and appropriate the sum of Five Thousand dollars (\$5,000) to be deposited in this fund. (Majority vote required) *The Selectboard and Budget Committee recommend approval of this article.*
- ARTICLE 11** To see if the Town will vote to discontinue the Underground Storage Tank Replacement Fund established by Town meeting vote in 2011 for the purpose of reconstruction or replacement of the underground storage tank at the Highway Garage said sum of One Thousand Six Hundred and Ninety dollars (\$1,690) are to be transferred into the general fund and further to raise and appropriate \$1,690 from the general fund for the purpose of adding to the Underground Storage Tank special bank account established and maintained by the Winnisquam Regional School District pursuant to the intergovernmental agreement between the Town, the Winnisquam Regional School District, the Town of Tilton, Tilton/Northfield Fire District and the Tilton/Northfield Water District ratified on March 24, 2012. This is a special warrant article. (Majority vote required) *The Selectboard and Budget Committee recommend approval of this article.*
- ARTICLE 12** To see if the Town will vote to adopt the provisions of NH RSA 72:69 through RSA 72:72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with **Woodheating Energy System** intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes. *Submitted by Petition*

ARTICLE 13 To see if the Town will vote to adopt the provisions of NH RSA 72:69 through RSA 72:72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with **Wind-Powered Energy Systems** intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.
Submitted by Petition

ARTICLE 14 To see if the Town will vote to adopt the provisions of NH RSA 72:69 through RSA 72:72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with **solar energy systems** intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.
Submitted by Petition

ARTICLE 15 To see if the Town will vote to raise and appropriate the budget committee recommended sum of \$3,040,298.56 for general municipal operations. This article does not include special or individual articles listed above. (Majority vote required)

ARTICLE 16 To transact any other business that may legally come before this meeting.

Given under our hands and seal this 18th day of February in the year of our Lord, two thousand and thirteen.

SELECTMEN OF NORTHFIELD, NH

Geoffrey Ziminsky, Chair Stephen Bluhm Margaret Shepard

A true copy of warrant attest:
SELECTMEN OF NORTHFIELD, NH

Geoffrey Ziminsky, Chair Stephen Bluhm Margaret Shepard



NORTHFIELD 2013 PROPOSED BUDGET – SUMMARY

DEPARTMENT	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
GENERAL GOVERNMENT	\$590,903.38	\$592,772.72	\$558,380.39	\$562,159.92	-\$28,743.46	-4.86%
TOWN CLERK/TAX COLL.	\$116,875.48	\$119,123.51	\$119,422.69	\$119,314.27	\$2,438.79	2.09%
POLICE	\$887,237.65	\$867,538.79	\$932,205.00	\$937,663.60	\$50,425.95	5.68%
HIGHWAY AND SANITATION	\$1,137,111.27	\$996,166.37	\$1,048,290.50	\$1,038,977.77	-\$98,133.50	-8.63%
OUTSIDE AGENCY	\$261,745.00	\$261,395.00	\$264,773.00	\$262,273.00	\$528.00	0.20%
CAPITAL	\$1,778,074.00	\$1,694,265.86	\$931,168.00	\$932,669.00	-\$845,405.00	-47.55%
GRAND TOTAL	\$4,771,946.78	\$4,531,262.25	\$3,854,239.58	\$3,853,057.56	-\$918,889.22	-19.26%
 NON-TAX REVENUES	 \$2,800,958.49	 \$2,322,195.26	 \$1,923,325.00	 \$1,909,916.00	 -\$891,042.49	 -31.81%
 AMOUNT RAISED BY TAXES	 \$1,970,988.29	 \$1,957,588.15	 \$1,930,914.58	 \$1,943,141.56	 -\$27,846.73	 -1.41%

ARTICLE 3 - Transfer to the Highway Equipment Capital Reserve Fund	\$75,000.00
ARTICLE 4 - Purchase of International 4900 8 yd. dump truck (offsetting revenue covers	\$130,000.00
ARTICLE 7 - Transfer to the Highway Equipment Capital Reserve Fund	\$235,000.00
ARTICLE 8 - Road Reconstruction and Repair Projects (offsetting revenue covers 100%	\$334,239.00
ARTICLE 9 - Purchase of Police Cruiser	\$31,830.00
ARTICLE 10 - Transfer to Police Station Roof Replacement CRF	\$5,000.00
ARTICLE 11 - Payment for UST (offsetting revenue covers 100%)	\$1,690.00
ARTICLE 15 - General Operations	\$3,040,298.56
GRAND TOTAL	\$3,853,057.56

HOW THE BUDGET IMPACTS YOUR TAX RATE

Every	\$	0.01	on the tax rate equals	\$	2,758	in the budget
Every	\$	0.10	on the tax rate equals	\$	27,583	in the budget
Every	\$	0.25	on the tax rate equals	\$	68,959	in the budget
Every	\$	1.00	on the tax rate equals	\$	275,834	in the budget
A change of	\$	10,000	in the budget equals a change of	\$	0.037	in the tax rate
A change of	\$	25,000	in the budget equals a change of	\$	0.090	in the tax rate
A change of	\$	50,000	in the budget equals a change of	\$	0.183	in the tax rate
A change of	\$	100,000	in the budget equals a change of	\$	0.365	in the tax rate

Account Name	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
EXECUTIVE						
EX-Selectmen Salaries	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$0.00	0.00%
EX-FICA	\$595.00	\$595.20	\$595.00	\$595.00	\$0.00	0.00%
EX-Medicare	\$139.00	\$139.20	\$139.00	\$139.00	\$0.00	0.00%
EX-Professional Services	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
EX-Advertising	\$500.00	\$315.75	\$400.00	\$400.00	-\$100.00	-20.00%
EX-Dues/Subscriptions	\$3,500.00	\$3,045.55	\$3,450.00	\$3,450.00	-\$50.00	-1.43%
EX-Miscellaneous	\$500.00	\$541.38	\$500.00	\$2,190.00	\$1,690.00	338.00%
Executive Total	\$16,834.00	\$14,237.08	\$16,684.00	\$18,374.00	\$1,540.00	9.15%
TOWN ADMINISTRATION						
TA-Salaries/Wages Full Time	\$101,612.00	\$101,750.31	\$102,447.80	\$103,472.27	\$1,860.27	1.83%
TA-Health Insurance	\$40,109.65	\$40,103.16	\$41,928.00	\$41,928.00	\$1,818.35	4.53%
TA-Life/Disability	\$1,151.00	\$974.34	\$1,163.00	\$1,163.00	\$12.00	1.04%
TA-Dental Insurance	\$866.16	\$866.16	\$871.00	\$871.00	\$4.84	0.56%
TA-FICA	\$6,299.00	\$5,956.61	\$6,351.76	\$6,415.28	\$116.28	1.85%
TA-Medicare	\$1,473.37	\$1,393.23	\$1,485.49	\$1,500.34	\$26.97	1.83%
TA-Retirement	\$8,941.00	\$8,953.96	\$10,029.56	\$10,139.90	\$1,198.90	13.41%
TA-Annual Audit	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00%
TA -Bank Services	\$240.00	\$239.88	\$240.00	\$240.00	\$0.00	0.00%
TA-Recordings	\$100.00	\$238.74	\$150.00	\$150.00	\$50.00	50.00%
TA-Tax Map Updates	\$1,700.00	\$1,425.00	\$1,400.00	\$1,400.00	-\$300.00	-17.65%
TA-Dues/Subscriptions	\$145.00	\$145.00	\$220.00	\$220.00	\$75.00	51.72%
TA-Education/Seminars	\$764.00	\$607.26	\$714.00	\$714.00	-\$50.00	-6.54%
TA-Office Supplies	\$175.00	\$150.09	\$160.00	\$160.00	-\$15.00	-8.57%
TA-Postage	\$900.00	\$222.44	\$850.00	\$850.00	-\$50.00	-5.56%
TA-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Town Administration Total	\$179,476.18	\$178,026.18	\$183,010.61	\$184,223.79	\$4,747.61	2.65%
TOWN MEETING						
MTG-Moderator Salary	\$750.00	\$450.00	\$300.00	\$300.00	-\$450.00	-60.00%
MTG-Printing Town Report	\$1,806.00	\$1,820.00	\$990.00	\$990.00	-\$816.00	-45.18%
MTG-Town Meeting Expense	\$0.00	\$36.24	\$50.00	\$50.00	\$50.00	
Town Meeting Total	\$2,556.00	\$2,306.24	\$1,340.00	\$1,340.00	-\$1,216.00	-47.57%
TOWN CLERK						
CLK-Salary/Wages Full Time	\$14,972.00	\$15,392.18	\$14,972.00	\$15,121.72	\$149.72	1.00%
CLK - Town Clerk Salary	\$22,651.00	\$22,651.00	\$23,200.00	\$23,200.00	\$549.00	2.42%
CLK-Overtime	\$500.00	\$376.37	\$300.00	\$300.00	-\$200.00	-40.00%
CLK-Health Insurance	\$4,713.66	\$4,740.47	\$4,882.50	\$4,882.50	\$168.84	3.58%
CLK-Life/Disability	\$400.00	\$454.02	\$473.35	\$473.35	\$73.35	18.34%
CLK-Dental Insurance	\$433.08	\$433.08	\$435.50	\$435.50	\$2.42	0.56%
CLK-FICA	\$2,351.00	\$2,392.45	\$2,366.50	\$2,375.78	\$24.78	1.05%
CLK-Medicare	\$550.00	\$559.71	\$553.00	\$555.17	\$5.17	0.94%
CLK-Group I Retirement	\$3,337.00	\$3,370.22	\$3,736.50	\$3,752.62	\$415.62	12.45%
CLK- Advertising	\$250.00	\$164.85	\$180.00	\$180.00	-\$70.00	-28.00%
CLK-Dues/Subscriptions	\$20.00	\$20.00	\$20.00	\$20.00	\$0.00	0.00%
CLK-Education/Seminars	\$385.00	\$340.89	\$238.00	\$238.00	-\$147.00	-38.18%
CLK-Office Supplies	\$150.00	\$317.72	\$215.00	\$215.00	\$65.00	43.33%
CLK-Postage	\$700.00	\$597.81	\$645.00	\$645.00	-\$55.00	-7.86%
CLK-Books/Periodicals	\$80.00	\$36.00	\$40.00	\$40.00	-\$40.00	-50.00%
CLK-New Equipment	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	
CLK-OHRV Registrations	\$3,400.00	\$4,565.50	\$3,400.00	\$3,400.00	\$0.00	0.00%
CLK Vital Statistics	\$2,500.00	\$2,636.00	\$2,500.00	\$2,500.00	\$0.00	0.00%
CLK Dog Licenses	\$2,650.00	\$2,878.78	\$2,810.00	\$2,810.00	\$160.00	6.04%
Town Clerk Total	\$60,042.74	\$61,927.05	\$61,467.35	\$61,644.64	\$1,601.90	2.67%

Account Name	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
TAX COLLECTOR						
TC - Salaries/Wages Full Time	\$14,972.00	\$15,525.39	\$14,972.00	\$15,121.72	\$149.72	1.00%
TC-Tax Collector Salary	\$22,651.00	\$22,651.00	\$23,200.00	\$23,200.00	\$549.00	2.42%
TC-Health Insurance	\$4,713.66	\$4,740.37	\$4,882.50	\$4,882.50	\$168.84	3.58%
TC-Life/Disability	\$400.00	\$454.01	\$473.35	\$473.35	\$73.35	18.34%
TC-Dental Insurance	\$433.08	\$433.08	\$435.50	\$435.50	\$2.42	0.56%
TC-FICA	\$2,351.00	\$2,362.05	\$2,366.50	\$2,375.78	\$24.78	1.05%
TC-Medicare	\$550.00	\$552.41	\$553.00	\$555.17	\$5.17	0.94%
TC-Group 1 Retirement	\$3,337.00	\$3,370.22	\$3,736.50	\$3,752.62	\$415.62	12.45%
TC-Recordings	\$525.00	\$462.00	\$525.00	\$525.00	\$0.00	0.00%
TC-Tax Lien Research Svc	\$1,800.00	\$1,889.00	\$1,860.00	\$1,230.00	-\$570.00	-31.67%
TC-Dues and Subscriptions	\$40.00	\$40.00	\$40.00	\$40.00	\$0.00	0.00%
TC-Education/Seminars	\$335.00	\$352.89	\$256.00	\$256.00	-\$79.00	-23.58%
TC-Office Supplies	\$770.00	\$840.75	\$770.00	\$770.00	\$0.00	0.00%
TC-Postage	\$3,855.00	\$3,523.29	\$3,785.00	\$3,952.00	\$97.00	2.52%
TC-Equipment	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%
Tax Collector Total	\$56,832.74	\$57,196.46	\$57,955.35	\$57,669.64	\$836.89	1.47%
ELECTIONS						
EL-Ballot Clerks	\$4,800.00	\$4,450.00	\$1,100.00	\$1,100.00	-\$3,700.00	-77.08%
EL-Supervisors of Checklist	\$4,100.00	\$2,950.00	\$1,500.00	\$1,500.00	-\$2,600.00	-63.41%
EL-Advertising	\$1,000.00	\$682.65	\$350.00	\$350.00	-\$650.00	-65.00%
EL-Office Supplies	\$150.00	\$89.03	\$50.00	\$50.00	-\$100.00	-66.67%
EL-Miscellaneous	\$800.00	\$946.01	\$220.00	\$220.00	-\$580.00	-72.50%
Elections Total	\$10,850.00	\$9,117.69	\$3,220.00	\$3,220.00	-\$7,630.00	-70.32%
TOWN TREASURER						
TR-Treasurer Salary	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
TR-FICA	\$124.00	\$124.00	\$124.00	\$124.00	\$0.00	0.00%
TR-Medicare	\$29.00	\$29.00	\$29.00	\$29.00	\$0.00	0.00%
Town Treasurer Total	\$2,153.00	\$2,153.00	\$2,153.00	\$2,153.00	\$0.00	0.00%
INFORMATION TECHNOLOGY						
IT-Software Support	\$21,345.00	\$21,241.11	\$23,383.00	\$23,383.00	\$2,038.00	9.55%
IT-Software Upgrade	\$0.00	\$72.00	\$1,200.00	\$1,200.00	\$1,200.00	
IT-Supplies	\$1,200.00	\$759.56	\$1,200.00	\$1,200.00	\$0.00	0.00%
IT-Hardware Upgrade	\$3,300.00	\$2,657.95	\$2,115.00	\$2,115.00	-\$1,185.00	-35.91%
Information Technology Total	\$25,845.00	\$24,730.62	\$27,898.00	\$27,898.00	\$2,053.00	7.94%
ASSESSING						
ASS-Assessing Services	\$7,500.00	\$11,740.00	\$8,000.00	\$8,000.00	\$500.00	6.67%
ASS Assessment Update	\$53,773.00	\$69,052.66	\$39,673.00	\$39,673.00	-\$14,100.00	-26.22%
Assessing Total	\$61,273.00	\$80,792.66	\$47,673.00	\$47,673.00	-\$13,600.00	-22.20%
LEGAL EXPENSES						
LG-Legal Expenses	\$8,000.00	\$16,812.94	\$8,000.00	\$8,000.00	\$0.00	0.00%
PLANNING BOARD & ZBA						
PZ-Wages Part Time	\$3,356.00	\$3,039.95	\$3,000.00	\$3,030.00	-\$326.00	-9.71%
PZ-FICA	\$208.00	\$188.48	\$186.00	\$187.86	-\$20.14	-9.68%
PZ-Medicare	\$49.00	\$44.08	\$44.00	\$44.44	-\$4.56	-9.31%
PZ-Professional Services	\$9,500.00	\$7,354.00	\$7,000.00	\$7,000.00	-\$2,500.00	-26.32%
PZ-Legal	\$500.00	\$3,712.00	\$500.00	\$500.00	\$0.00	0.00%
PZ-Advertising	\$500.00	\$460.33	\$500.00	\$500.00	\$0.00	0.00%
PZ-Recordings	\$200.00	\$124.45	\$200.00	\$200.00	\$0.00	0.00%
PZ-Dues/Subscriptions	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%
PZ-Education/Seminars	\$300.00	\$600.00	\$300.00	\$300.00	\$0.00	0.00%

Account Name	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
PZ-Office Supplies	\$925.00	\$167.94	\$600.00	\$600.00	-\$325.00	-35.14%
PZ-Postage	\$2,440.00	\$1,962.82	\$1,500.00	\$1,500.00	-\$940.00	-38.52%
PZ-Lakes Region Planning	\$3,313.00	\$3,313.00	\$3,369.00	\$3,369.00	\$56.00	1.69%
Planning and Zoning Total	\$21,391.00	\$20,967.05	\$17,299.00	\$17,331.30	-\$4,059.70	-18.98%
GENERAL GOVERNMENT BUILDING EXPENSE						
GB-Telephone	\$1,986.00	\$1,961.99	\$1,962.00	\$1,962.00	-\$24.00	-1.21%
GB-Custodial Services	\$2,960.00	\$2,005.00	\$1,530.00	\$1,530.00	-\$1,430.00	-48.31%
GB-Electricity	\$3,300.00	\$2,926.23	\$2,310.00	\$2,310.00	-\$990.00	-30.00%
GB-Heating	\$4,180.00	\$2,970.68	\$4,180.00	\$4,180.00	\$0.00	0.00%
GB-Water/Sewer	\$345.00	\$553.32	\$511.00	\$511.00	\$166.00	48.12%
GB-Repairs/Maintenance	\$1,500.00	\$1,687.62	\$1,557.00	\$2,100.00	\$600.00	40.00%
GB-Office Supplies	\$2,400.00	\$1,679.76	\$2,000.00	\$2,000.00	-\$400.00	-16.67%
GB-Equipment	\$1,128.00	\$1,596.73	\$1,216.00	\$1,216.00	\$88.00	7.80%
Gen. Gov. Bldg. Total	\$17,799.00	\$15,381.33	\$15,266.00	\$15,809.00	-\$1,990.00	-11.18%
CEMETERIES						
CEM-Park Cemetery	\$4,000.00	\$4,000.00	\$4,200.00	\$4,200.00	\$200.00	5.00%
INSURANCE						
INS-Unemployment Insurance	\$5,366.00	\$5,378.00	\$10,764.00	\$10,764.00	\$5,398.00	100.60%
INS-Workers Compensation	\$20,099.00	\$15,075.00	\$21,707.00	\$21,707.00	\$1,608.00	8.00%
INS-Property/Liability	\$34,567.00	\$34,561.00	\$36,360.00	\$36,360.00	\$1,793.00	5.19%
INS-Insurance Reimbursements	\$55,800.00	\$63,659.83	\$56,597.00	\$56,597.00	\$797.00	1.43%
Insurance Total	\$115,832.00	\$118,673.83	\$125,428.00	\$125,428.00	\$9,596.00	8.28%
POLICE						
PD-Salaries/Wages Full Time	\$442,741.00	\$433,138.30	\$441,960.00	\$446,556.78	\$3,815.78	0.86%
PD-S/W Full Time Training	\$9,000.00	\$8,396.11	\$11,140.00	\$11,140.00	\$2,140.00	23.78%
PD-Wages - Part Time	\$23,800.00	\$15,503.50	\$23,800.00	\$23,800.00	\$0.00	0.00%
PD-Overtime	\$17,500.00	\$13,100.96	\$17,500.00	\$17,500.00	\$0.00	\$0.00
PD-Overtime Safety Grant	\$4,000.00	\$4,065.93	\$4,000.00	\$4,000.00	\$0.00	0.00%
PD-Holiday Pay	\$10,000.00	\$10,692.49	\$10,000.00	\$10,000.00	\$0.00	0.00%
PD-Health Insurance	\$141,410.64	\$148,626.72	\$166,608.00	\$166,608.00	\$25,197.36	17.82%
PD-Life/Disability	\$5,536.00	\$4,975.92	\$5,640.00	\$5,640.00	\$104.00	1.88%
PD-Medical Expenses	\$700.00	\$100.00	\$500.00	\$500.00	-\$200.00	-28.57%
PD-Dental Insurance	\$4,001.01	\$3,897.72	\$3,922.00	\$3,922.00	-\$79.01	-1.97%
PD-FICA	\$3,565.00	\$2,950.26	\$3,579.00	\$3,859.92	\$294.92	8.27%
PD-Medicare	\$7,352.00	\$6,694.98	\$7,371.00	\$7,436.70	\$84.70	1.15%
PD-Group I Retirement	\$2,967.00	\$3,018.59	\$3,321.00	\$3,357.62	\$390.62	13.17%
PD-Group II Retirement	\$89,654.00	\$85,717.90	\$103,097.00	\$104,158.58	\$14,504.58	16.18%
PD-Legal	\$10,000.00	\$10,000.00	\$10,000.00	\$10,200.00	\$200.00	2.00%
PD Data Processing	\$4,300.00	\$4,288.91	\$4,470.00	\$4,470.00	\$170.00	3.95%
PD-Telephone	\$10,000.00	\$9,809.16	\$10,000.00	\$10,000.00	\$0.00	0.00%
PD-Custodial Services	\$2,000.00	\$1,540.00	\$1,980.00	\$1,980.00	-\$20.00	-1.00%
PD-Dispatch Services	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$5,000.00	20.00%
PD - Contracted Services	\$2,200.00	\$3,851.00	\$2,200.00	\$2,200.00	\$0.00	0.00%
PD-Dues/Subscriptions	\$525.00	\$800.68	\$582.00	\$582.00	\$57.00	10.86%
PD-Uniforms	\$8,000.00	\$9,606.39	\$8,410.00	\$8,410.00	\$410.00	5.13%
PD-Office Supplies	\$2,000.00	\$1,544.81	\$2,200.00	\$2,200.00	\$200.00	10.00%
PD-Postage	\$300.00	\$463.97	\$400.00	\$400.00	\$100.00	33.33%
PD-Vehicle Repairs/Maint	\$7,500.00	\$7,901.05	\$7,800.00	\$7,800.00	\$300.00	4.00%
PD-Gasoline	\$29,500.00	\$23,452.48	\$28,000.00	\$26,000.00	-\$3,500.00	-11.86%
PD-Building Maintenance	\$4,286.00	\$5,351.36	\$4,000.00	\$4,000.00	-\$286.00	-6.67%
PD-Electricity/Heat	\$7,000.00	\$6,960.85	\$7,000.00	\$7,000.00	\$0.00	0.00%
PD-Water/Sewer	\$500.00	\$838.26	\$600.00	\$600.00	\$100.00	20.00%
PD-Departmental Supplies	\$1,000.00	\$1,222.67	\$1,000.00	\$1,000.00	\$0.00	0.00%

Account Name	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
PD-Equipment Maint/Repairs	\$2,000.00	\$1,531.60	\$1,500.00	\$2,717.00	\$717.00	35.85%
PD-New Equipment	\$3,000.00	\$2,796.85	\$4,625.00	\$4,625.00	\$1,625.00	54.17%
PD - Police Operating Grants	\$0.00	\$4,155.06	\$0.00	\$0.00	\$0.00	-
PD-Training	\$5,900.00	\$5,544.31	\$5,000.00	\$5,000.00	-\$900.00	-15.25%
Police Operating Total	\$887,237.65	\$867,538.79	\$932,205.00	\$937,663.60	\$50,425.95	5.68%
LAKES REGION MUTUAL FIRE AID						
FD-Mutual Aid	\$31,744.00	\$31,743.89	\$33,146.78	\$33,146.78	\$1,402.78	4.42%
EMERGENCY MANAGEMENT						
Emergency Management	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CODE ENFORCEMENT						
CE-Wages	\$15,459.00	\$15,174.64	\$15,174.00	\$15,325.74	-\$133.26	-0.86%
CE-FICA	\$958.00	\$940.68	\$940.00	\$949.41	-\$8.59	-0.90%
CE-Medicare	\$224.00	\$219.96	\$220.00	\$222.20	-\$1.80	-0.80%
CE - Telephone	\$745.20	\$683.43	\$700.00	\$700.00	-\$45.20	-6.07%
CE-Education/Seminars	\$25.00	\$0.00	\$25.00	\$25.00	\$0.00	0.00%
CE-Office Supplies	\$100.00	\$90.96	\$100.00	\$100.00	\$0.00	0.00%
CE-Postage	\$50.00	\$29.84	\$50.00	\$50.00	\$0.00	0.00%
CE-Mileage Reimbursement	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00%
Code Enforcement Total	\$19,061.20	\$18,639.51	\$18,709.00	\$18,872.35	-\$188.85	-0.99%
HIGHWAY & SANITATION ADMINISTRATION						
HGWY-Salaries/Wages Full	\$257,326.80	\$214,617.42	\$234,038.00	\$236,778.38	-\$20,548.42	-7.99%
HGWY-Wages Part Time	\$38,335.00	\$32,375.52	\$34,290.00	\$34,488.90	-\$3,846.10	-10.03%
HGWY-Overtime	\$45,000.00	\$20,470.85	\$40,000.00	\$40,000.00	-\$5,000.00	-11.11%
HGWY-Health Insurance	\$74,545.97	\$60,436.18	\$69,555.00	\$69,555.00	-\$4,990.97	-6.70%
HGWY-Life/Disability	\$2,684.00	\$2,327.43	\$2,867.00	\$2,867.00	\$183.00	6.82%
HGWY-Medical Expenses	\$650.00	\$689.00	\$750.00	\$750.00	\$100.00	15.38%
HGWY-Dental Insurance	\$2,598.00	\$2,021.04	\$3,051.00	\$3,051.00	\$453.00	17.44%
HGWY-FICA	\$21,121.00	\$16,186.69	\$19,116.00	\$19,298.23	-\$1,822.77	-8.63%
HGWY-Medicare	\$4,939.00	\$3,785.66	\$4,471.00	\$4,513.62	-\$425.38	-8.61%
HGWY-Group I Retirement	\$28,253.00	\$20,472.52	\$28,774.00	\$29,069.14	\$816.14	2.89%
HGWY-Telephone	\$1,746.00	\$1,655.79	\$1,746.00	\$1,746.00	\$0.00	0.00%
HGWY-Engineering Services	\$5,000.00	\$4,879.75	\$4,000.00	\$4,000.00	-\$1,000.00	-20.00%
HGWY-Electricity	\$4,000.00	\$3,268.65	\$3,000.00	\$3,500.00	-\$500.00	-12.50%
HGWY-Heating	\$1,000.00	\$928.84	\$1,000.00	\$1,000.00	\$0.00	0.00%
HGWY-Water	\$300.00	\$320.22	\$300.00	\$300.00	\$0.00	0.00%
HGWY-Advertising	\$600.00	\$1,416.68	\$500.00	\$500.00	-\$100.00	-16.67%
HGWY-Dues/Subscriptions	\$105.00	\$50.00	\$105.00	\$105.00	\$0.00	0.00%
HGWY-Education/Seminars	\$855.00	\$360.00	\$500.00	\$500.00	-\$355.00	-41.52%
HGWY-Uniforms	\$3,350.00	\$3,065.21	\$4,200.00	\$4,200.00	\$850.00	25.37%
HGWY-General Supplies	\$4,400.00	\$4,320.22	\$4,400.00	\$4,400.00	\$0.00	0.00%
HGWY-Safety Equipment	\$1,500.00	\$1,576.02	\$2,000.00	\$2,000.00	\$500.00	33.33%
HGWY-Radio Maintenance	\$1,000.00	\$1,012.90	\$1,000.00	\$1,000.00	\$0.00	0.00%
HGWY-Office Supplies	\$700.00	\$1,293.66	\$900.00	\$900.00	\$200.00	28.57%
HGWY-Welding Supplies	\$500.00	\$738.22	\$700.00	\$700.00	\$200.00	40.00%
HGWY-Bldg Maint/Repairs	\$1,940.00	\$2,736.73	\$1,940.00	\$7,940.00	\$6,000.00	309.28%
HGW -New Equipment	\$5,000.00	\$4,882.47	\$5,000.00	\$5,000.00	\$0.00	0.00%
Highway Administration Total	\$507,448.77	\$405,887.67	\$468,203.00	\$478,162.27	-\$29,286.50	-5.77%
VEHICLE MAINTENANCE						
HGWY - Gen Veh Maint	\$20,000.00	\$6,678.66	\$26,500.00	\$26,500.00	\$6,500.00	32.50%
HGWY - Truck 1		\$0.00			-	-
HGWY - Truck 2		\$4,516.35			-	-
HGWY - Truck 3		\$2,152.32			-	-
HGWY - Truck 4		\$1,352.86			-	-
HGWY - Truck 5		\$1,438.12			-	-

Account Name	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
HGWY - Truck 6		\$1,073.86			-	-
HGWY - Truck 7		\$3,134.50			-	-
HGWY - Grader		\$190.82			-	-
HGWY - Loader		\$1,256.02			-	-
HGWY - Backhoe		\$131.58			-	-
HGWY - Truck 11		\$2,814.07			-	-
HGWY - Sidewalk Plow		\$154.37			-	-
HGWY - Fermec		\$439.00			-	-
HGWY - Skid Steer		\$27.02			-	-
Vehicle Maintenance Total						
	\$20,000.00	\$25,359.55	\$26,500.00	\$26,500.00	\$6,500.00	32.50 %
ROAD MAINTENANCE						
HGWY-Vehicle Fuel	\$79,000.00	\$36,086.57	\$6,300.00	\$5,700.00	-\$73,300.00	-92.78%
HGWY-Diesel Fuel	\$38,000.00	\$34,849.18	\$38,000.00	\$34,000.00	-\$4,000.00	-10.53%
HGWY-Tires	\$8,500.00	\$6,228.94	\$3,500.00	\$3,500.00	-\$5,000.00	-58.82%
HGWY-Salt	\$46,372.50	\$46,076.24	\$46,372.50	\$46,372.50	\$0.00	0.00%
HGWY-Winter Sand	\$15,000.00	\$12,794.52	\$15,000.00	\$15,000.00	\$0.00	0.00%
HGWY-Miscellaneous Materials	\$200.00	\$56.64	\$200.00	\$200.00	\$0.00	0.00%
HGWY- Gravel	\$15,000.00	\$27,895.50	\$18,000.00	\$18,000.00	\$3,000.00	20.00%
HGWY-Cold Patch	\$2,200.00	\$2,115.82	\$2,200.00	\$2,200.00	\$0.00	0.00%
HGWY-Road Projects	\$19,300.00	\$12,948.52	\$22,000.00	\$22,000.00	\$2,700.00	13.99%
HGWY-Dust Control	\$3,000.00	\$875.00	\$1,500.00	\$1,500.00	-\$1,500.00	-50.00%
HGWY-Drainage/Culverts/Pipes	\$3,000.00	\$1,972.03	\$3,000.00	\$3,000.00	\$0.00	0.00%
HGWY-Guardrails/Signs/Posts	\$2,500.00	\$2,315.77	\$2,500.00	\$2,500.00	\$0.00	0.00%
Road Maintenance Total	\$232,072.50	\$184,214.73	\$158,572.50	\$153,972.50	-\$78,100.00	-33.65 %
BRIDGES						
HGWY-Bridge Maintenance	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%
CONTRACTED SERVICES						
HGWY-Contract	\$24,000.00	\$40,915.35	\$28,850.00	\$24,140.00	\$140.00	0.58%
ST-Street Lights	\$12,000.00	\$11,920.32	\$11,000.00	\$12,000.00	\$0.00	0.00%
SANITATION (TRANSFER STATION)						
SAN-Telephone	\$475.00	\$486.83	\$500.00	\$500.00	\$25.00	5.26%
SAN-Electricity	\$1,500.00	\$1,748.43	\$1,750.00	\$1,750.00	\$250.00	16.67%
SAN-Advertising/Notices	\$100.00	\$131.00	\$0.00	\$0.00	-\$100.00	-100.00%
TS-Maintenance/Repairs	\$3,000.00	\$2,270.10	\$3,000.00	\$3,000.00	\$0.00	0.00%
SAN-Dues and Subscriptions	\$255.00	\$241.45	\$255.00	\$255.00	\$0.00	0.00%
SAN-Education/Seminars	\$400.00	\$500.00	\$900.00	\$900.00	\$500.00	125.00%
Sanitation (Transfer Station) Total	\$5,730.00	\$5,377.81	\$6,405.00	\$6,405.00	\$675.00	11.78 %
SOLID WASTE COLLECTION						
TS-Landfill Costs	\$25,000.00	\$20,583.65	\$25,000.00	\$24,771.00	-\$229.00	-0.92%
TS-Refuse Collection Contract	\$98,500.00	\$97,640.64	\$114,000.00	\$111,198.00	\$12,698.00	12.89%
TS-Hazardous Waste	\$6,000.00	\$6,713.27	\$7,500.00	\$7,500.00	\$1,500.00	25.00%
Solid Waste Collection Total	\$129,500.00	\$124,937.56	\$146,500.00	\$143,469.00	\$13,969.00	10.79 %
SOLID WASTE DISPOSAL						
WD-Transportation Costs	\$10,000.00	\$10,424.78	\$12,000.00	\$14,000.00	\$4,000.00	40.00%
WD-Recycling Improvements	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00	0.00%
WD-Incineration Contract	\$187,000.00	\$176,500.32	\$180,360.00	\$169,629.00	-\$17,371.00	-9.29%
WD-Glass Disposal	\$1,000.00	\$1,472.00	\$1,000.00	\$1,500.00	\$500.00	50.00%
Solid Waste Disposal Total	\$198,300.00	\$188,397.10	\$193,660.00	\$185,429.00	-\$12,871.00	-6.49 %
HEALTH OFFICER						
HL-Health Officer	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%

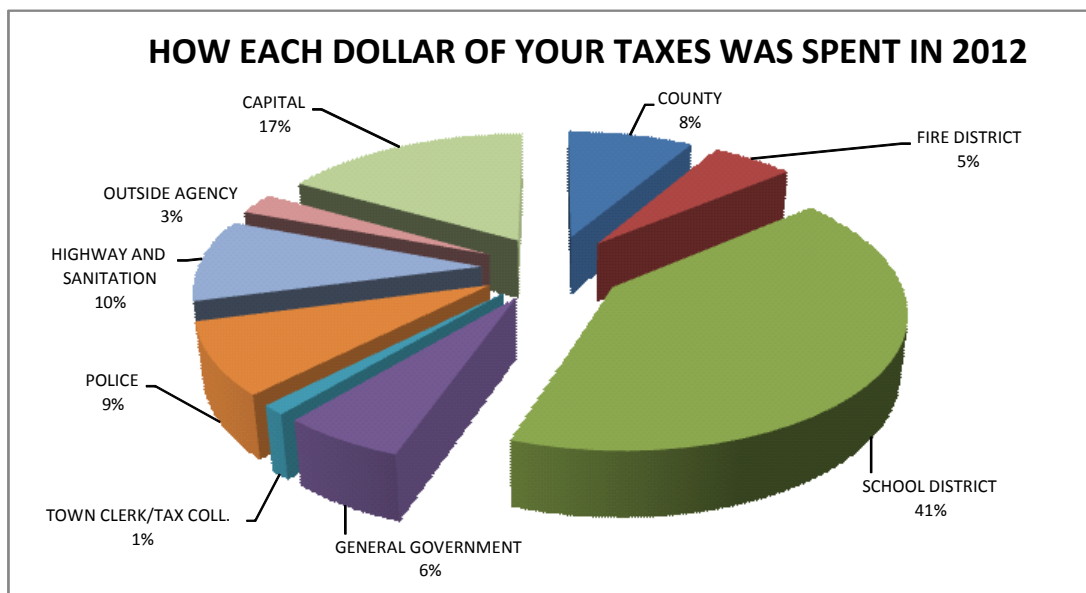
Account Name	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
ANIMAL CONTROL						
AC-Contracted Services	\$10,950.00	\$10,950.00	\$10,950.00	\$10,950.00	\$0.00	0.00%
HEALTH AGENCIES						
VNA of Franklin	\$5,000.00	\$5,000.00	\$7,500.00	\$5,000.00	\$0.00	0.00%
Child & Family Services	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00%
Youth Assistance Program	\$53,983.00	\$53,983.00	\$55,811.00	\$55,811.00	\$1,828.00	3.39%
Community Action Program	\$10,212.00	\$10,212.00	\$10,212.00	\$10,212.00	\$0.00	0.00%
Health Agencies Total	\$72,695.00	\$72,695.00	\$77,023.00	\$74,523.00	\$1,828.00	2.51 %
WELFARE ADMINISTRATION						
WEL-Administrator Wages	\$12,714.00	\$12,708.00	\$12,792.00	\$12,919.92	\$205.92	1.62%
WEL-FICA	\$788.00	\$787.82	\$793.00	\$800.93	\$12.93	1.64%
WEL-Medicare	\$184.00	\$184.37	\$185.00	\$186.85	\$2.85	1.55%
WEL- Phone	\$540.00	\$353.20	\$360.00	\$360.00	-\$180.00	-33.33%
WEL-Education/Seminars	\$48.00	\$0.00	\$48.00	\$48.00	\$0.00	0.00%
WEL-Office Supplies	\$100.00	\$18.59	\$100.00	\$100.00	\$0.00	0.00%
WEL-Postage	\$25.00	\$9.70	\$25.00	\$25.00	\$0.00	0.00%
Welfare Administration Total	\$14,399.00	\$14,061.68	\$14,303.00	\$14,440.70	\$41.70	0.29 %
WELFARE VENDOR PAYMENTS						
WEL-Vendor Payments	\$50,000.00	\$0.00	\$0.00	\$0.00	-\$50,000.00	-100.00%
WEL-Rent		\$20,529.00	\$21,000.00	\$21,000.00	-	-
WEL-Medication		\$58.28	\$400.00	\$400.00	-	-
WEL-Utilities		\$6,018.65	\$5,000.00	\$5,000.00	-	-
WEL- Food		\$0.00	\$300.00	\$300.00	-	-
WEL-Gasoline		\$0.00	\$60.00	\$60.00	-	-
WEL-Shelter		\$2,509.99	\$3,000.00	\$3,000.00	-	-
WEL-Other		\$0.00	\$800.00	\$800.00	-	-
TOTAL	\$50,000.00	\$29,115.92	\$30,560.00	\$30,560.00	-\$19,440.00	-38.88 %
PARK MAINTENANCE						
Park Maintenance	\$3,860.00	\$4,688.64	\$3,500.00	\$3,500.00	-\$360.00	-9.33%
BEACH-Telephone	\$420.00	\$517.67	\$550.00	\$550.00	\$130.00	30.95%
ELECT-Beach,Pines,Arch	\$1,680.00	\$1,949.97	\$1,700.00	\$2,000.00	\$320.00	19.05%
Island Park Maint. & Concerts	\$2,000.00	\$2,000.00	\$2,750.00	\$2,750.00	\$750.00	37.50%
Parks Maintenance Total	\$7,960.00	\$9,156.28	\$8,500.00	\$8,800.00	\$840.00	10.55 %
CONSERVATION						
Conservation Commission	\$500.00	\$2,004.00	\$500.00	\$500.00	\$0.00	0.00%
Knowles Pond Conservation	\$640.00	\$520.00	\$640.00	\$640.00	\$0.00	0.00%
Conservation Total	\$1,140.00	\$2,524.00	\$1,140.00	\$1,140.00	\$0.00	0.00 %
LIBRARY						
Hall Memorial Library	\$118,200.00	\$118,200.00	\$118,200.00	\$118,200.00	\$0.00	0.00%
PATRIOTIC PURPOSES						
Patriotic Purposes	\$1,850.00	\$1,500.00	\$350.00	\$350.00	-\$1,500.00	-81.08%
RECREATION						
Old Home Day	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00%
T/N Recreation Council	\$57,500.00	\$57,500.00	\$57,500.00	\$57,500.00	\$0.00	0.00%
Recreation Total	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	-
ECONOMIC DEVELOPMENT						
Economic Development	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00%

Account Name	2012 Approved Budget	Actual Through 12/31/2012	2013 Selectboard	2013 Budget Comm.	Req Inc(Dec)	Percent Change
DEBT SERVICE						
TAN-Interest	\$1,500.00	\$2,539.10	\$1,500.00	\$1,500.00	\$0.00	0.00%
Debt Service Total	\$1,500.00	\$2,539.10	\$1,500.00	\$1,500.00	\$0.00	0.00 %
CAPITAL OUTLAY						
Police						
PD-Replacement Cruiser	\$26,830.00	\$30,338.39	\$31,830.00	\$31,830.00	\$5,000.00	18.64%
PD-Motorcycle Purchase	\$9,000.00	\$9,000.00	\$0.00	\$0.00	-\$9,000.00	-100.00%
PD-Building Renovation		\$0.00	\$5,000.00	\$5,000.00	-	-
PD- Computers	\$8,000.00	\$7,785.82	\$8,000.00	\$8,000.00	\$0.00	0.00%
Total - Police	\$43,830.00	\$47,124.21	\$44,830.00	\$44,830.00	\$1,000.00	2.28 %
Highway Blgs. & Equipment						
HGWY- Equipment	\$32,000.00	\$29,099.12	\$130,000.00	\$130,000.00	\$98,000.00	306.25%
HGWY-Salt Shed	\$59,000.00	\$58,596.00	\$0.00	\$0.00	-\$59,000.00	-100.00%
Total - Highway Equipment	\$91,000.00	\$87,695.12	\$130,000.00	\$130,000.00	\$39,000.00	42.86 %
Other						
GGB - Arch Hill Cemetery Fence	\$4,000.00	\$2,891.99	\$0.00	\$0.00	-\$4,000.00	-100.00%
GGB - Storage Room Expansion	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	-
Total - Other	\$4,000.00	\$2,891.99	\$5,000.00	\$0.00	-\$4,000.00	
Roads and Drainage						
HWY - Reservoir Road	\$52,000.00	\$42,640.32	\$0.00	\$0.00	-\$52,000.00	-100.00%
HWY - Oak Hill Road	\$46,000.00	\$46,566.36	\$0.00	\$0.00	-\$46,000.00	-100.00%
HWY - Knowles Pond Road	\$8,000.00	\$7,191.10	\$0.00	\$0.00	-\$8,000.00	-100.00%
HWY - Shaker Road	\$8,000.00	\$8,411.97	\$0.00	\$0.00	-\$8,000.00	-100.00%
HWY - Fiske Road	\$0.00	\$0.00	\$140,000.00	\$175,058.00	\$175,058.00	
HWY - Fellows Hill Road	\$0.00	\$0.00	\$80,851.00	\$95,700.00	\$95,700.00	
HWY - Ledge Road	\$0.00	\$0.00	\$92,000.00	\$0.00	\$0.00	
HWY - Shedd Road	\$0.00	\$0.00	\$94,163.00	\$130,745.00	\$130,745.00	
HWY - Susan Lane	\$0.00	\$0.00	\$29,324.00	\$41,336.00	\$41,336.00	
HWY - Zion Hill Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
HWY - Bean Hill Road SAR	\$1,288,044.00	\$1,214,330.18	\$0.00	\$0.00	-\$1,288,044.00	-100.00%
Total Roads and Drainage	\$1,402,044.00	\$1,319,139.93	\$436,338.00	\$442,839.00	-\$959,205.00	-68.41%
Transfers to Captial Funds						
TF/HWY-State Aid Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TF/HWY-Road Repair Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TF/HWY-Road Reconst. Fund	\$161,200.00	\$161,200.00	\$235,000.00	\$235,000.00	\$73,800.00	45.78%
TF/HWY-Equipment Fund	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00%
TF/HWY-Transfer to UST Fund	\$1,000.00	\$1,214.61	\$0.00	\$0.00	-\$1,000.00	-100.00%
TF/PD - Roof Repair Fund	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	
Total Transfers	\$237,200.00	\$237,414.61	\$315,000.00	\$315,000.00	\$77,800.00	32.80%
TOTAL CAPITAL	\$1,778,074.00	\$1,694,265.86	\$931,168.00	\$932,669.00	-\$845,405.00	-47.55%
GRAND TOTAL	\$4,771,946.78	\$4,531,262.25	\$3,854,239.58	\$3,853,057.56	-\$918,889.22	-19.26%

TOWN OF NORTHFIELD GENERAL FUND REVENUES

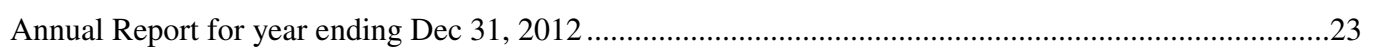
Account Description	2012 Approved Budget	2012 Actual as of 12/31	2013 Selectboard	2013 Bud. Comm.	Increase (Decrease)	Percent Change
Current Use Penalty Current Yr	\$5,000.00	\$2,350.00	\$5,000.00	\$5,000.00	\$0.00	0.00%
Current Use Penalty Prior Yr	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%
Timber Yield Tax	\$18,000.00	\$9,781.69	\$20,000.00	\$20,000.00	\$2,000.00	11.11%
Yield Taxes Prior Year	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	-
Payments in Lieu of Taxes	\$48,200.00	\$58,868.53	\$58,800.00	\$58,800.00	\$10,600.00	21.99%
Excavation Tax	\$250.00	\$730.30	\$300.00	\$300.00	\$50.00	20.00%
Excavation ACTIVITY Tax Prior	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
Interest on Property Taxes	\$80,000.00	\$95,502.02	\$85,000.00	\$85,000.00	\$5,000.00	6.25%
Current Use Tax Interest	\$0.00	\$16.22	\$50.00	\$50.00	\$50.00	-
Yield Tax Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
Licenses/Permits/Fees	\$2,000.00	\$375.00	\$1,400.00	\$1,400.00	-\$600.00	-30.00%
Licenses/Permits/Fees - PD	\$0.00	\$1,549.30	\$2,000.00	\$2,000.00	\$2,000.00	
Cable Franchise Fee	\$36,000.00	\$33,820.42	\$34,000.00	\$34,000.00	-\$2,000.00	-5.56%
UCC Filings & Certificates	\$600.00	\$945.00	\$700.00	\$700.00	\$100.00	16.67%
Motor Vehicle Registration	\$615,000.00	\$632,041.85	\$660,000.00	\$640,000.00	\$25,000.00	4.07%
Motor Vehicle Titles	\$1,700.00	\$1,874.00	\$2,200.00	\$2,200.00	\$500.00	29.41%
Municipal Agent Fees	\$14,800.00	\$15,724.50	\$16,400.00	\$16,400.00	\$1,600.00	10.81%
Boat Registrations	\$2,100.00	\$1,999.08	\$2,100.00	\$2,100.00	\$0.00	0.00%
OHRV Registrations	\$4,000.00	\$5,119.50	\$4,000.00	\$4,000.00	\$0.00	0.00%
Building Permits	\$3,000.00	\$3,450.00	\$2,500.00	\$2,500.00	-\$500.00	-16.67%
Dog Licenses	\$8,300.00	\$5,753.50	\$6,000.00	\$6,000.00	-\$2,300.00	-27.71%
Vital Statistics	\$3,900.00	\$3,037.00	\$3,000.00	\$3,000.00	-\$900.00	-23.08%
Other Licenses & Permits	\$100.00	\$0.00	\$0.00	\$0.00	-\$100.00	-100.00%
NHDOT SAR Reimbursement	\$858,696.00	\$443,785.04	\$0.00	\$0.00	-\$858,696.00	-
NH Meals & Rooms Tax	\$215,000.00	\$215,375.87	\$215,400.00	\$215,400.00	\$400.00	0.19%
Highway Block Grant	\$109,227.00	\$108,686.54	\$108,600.00	\$108,600.00	-\$627.00	-0.57%
Forest Land Reimbursement	\$10.00	\$8.08	\$10.00	\$10.00	\$0.00	0.00%
Railroad Reimbursement	\$100.00	\$139.00	\$100.00	\$100.00	\$0.00	0.00%
Disaster Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
Highway Safety Grant	\$0.00	\$5,240.39	\$0.00	\$0.00	\$0.00	-
Misc Income	\$5,000.00	\$30,464.86	\$40,000.00	\$40,000.00	\$35,000.00	700.00%
PD Misc Income	\$4,000.00	\$380.00	\$4,000.00	\$4,000.00	\$0.00	0.00%
PD Special Detail	\$3,000.00	\$16,184.13	\$10,000.00	\$10,000.00	\$7,000.00	233.33%
Welfare Reimbursements	\$2,000.00	\$1,097.05	\$1,000.00	\$1,000.00	-\$1,000.00	-50.00%
Planning/Zoning Fees	\$5,500.00	\$4,840.00	\$5,000.00	\$5,000.00	-\$500.00	-9.09%
Dump Fees	\$10,000.00	\$12,590.00	\$13,000.00	\$13,000.00	\$3,000.00	30.00%
Sale of Recyclables	\$20,000.00	\$16,947.89	\$21,000.00	\$19,000.00	-\$1,000.00	-5.00%
Sale of Metal Recyclables	\$10,000.00	\$9,395.49	\$10,000.00	\$10,000.00	\$0.00	0.00%
Commercial Tipping Fees	\$70,000.00	\$69,963.47	\$71,000.00	\$71,000.00	\$1,000.00	1.43%
Sale of Property	\$0.00	\$3,946.02	\$0.00	\$0.00	\$0.00	-
Interest-Checking Account	\$4,200.00	\$2,692.94	\$3,200.00	\$3,200.00	-\$1,000.00	-23.81%
Interest NHPDIP	\$30.00	\$0.00	\$30.00	\$30.00	\$0.00	0.00%
Rents from Property	\$0.00	\$950.00	\$0.00	\$0.00	\$0.00	
Fines & Forfeits	\$800.00	\$2,466.81	\$1,400.00	\$1,400.00	\$600.00	75.00%
Insurance Reimbursements	\$55,800.00	\$67,546.93	\$56,597.00	\$56,597.00	\$797.00	1.43%
Property/Liability	\$0.00	\$12,338.71	\$0.00	\$0.00	\$0.00	-
Other Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
Gasoline Reimbursement	\$73,000.00	\$39,173.03	\$0.00	\$0.00	-\$73,000.00	-100.00%
UST Reimbursement	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	-
Donations - Police Tasers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-

Account Description	2012 Approved Budget	2012 Actual as of 12/31	2013 Selectboard	2013 Bud. Comm.	Increase (Decrease)	Percent Change
Transfer From Equipment Fund	\$32,000.00	\$29,104.40	\$130,000.00	\$130,000.00	\$98,000.00	-
Transfer From UST Fund	\$0.00	\$0.00	\$0.00	\$1,690.00	\$1,690.00	-
Transfer From Road Reconstruction Fund	\$0.00	\$0.00	\$327,338.00	\$334,239.00	\$334,239.00	-
Transfer From Bean Hill Road SAR	\$387,000.00	\$263,070.80	\$0.00	\$0.00	-\$387,000.00	-
Transfer From Salt Shed Fund	\$92,545.49	\$92,869.90	\$0.00	\$0.00	-\$92,545.49	-
Grand Total	\$2,800,958.49	\$2,322,195.26	\$1,923,325.00	\$1,909,916.00	-\$891,042.49	-31.81%





NOTES





2012 TOWN MEETING MINUTES

MINUTES OF THE TWO HUNDRED THIRTY-SECOND NORTHFIELD TOWN MEETING

Polls were opened at the Pines Community Center, Dearborn Road, on the 13th day of March, in the year of our Lord two thousand and twelve at 10:00 a.m. by Moderator Scott McGuffin. The polls were closed at 7:05 p.m. with 450 votes cast.

ARTICLE 1 To choose all necessary Town Officers, Tilton-Northfield Fire District Officers and Winnisquam Regional School District Officers for the ensuing year.

450 votes were cast. Election results for Town offices:

For Selectman:	Lisa Swancott	177
	Margaret Shepard	264
For Moderator:	Scott McGuffin	392
For Supervisor of the Checklist:	Terry Anne Steady	381
For Treasurer:	Roland C. Seymour	379

ARTICLE 2 To see if the town will vote to remove Article 7 Table 3 (Parking Standards Applicable to all Districts) from the Northfield Zoning Ordinance and change Article 7.5 to read "Parking shall conform to the Site Plan Regulations adopted by the Planning Board. **ARTICLE PASSED Yes: 248 No: 117**

The 2012 Annual Town Meeting was called to order at 9:10 a.m. on the 17th day of March, in the year of our Lord two thousand and twelve at the Pines Community Center, Dearborn Road, Northfield by Moderator Scott McGuffin to act upon the following subjects:

ARTICLE 3 To see if the Town will vote to authorize the Board of Selectmen to acquire from the State of New Hampshire title to a portion of Bean Hill Road from its intersection with Rt. 132 continuing in an easterly and southerly direction 1.2 miles following completion of improvements by the State and the Town and that such improved portion of road shall be accepted and maintained by the Town as a Class V town road.

The Article was moved by Glen Brown, seconded by Steve Randall. Road Agent Robert Southworth asked Town Administrator Glenn Smith to provide background on this project. Mr. Smith explained this is a SAR (State Aid Reconstruction) project. The first 1.2 miles is owned by the State of NH; they provide two-thirds of the cost to reconstruct the road if we accept the road as a Town road after completion of reconstruction.

The State wants a guarantee we will accept before the project is begun. Catherine Ferreira asked how much money is already set aside for this project. Mr. Smith answered \$387,000. After the bid openings we will need about \$80,000 more. The state will provide \$945,000 for reconstruction.

Catherine asked if the citizens or the State are responsible for drainage. The Moderator ruled the question out of order as that is not what this Article is about. Donald Stevens asked who is going to monitor the construction work on the project. Lisa Martin, a resident and employee of Quantum Construction stated that they follow DOT guidelines for the bid process and construction. They will be on site every day.

ARTICLE PASSED

ARTICLE 4 To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand dollars (\$75,000) to the Highway Equipment Capital Reserve Fund for the purpose of replacing Highway and Sanitation Department equipment as needed. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

The Article was moved by Leif Martinson, seconded by Glen Brown.

Bob Southworth explained this Article is brought forth to add \$75,000 to the Fund each year to prepare for purchase of the next major piece of equipment when needed.

Catherine Ferreira asked why we are always buying more equipment when property owners are constantly more responsible for more of the work.

Bob explained the equipment is for maintenance of the roads.

Kevin Waldron asked what is the current balance of the fund and what is the next big ticket item.

Glenn Smith, Town Administrator, responded the current balance is \$42,351 in the fund, if this is approved the balance would be \$117,351, and then if Article 5 passes the balance would be reduced to \$85,351. The next expected purchase would be to replace the oldest six-wheeler.

Gail Meinhold asked how the expense is spread out. Steve Bluhm responded that \$75,000 is the amount the Capital Improvement Program Committee suggested to ease the ebb and flow of the budget. This is to save for larger expenditures when needed. The plan has been in effect for several years.

ARTICLE PASSED

ARTICLE 5 To see if the Town will vote to raise and appropriate Thirty-Two Thousand dollars (\$32,000) to replace a 1997 Ford F250 4x4 with plow with funding to come from the Highway Equipment Capital Reserve Fund. *Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

Article moved by Steve Randall, seconded by Glen Brown.

Bob Southworth explained the Ford F250 has 94,000 miles on it and needs a lot of work. It was purchased in 2005 for \$5000 and will barely pass inspection.

Josephine Nichols asked why we are raising another \$32,000 when we just put \$75,000 into the Fund. Glenn Smith responded that our Auditor at the Department of Revenue provided the wording. This is part of the \$75,000, not new money.

Deb Shepard asked if we are trading in the old truck. Bob stated the trade-in has already been deducted. The price of the 2012 truck is \$28,000, with the add-ons \$34,000. The trade-in value is approximately \$2,000, leaving a net price of \$32,000.

Ted Woodard asked about possibly fixing the old truck.

Bob explained the truck needs a new bed and other items. The old plow will not fit the new truck and is quite worn out.

ARTICLE PASSED

ARTICLE 6 To see if the Town will vote to raise and appropriate the sum of One Hundred and Sixty One Thousand Two Hundred dollars (\$161,200) to the Road Reconstruction Fund for the purpose of funding major road reconstruction projects as needed. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

Article was moved by Steve Bluhm, seconded by Steve Randall.

Bob Southworth explained the Road Reconstruction Fund is to set aside money for future reconstruction projects. Donald Stevens asked if we would be able to vote on these projects.

Greg Hill asked for an explanation of the amount of \$161,200.

Steve Bluhm explained we currently have a balance of \$67,102; after paying for Article 7 we will be left with a balance of \$3,302.

Hal Beyor asked why we have both Article 6 and Article 7.

Steve Bluhm explained that last year the Capital Improvement Program Committee put together these funds so we can bring large expenditures to the taxpayers in pieces, avoiding tax rate spikes.

Leif Martinson explained that a couple years ago the Budget Committee decided to start saving to fully reconstruct roads rather than shimming and patching constantly.

Hal Beyor asked if Keasor Road which has been closed wouldn't be higher on priority list.

Bob Southworth said we are doing a road assessment in May to determine the priorities.

Catherine Ferreira said that in 2006 an ordinance was passed making taxpayers responsible for their own maintenance so what is this money for.

Steve Bluhm explained this Article is to put money aside to cover the big projects. It is up to the CIP Committee to bring the projects forward.

ARTICLE PASSED

ARTICLE 7 To see if the Town will vote to raise and appropriate Two Hundred and Twenty Five Thousand dollars (\$225,000) to fund the reconstruction of Fiske Road with funding to come from the Road Reconstruction Fund. This shall be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2013. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

Article moved by Glen Brown, seconded by Steve Randall.

Bob Southworth said this funding is to reconstruct Fiske Road, which needs complete reconstruction as it is sinking.

David Court said Fiske Road has been reconstructed twice since he has lived there thirty years.

He would like a clearer description of what "total reconstruction" means. It has already been chewed up and replaced. It is a heavily used road and a lot of work is needed.

Lisa Martin explained there is a big difference between reconstruction and shimming/patching.

If you don't fix the drainage and subgrade you will have to re-do again in a couple of years.

Jared Hebert said there were two quotes for the project. He explained what the quotes entailed for construction.

Leif Martinson said Article 7 restricts us to only pave Fiske Road this year. He is against this Article until the road assessment is completed.

Deb Shepard dated she agreed with Leif, an assessment should be done first.

Kevin Waldron said he is also opposed. Many other roads also need repair.

Catherine Ferreira asked if this included drainage, she again stated there is an ordinance saying residents are responsible for their own drainage.

Steve Bluhm said there is a difference between total reconstruction of the road with drainage versus doing maintenance or repairs in part.

Steve Randall asked if we do not pass Article 7 can we still repair other roads. Can money in the budget be used for other projects? Steve Bluhm responded this is a one-project only fund.

Jared Hebert answered there is still money in the budget to do some other projects already scheduled including Bean Hill and to topcoat Oak Hill Road.

David Court asked for clarification of the term “total reconstruction”. Fiske Road changes constantly and is definitely in need of fixing. Asked if there has been a traffic study.

Bob Southworth replied there has been no recent traffic study for Fiske Road.

Albert Carlisle asked for clarification of Article 6 vs. Article 7.

Steve Bluhm explained this article is specifically to reconstruct Fiske Road only. We would be left with \$3302 in the fund after completion. The budget also includes a general fund for town road repairs for general maintenance, overlays, etc. and includes money from State road block grants.

Jared Hebert said on page 21 of the Annual Report has a list of other projects and how much each will cost. Article 7 is set up for major road reconstruction.

Hal Beyor asked if Article 7 fails will Fiske Road be done under Article 6.

Steve Bluhm responded no.

ARTICLE FAILED

ARTICLE 8 To see if the Town will vote under the provisions of RSA 35:3 to discontinue the Salt Shed Fund established in 2000 for the purpose of constructing a new Salt Shed upon the conclusion of the engineering and construction of a new Salt Shed, with the remaining funds and accumulated interest to be transferred to the General Fund as per RSA 25:16. (Majority vote required)

Article moved by Steve Bluhm, seconded by Keith Murray.

Steve Bluhm explained this is a “housekeeping” article. In 2000 it was voted to start the Salt Shed Fund. The object of this Article is to close the account after we build the new salt shed this year.

Don Stevens said we voted years ago to buy land by the Transfer Station. Why would we spend the money to build a salt shed when we are talking about moving all down by the Transfer Station?

Steve Bluhm responded the Salt Shed is portable and can be moved when the time comes.

Peg Shepard asked how much money is in the fund, and what the cost of the shed is.

Steve Bluhm responded \$92,650 in the fund, and a cost of \$59,000. The extra money would go back to the General Fund.

Sid Barton asked if there is money for cleanup after we construct and tear down.

Bob Southworth stated the price includes the cost of cleanup.

Deb Shepard asked if this is being cleaned up to State standards and is this additional cost.

Bob Southworth replied he has researched with DES and the price includes any abutter cleanup.

Don Stevens asked if there were any restrictions to build in the old stump dump.

Bob Southworth said DES has no concerns with this area. Glenn Smith said they are monitoring wells, etc. as required.

Greg Hill asked if we put this through, can we put this money towards the truck.
Glenn Smith answered the closing of this fund has already been deducted from the budget as presented.

ARTICLE PASSED

ARTICLE 9 To see if the Town will vote to adopt a Pay-As-You-Throw trash collection system effective July 1, 2012 under the provisions established in RSA149-M17 II 9(a) and to adopt an Ordinance Relating to Collection of Residential Waste enacting such a system.

Article moved by Steve Bluhm, seconded by Peg Shepard.
Glenn Smith gave a video presentation to explain the options to be discussed. It reviewed our current waste disposal process and proposals that the committee looked at as ways to lower costs and increase participation in recycling. Reviewed the pros and cons of Pay-As-You-Throw

Motion to Table was made by Mike Murphy, seconded by Joe Demello. **MOTION FAILED**

Further discussion Article 9:

Kevin Waldron said he sees this as an opportunity to spend less. He is in favor.

Laurie Hill noted the price presented to purchase bags is less than other towns. How can we guarantee the price won't go much higher?

Glenn Smith explained the profit on the bags goes to the Town to offset taxes currently spent for waste disposal, the taxes would go down.

Deb Shepard said she was on the Recycling committee when they first looked into PAYT.

The voters can require that any increase in bag prices go before Town Meeting for approval. At a future time we can also start a Capital Reserve Fund for the revenues to go into, possibly allowing us to buy our own truck for pickups. She is in favor of PAYT, but not curbside pickup at this time.

Valerie Kehr asked if there was any analysis on what a family currently recycling would save.

Glenn Smith pointed to page 25 of the Town Report where there is an example using an average value home. You can use that to compare to your family's situation to estimate cost or savings.

Jon Fisher thought we need to consider illegal dumping on back roads as a negative side effect.

Glenn Smith said everyone is concerned about this but it has been rarely found.

Ken Gorrell spoke in opposition to PAYT. He is concerned with the numbers and the effect on young families.

Kent Finemore said there is an immense issue of land filling and dealing with waste. We must work at ways to reduce the waste stream. He is in favor of PAYT as a step to managing waste.

Jon Cilley said they have started recycling and have cut their curbside waste but their cost would go up under PAYT.

Mark Seavey stated they recycle but he questioned the revenue numbers in the town report, he asked if there is any accountability for the scrap, etc. that is sold by the Town.

Glenn Smith responded that on page 84 is the information from NRRA(Northeast Resource Recovery Association) which reflects the market prices throughout the year.

Mark asked if the big scrap metal bin was part of this.

Bob Southworth said the big container is taken away by CM Witcher and they give us a slip.

We do not have a scale to be able to verify what is taken.

Scott Haskins said he is concerned with the cost to his family under this system.

Elaine Bouchard said they recycle and she is looking for ways to save money for her family, she thinks recycling is easy and good for our future.

Leif Martinson said it is not just the recycling. If you recycle and compost as well you can have almost no waste to dispose of.

Steve Randall asked if they had considered some type of stickers system versus bags.

Glenn Smith said this would be difficult to implement and enforce if we enact curbside pickup.

Catherine Ferreira asked if we did curbside, would we have two separate trucks coming around.

Glenn Smith responded if we enact curbside pickup we would go through a competitive process to choose a vendor. Pick up of recyclables would be a different day, probably every two weeks as worked out with the chosen vendor.

Mike Colby Jr. said if we want to increase recycling it must be made easier for people. His schedule doesn't allow him opportunity to get to the transfer station. In favor of curbside pickup.

Peg Shepard explained we started looking into PAYT several years ago. We are currently in a twenty year Consortium with the Co-op in Concord, we are in the fourteenth year. By 2018 the cost of solid waste could go up drastically. There is a reserve fund being drawn on by the Consortium to keep the cost down. The easiest way to go about this is Pay-As-You-Throw.

We can all put a little more effort into this and see our town tax rate go down or stay level.

We could take a portion of the profit from the bags and set aside for purchase of the bags next year.

Lee French said he is against the proposal. He wants to keep recycling voluntary and try to find ways to increase the participation level.

Bob Ivon is against Pay-As-You-Throw. Thinks we should wait another year to review curbside.

Richard Bellerose asked for information on other towns that have implemented single stream recycling. Glenn Smith provided the names of several towns.

Josephine Nichols supports the recycling effort. It is the responsible thing to conserve materials and she does not want the recycling center to be closed.

Janice Caron stated she wants curbside pickup of recyclables but not PAYT.

Polly Fife said PAYT does work and will save money. She is not looking forward to purchasing bags but feels just like she pays her own utilities we each need to be responsible for our own waste.

Mike Murphy stated he is not in favor of this Article for PAYT, but is in favor of Article 10.

Joe Demello said we have a great team at the transfer station & thinks we'll lose money on curbside when you consider the expense of the additional trucks.

Dina Waldron stated she is not in favor of either article. She feels the bags are too flimsy, the staff at the Transfer Station does an excellent job, and she is concerned about having to buy special expensive containers in the future.

Valerie Kehr asked for clarification if we lose the revenue from single stream processing.

Glenn Smith answered yes. Valerie asked if we also have added cost for single stream.

Glenn replied yes, there is a fee for transport of the recyclables, we save the expense of the transfer station.

Dennis Allen added that Bestway charges for the single stream, the fee is market driven.

David Court said he is in favor of Pay-As-You-Throw. We are currently subsidizing people who do not participate in recycling. If we have curbside pick-up it will mean additional heavy trucks on our roads. He supports PAYT but not curbside pick-up.

Motion to terminate discussion made by Greg Hill, seconded by Valerie Kehr.

Motion made by Harold Harbor, seconded by Joe Demello that the vote be by show of hands.

RESULT OF VOTE ON ARTICLE 9: Yes 70 No 102 **ARTICLE FAILED**
MOTION made by Valerie Kehr to protect the vote. **MOTION PASSED**

ARTICLE 10 To see if the Town will vote to adopt curbside collection of residential recyclables effective July 1, 2012.

Article moved by Kevin Waldron, seconded by Harry Anderson.

RESULT VOTE ON ARTICLE 10: Yes 61 No 102 **ARTICLE FAILED**

ARTICLE 11 To see if the Town will vote to authorize the Selectmen to replace a police cruiser in the Police Department and to raise and appropriate Twenty-six thousand eight hundred and thirty dollars (\$26,830) for this purpose. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

Article moved by Steve Bluhm, seconded by Peg Shepard.

Chief Adams explained this Article is to replace a 2008 cruiser with 109,900 miles on it. The Trade-in allowance of \$2,000 will be used to outfit the new car, a 6 cylinder AWD Ford Taurus. We usually keep a front line car for one year then it goes to a detective.

Miles Clark asked since this is an all wheel drive vehicle, will we retire a four wheel drive.

Chief Adams answered that if this vehicle works out we should be getting rid of an SUV next time. **ARTICLE PASSED**

ARTICLE 12 To see if the Town will vote to raise and appropriate Nine Thousand dollars (\$9,000) for the purpose of purchasing the 2010 Harley Davidson FLHTP Motorcycle currently leased from Manchester Harley Davidson and used by the Northfield Police Department. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

Article moved by Glen Brown, seconded by Steve Randall.

Chief Adams explained we have leased this machine for the last two years with the lease paid for by private citizens. The lease is now up to \$225 per month. It has only 4200 miles on it. The sticker price is \$15,500, and a new one would be \$22,500. We have the option to buy it for \$9000. If we keep it four years we can still get back what we are paying. The bike gets 42 miles per gallon.

Meredith Hirtle asked how many of our officers are certified to drive the Harley.

Chief Adams said currently one is certified through Harley Davidson and soon there will be three. We want everyone to go through the HD certification.

Kevin Waldron said this is a good value. We can own this for the cost to lease it for three years.

We can't be sure the local businesses can continue to pay the cost of this. As more officers are certified there will be additional use. There is also a public relations value to this unit.

Dave Court asked the cost of training and where the machine is stored. Chief Adams said the fee is usually \$2500 per officer. We have an opportunity with a Harley Davidson trainer at no

charge. The machine is currently kept in one of the officer's basements, where it is heated and protected. The machine is often used for radar surveillance. The officer would park and use a hand held radar gun. We recently added moving radar through a federal grant. **ARTICLE PASSED**

ARTICLE 13 To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) for the purpose of an engineering study for repair of retaining walls and other stabilization work for the Island. Said sum represents 50% of the proposed project and shall be contingent upon Tilton raising and appropriating their 50% share of the proposed \$30,000 project. *This Article is not recommended by the Selectboard or the Budget Committee.* (Majority vote required)

Article was moved by Glen Brown, seconded by Kevin Waldron

Glenn Smith provided background information. The Article was placed on the Warrant at the request of the Tilton Selectboard. The engineering study is necessary to determine the cost of repairing mostly the walls around the island to keep it from eroding further during high water events. Actual repairs are expected to be at least in the \$250,000-\$300,000 range, the study would further determine that.

Kevin Waldron said since the Article was not recommended by the Selectboard or Budget Committee, he questioned why it is on the Warrant. Did not feel the value of the island warrants the expenditure.

MOTION TO TABLE made by Kevin Waldron, seconded by Steve Randall.

MOTION TO TABLE PASSED.

ARTICLE 14 To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred dollars (\$1,500) to partially fund a monument to the veterans of Korea, Vietnam, Grenada, Panama, Kuwait, Afghanistan and Iraq to be located at the corner of Elm Street and Cannon Bridge, as proposed by American Legion Post 49. *This Article is recommended by the Selectboard and the Budget Committee.* (Majority vote required)

Article moved by Greg Hill, seconded by Steve Randall.

Harold Harbour said he has collected \$700 in donations. Cullen Concrete has donated the concrete footing and Perry Memorials is doing the monument.

Steve Randall asked who will be responsible for upkeep and maintaining the monument.

Tom Robert said it will be maintained by American Legion Post 49.

Mike Murphy said he is not in favor of the Town contributing beyond donating the space for it.

Gail Meinhold asked where the rest of the money is coming from.

Tom Robert said he has also asked the Town of Tilton to contribute.

Lisa Martin said she is in favor of the Article, it is the Town's responsibility to respect the veterans.

KevinWaldron asked if there is a guarantee the monument will go up and what happens to our money if it does not. Tom Robert assured him it will be completed.

Don Stevens said those opposed to this should read what is on the front cover of this year's Town Report which was dedicated to our veterans.

Nancy Brown said as a wife, mother and grandmother of service people she recommends this.

Catherine Ferriera stated those who wear the uniform allow us to be here today. She is in favor of the Article.

ARTICLE PASSED

ARTICLE 15 To see if the Town will vote to raise and appropriate the budget committee recommended sum of \$4,466,417.13 for general municipal operations. This article does not include special or individual articles listed above. (Majority vote required)

Article moved by Keith Murray seconded by Peg Shepard.

Steve Bluhm proposed AMENDMENT #1, seconded by Steve Randall, to read:

“To see if the Town will vote to raise and appropriate the sum of \$4,506,418.13 for general municipal operations. This article does not include special or individual articles listed above.”

Steve Bluhm asked Bob Southworth to address the change. Bob explained we used a lot more gravel than expected this year due to a bad mud season. We needed assistance from Cullen Excavation & Kip Cormier to keep up and stabilize the roads. Though we had a light winter, money saved on salt and sand will not cover it.

Steve Randall requested we also reduce the bottom line of the budget by \$10,000 to be taken from the budget line of Welfare Vendor Payments to help pay for this added expense.

The Moderator stated we must act on Amendment #1 first, and he can submit another amendment for that purpose if so desired.

VOTE ON AMENDMENT #1: Yes 45 No 83 **AMENDMENT FAILED**

Return to discussion of Article 15.

AMENDMENT #2 proposed by Steve Randall, seconded by Rich Bellerose, to read:

“To reduce the budget by \$10,000 (10K). By reduction of the line for Welfare Vendor Payments from \$50,000 (50K) to \$40,000 (40K).”

Kevin Waldron asked how this affected the bottom line of the budget.

Steve Randall said the new amount would be \$4,456,418.13.

Steve Randall stated his intent is to reduce the Welfare Vendor Payments line item in the budget. These are payments for rent, utilities, etc. for those needing town assistance. The request in the budget is \$50,000, but only \$33,000 was spent last year on this line item. He feels there is not a necessity for this amount.

Ken Finemore pointed out his understanding is that you can only affect the bottom line, not where the money is spent.

Glenn Smith said his understanding is that which line should be changed would be considered advisory to the Board.

Steve Bluhm pointed out that even if the line were cut we still would have to pay additional funds out if there is a need. If we approve the budget as it stands the funds will stay in the general fund if not spent.

Steve Randall pointed out that if left as is, you cause us to have to raise & appropriate additional funds that may not be needed.

VOTE ON AMENDMENT #2 TO ARTICLE 15: **AMENDMENT FAILED.**

Return to discussion of Article 15 as written.

ARTICLE PASSED.

ARTICLE 16 To see if the Town will vote to ratify and confirm an intergovernmental agreement between the Town of Northfield, the Winnisquam Regional School District, the Town of Tilton, Tilton-Northfield Water District and the Tilton-Northfield Fire District pertaining to the usage, maintenance, repair management and eventual removal and disposal of an underground fuel tank containing both a diesel tank and an unleaded gasoline tank, said agreement having been approved by the Attorney General's office pursuant to RSA 53-A:3,V.

Article moved by Leif Martinson, seconded by Glen Brown.

Glenn Smith explained the history of the tank which was put in in 1999 on land owned by the Tilton Northfield Fire District. Since 1999 many of the agreements about the operation of the tank have been verbal. Passage of this Article would create an oversight committee with one representative from each jurisdiction and which would meet at least quarterly. This would also help spread the liability. Currently NHDES shows Northfield as 100% owner. The new agreement identifies and formalizes the percentage of ownership for each jurisdiction, liability, and how the fuel is distributed..

ARTICLE PASSED

ARTICLE 17 To see if the Town shall vote to adopt the Right to a Sustainable Energy Future and Community Self-Government Ordinance. *Submitted by Petition*

Article was moved by Mary Lee, seconded by Don Dudley.

MOTION TO TABLE made by Mike Murphy, seconded by Ken Gorrell.

VOTE ON MOTION TO TABLE: Yes 91 No 36 MOTION TO TABLE PASSED.

MOTION TO PROTECT THE VOTE made by Peg Labrecque, seconded by Sharon Greene.

MOTION TO PROTECT THE VOTE PASSED.

ARTICLE 18 To see if the Town will vote that all meetings of the Northfield Board of Selectmen, of whatever kind or nature, shall be electronically voice recorded and said recordings shall be made available to review by members of the public upon request. Provided that recordings shall be made in conformance with the NH Right to Know Law. *Submitted by Petition*

Article moved by Glen Brown, seconded by Peg Shepard.

Kevin Waldron said it was not within the peoples' authority to dictate policy to the Board of Selectmen. He thinks anyone should be able to read the minutes that are available.

Geoffrey Ziminsky said he would make a commitment to record.

Deb Shepard said that could change in the future. She would like a voice vote today so it is guaranteed going forward, our rights to hear what is said so it is not subject to interpretation.

Gail Meinhold asked what constitutes a meeting.

Steve Bluhm said we are looking to see if we can put the recordings on the Town website.
Deb Shepard said the Town has existing equipment. She clarified this would only pertain to published official meetings and excludes closed sessions.
Catherine Ferreira asked if this was instead of, or in addition to written minutes.
Steve Bluhm said we will do both.
Mike Murphy said he thought we should leave things as they are.

ARTICLE PASSED

ARTICLE 19 To transact any other business that may legally come before this meeting.

The presentation of Certificates of ten or more years of service to the Town of Northfield to:

- Richard Maher, eleven years (2001-2012) on the Planning Board
- Francis Labranche, eleven years on Planning Board and Capital Improvements Program
- Diane Moreau, thirteen years (1999-2012) on Conservation Commission, also instrumental on the Knowles Pond Stewardship Committee
- Linda Pardy, eleven years (2000-2011) on the Budget Committee

Noting presentations of the Boston Post Cane to Northfield's oldest resident:

- Hazel Corliss during 2011
- Marjorie Norell, current holder

Recipients were honored during the year with a certificate and their names added to a plaque at Town Hall.

Meeting was adjourned at 12:45 p.m.

Respectfully submitted,

Cindy L. Caveney
Town Clerk



TOWN OF NORTHFIELD



2012 DEPARTMENT FINANCIAL & NARRATIVE REPORTS



SELECTMEN'S REPORT

If asked to characterize 2012 we would have to say that it was a year of making progress in the face of challenges. On the negative side, the State continues to balance its budget on the backs of New Hampshire's property owners. During 2012 we saw the State back away from many of its commitments to work in partnership with local governments. The result is higher retirement costs, less assistance with road maintenance and diminished services for New Hampshire cities and towns.

Another challenge was presented with our 2012 reassessment of property values. This was the first adjustment done since the bottom fell out of the housing market in 2008 and most residents saw their property assessment drop as valuation was adjusted to reflect market values. Unfortunately, the flip side of this was that we also saw a jump in the tax rate as it was also adjusted to reflect the new assessed valuation. Through all these adjustments we have constantly worked to keep the amount we ask you to pay at an absolute minimum. This can best be seen in the work we did in preparing the 2013 budget that we sent to the Budget Committee in November 2012. Our recommendation provided in a net decrease in the amount to be raised by taxes in 2013 of more than \$40,000 from 2012 levels. Bottom line is that we won't ask you to pay for something we don't feel is absolutely necessary for the betterment of our town.

We were very pleased to finish the Bean Hill Road reconstruction project before year end and start work on the last state aid road project in town, the reconstruction of Sandogardy Pond Road, which the state tells us could occur as early as 2018.

In 2012 we also took major steps forward in making town government accessible to the people of Northfield. Thanks to the efforts of Peg Shepard we now record all Selectmen's meetings and make those recordings available to citizens on the town website within days of the meeting.

Also in 2012:

- We worked to streamline the Highway Department. This was in many ways a challenge as we worked with Highway Superintendent Bob Southworth to determine what was needed to maintain the services Northfield residents have come to expect. We ended up with a smaller less costly department, but one which is more streamlined and better able to meet the needs of Northfield's citizens.
- We oversaw the replacement of the town salt shed at a cost 32% less than what had been set aside for this project.
- We finalized an Activity and Use agreement with DES for the Surette Park property, clearing the way to develop a plan for using this 7 acre park.

In March 2012 we welcomed our newest Selectmen to the Board, Peg Shepard. Peg's experience and perspective have been a valuable addition to the Board, we take pleasure in welcoming her.

We would like to close by recognizing the efforts of the volunteers and employees who keep the town running on a day-to-day business, especially the police officers who respond to our calls for help and the Highway crew that keeps our roads open and passable. Finally, we would like to thank the voters of Northfield for allowing us the opportunity to serve you.

Respectfully,

Northfield Board of Selectmen

Geoffrey Ziminsky, Chair Stephen Bluhm Margaret Shepard



Stephen Bluhm, Margaret “Peg” Shepard, Geoffrey Ziminsky



Account Clerk/Secretary Stephanie Giovannucci
Town Administrator Glenn Smith



INDEPENDENT AUDITORS' REPORT

TOWN OF NORTHFIELD, NEW HAMPSHIRE Annual Financial Statements For the Year Ended December 31, 2011

To the Board of Selectmen
Town of Northfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Northfield, New Hampshire, as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Town of Northfield's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Northfield, New Hampshire, as of December 31, 2011, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by the *Governmental Accounting Standards Board*. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Melanson, Heath & Company PC
Nashua, New Hampshire
September 25, 2012

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Northfield, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Northfield for the year ended December 31, 2011.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health and human service, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the governmentwide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements.

By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the governmentwide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 4,379,635 (i.e., net assets), a change of \$ (10,536) in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 744,726, a change of \$ 3,890 in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$ 52,179, a change of \$ (214,362) in comparison to the prior year.
- There are no bonds outstanding at year-end.

David B. Curdie
Financial Advisor

Edward Jones
MAKING SENSE OF INVESTING

150 Reservoir Rd
Northfield NH 03276

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Fax 866-462-5545 Cell 603-630-3051
david.curdie@edwardjones.com
www.edwardjones.com

JR Graton Historic Restoration, LLC
"JR" Arnold Milton Graton, JR
7 Luneau Ct, Northfield, NH 03276
Cell: 603-731-2240
Email: jrgraton@myfairpoint.net

Operating in Northfield since 2005. Historic restoration specializing in structural timber framing and stone masonry on homes, barns and other historic structures. Services include repair & new foundations, sills, floor systems, framing, and roof truss systems.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	<u>Government Activities</u>	
	<u>2011</u>	<u>2010</u>
Current and other assets	\$ 3,252	\$ 3,377
Capital assets	2,966	3,051
Total assets	<u>6,218</u>	<u>6,428</u>
Long-term liabilities outstanding	24	26
Other liabilities	1,815	2,012
Total liabilities	<u>1,839</u>	<u>2,038</u>
Net assets:		
Invested in capital assets, net	2,966	3,001
Restricted	96	96
Unrestricted	1,318	1,293
Total net assets	<u>\$ 4,380</u>	<u>\$ 4,390</u>

CHANGES IN NET ASSETS

	<u>Government Activities</u>	
	<u>2011</u>	<u>2010</u>
Revenues:		
Program revenues		
Charges for services	\$ 841	\$ 821
Operating grants and contributions	15	31
Capital grants and contributions	124	116
Property taxes	1,717	1,980
Penalties and interest on taxes	79	85
Grants and contributions not restricted to specific programs	289	224
Investment income	7	10
Miscellaneous revenue	160	200
Total revenues	<u>3,232</u>	<u>3,467</u>
Expenses:		
General government	552	559
Public safety	932	919
Highway and streets	1,115	940
Public works - sanitation	327	316
Health and human services	83	88
Welfare	47	64
Culture and recreation	182	185
Conservation	3	1
Interest expense	1	6
Total expenses	<u>3,242</u>	<u>3,078</u>
Change in net assets	(10)	389
Net assets - beginning of year	4,390	4,001
Net assets - end of year	<u>\$ 4,380</u>	<u>\$ 4,390</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 4,379,635, a change of \$ (10,536) from the prior year.

The largest portion of net assets \$ 2,966,040 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 95,947 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 1,317,648 may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net assets of \$ (10,536) Key elements of this change are as follows:

General fund operating results	\$ 4,185
Non-major funds operating results	(295)
Excess of depreciation, which is not budgeted or funded, over principal maturities, a budgeted expense	(89,767)
Capital assets acquired	54,962
Other GAAP accruals	20,379
Total	<u><u>\$ (10,536)</u></u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 744,726, a change of \$ 3,890 in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$ 4,185
Non-major funds operating results	<u>(295)</u>
Total	<u><u>\$ 3,890</u></u>

In fiscal year 2011, the Town implemented *Governmental Accounting Standards Board Statement #54 Fund Balance Reporting and Governmental Fund Type Definitions*. In general, amounts previously reported as undesignated fund balance, are now reported as unassigned fund balance. Full definitions of all fund balance classifications can be found in the Notes to Financial Statements. Additionally, amounts previously reported in capital reserve funds, are now required to be presented as committed fund balance in the general fund.

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$ 52,179, while total fund balance was \$ 648,779. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/11</u>	<u>12/31/10</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 52,179	\$ 266,541	\$ (214,362)	1.6%
Total fund balance ¹	\$ 648,779	\$ 644,594	\$ 4,185	20.3%

¹Now includes capital reserve funds. Prior period balances have been revised to conform to current presentation.

The total fund balance of the general fund changed by \$ 4,185 during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 31,672
Expenditures less than budget	48,932
Shortfall of tax collections as compared to budget	(9,517)
Prior year encumbrances spent in the current year over current year encumbrances	(13,265)
Use of fund balance as a funding source	(250,000)
Change in capital reserve funds	231,812
Timing differences	(35,449)
Total	<u>\$ 4,185</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/11</u>	<u>12/31/10</u>	<u>Change</u>
Capital reserves	\$ 596,600	\$ 364,788	\$ 231,812
Total	<u>\$ 596,600</u>	<u>\$ 364,788</u>	<u>\$ 231,812</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the original budget and final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$ 2,966,040 (net of accumulated depreciation), a change of \$ (84,805) in

comparison to the prior year. This investment in capital assets includes land, buildings and, system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

Purchase of:

2011 Crown Victoria	\$ 22,145
John Deere Skid Steer	\$ 32,817

Long-term debt. At the end of the current fiscal year, there was no bonded debt outstanding. Additional information on capital assets and long-term debt can be found in the Notes to the Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Northfield's finances for all those with an interest in the government's finances.

Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Town Administrator
Town of Northfield
21 Summer Street
Northfield, New Hampshire 03276



TOWN OF NORTHFIELD, NEW HAMPSHIRE
STATEMENT OF NET ASSETS
December 31, 2011

	Governmental <u>Activities</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 1,710,075
Restricted cash	\$ 596,600
Receivables, net of allowance for uncollectibles:	
Property taxes	501,616
User fees	103,886
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	340,001
Land and construction in progress	943,887
Other capital assets, net of accumulated depreciation	<u>2,022,153</u>
TOTAL ASSETS	6,218,218
LIABILITIES	
Current:	
Accounts payable	81,565
Accrued expenses	83,717
Due to school district	1,643,786
Tax refunds payable	4,455
Current portion of long-term liabilities:	
Compensated absences	1,253
Noncurrent:	
Compensated absences, net of current portion	<u>23,807</u>
TOTAL LIABILITIES	1,838,583
NET ASSETS	
Invested in capital assets, net of related debt	2,966,040
Restricted for:	
Special purposes	62,295
Permanent funds:	
Nonexpendable	17,951
Expendable	15,701
Unrestricted	<u>1,317,648</u>
TOTAL NET ASSETS	<u><u>\$ 4,379,635</u></u>

See notes to financial statements.

TOWN OF NORTHFIELD, NEW HAMPSHIRE
GOVERNMENTAL FUNDS
BALANCE SHEET
December 31, 2011

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
ASSETS			
Cash and short-term investments	\$ 1,613,579	\$ 96,496	\$ 1,710,075
Restricted cash	596,600	-	596,600
Receivables:			
Property taxes	956,579	-	956,579
User fees	103,886	-	103,886
Due from other funds	<u>549</u>	<u>-</u>	<u>549</u>
TOTAL ASSETS	<u><u>\$ 3,271,193</u></u>	<u><u>\$ 96,496</u></u>	<u><u>\$ 3,367,689</u></u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 81,565	\$ -	\$ 81,565
Accrued expenses	83,717	-	83,717
Deferred revenues	808,891	-	808,891
Due to school district	1,643,786	-	1,643,786
Due to other funds	-	549	549
Tax refunds payable	<u>4,455</u>	<u>-</u>	<u>4,455</u>
TOTAL LIABILITIES	2,622,414	549	2,622,963
Fund Balances:			
Nonspendable	-	17,951	17,951
Restricted	-	77,996	77,996
Committed	596,600	-	596,600
Unassigned	52,179	-	52,179
TOTAL FUND BALANCES	<u>648,779</u>	<u>95,947</u>	<u>744,726</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$ 3,271,193</u></u>	<u><u>\$ 96,496</u></u>	<u><u>\$ 3,367,689</u></u>

TOWN OF NORTHFIELD, NEW HAMPSHIRE
RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET ASSETS


December 31, 2011

Total governmental fund balances	\$ 744,726
<ul style="list-style-type: none"> •Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 	2,966,040
<ul style="list-style-type: none"> •Revenues are reported on the accrual basis of accounting and are not deferred until collection. 	693,929
<ul style="list-style-type: none"> •Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds. 	<u>(25,060)</u>
Net assets of governmental activities	<u><u>\$ 4,379,635</u></u>

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TOWN OF NORTHFIELD, NEW HAMPSHIRE
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Revenues:			
Property taxes	\$ 1,700,402	\$ -	\$ 1,700,402
Charges for services	132,884	12,720	\$ 145,604
Interest, penalties, and other taxes	79,376	371	\$ 79,747
Intergovernmental	419,274	8,542	\$ 427,816
Licenses and permits	695,094	-	\$ 695,094
Investment income	6,802	-	\$ 6,802
Miscellaneous	159,508	-	\$ 159,508
Total Revenues	<u>3,193,340</u>	<u>21,633</u>	<u>3,214,973</u>
Expenditures:			
Current:			
General government	540,830	-	540,830
Public safety	878,167	20,314	898,481
Highway and streets	823,856	-	823,856
Sanitation	327,472	-	327,472
Health and human services	83,444	-	83,444
Welfare	48,653	-	48,653
Culture and recreation	181,887	-	181,887
Conservation	890	1,614	2,504
Debt service	52,190	-	52,190
Capital outlay	251,766	-	251,766
Total Expenditures	<u>3,189,155</u>	<u>21,928</u>	<u>3,211,083</u>
Excess (deficiency) of revenues over expenditures	4,185	(295)	3,890
 Fund Equity, at Beginning of Year, as restated	 <u>644,594</u>	 <u>96,242</u>	 <u>740,836</u>
Fund Equity, at End of Year	<u>\$ 648,779</u>	<u>\$ 95,947</u>	<u>\$ 744,726</u>

See notes to financial statements.

TOWN OF NORTHFIELD, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2011

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ 3,890
<ul style="list-style-type: none"> Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: 	
Capital outlay purchases	54,962
Depreciation	(139,767)
<ul style="list-style-type: none"> Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and sewer) differ between the two statements. This amount represents the net change in deferred revenue. 	
	16,782
<ul style="list-style-type: none"> The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets: 	
Repayments of debt	50,000
<ul style="list-style-type: none"> In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 	
	1,130
<ul style="list-style-type: none"> Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. 	
	<u>2,467</u>
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	<u><u>\$ (10,536)</u></u>

See notes to financial statements.

TOWN OF NORTHFIELD, NEW HAMPSHIRE
GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Budgeted Amounts</u>			<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original Budget</u>	<u>Final Budget</u>			
Revenues and Other Sources:					
Taxes	\$ 1,709,919	\$ 1,709,919	\$	1,709,919	\$ -
Charges for service	133,980	133,980		132,884	(1,096)
Interest, penalties, and other taxes	90,000	90,000		79,376	(10,624)
Intergovernmental	343,650	343,650		348,843	5,193
Licenses and permits	673,148	673,148		695,094	21,946
Investment income	5,000	5,000		4,598	(402)
Miscellaneous	98,480	98,480		116,318	17,838
Transfers in	34,000	34,000		32,817	(1,183)
Use of fund balance	250,000	250,000		250,000	-
Total Revenues and Other Sources	3,338,177	3,338,177		3,369,849	31,672
Expenditures and Other Uses:					
General government	552,437	552,437		541,558	10,879
Public safety	872,662	872,662		874,000	(1,338)
Highway and street	736,312	736,312		759,204	(22,892)
Sanitation	334,945	334,945		327,472	7,473
Health and human services	89,944	89,944		83,444	6,500
Welfare	72,037	72,037		49,037	23,000
Culture and recreation	181,850	181,850		181,887	(37)
Conservation	1,640	1,640		890	750
Debt services	55,250	55,250		52,190	3,060
Capital outlay	179,150	179,150		157,138	22,012
Transfer out	261,950	261,950		262,425	(475)
Total Expenditures and Other Uses	3,338,177	3,338,177		3,289,245	48,932
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$	80,604	\$ 80,604

See notes to financial statements.

TOWN OF NORTHFIELD, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS
December 31, 2011

	Private Purpose Trust Funds	Agency Funds
ASSETS		
Cash and short term investments	\$ 3,368	\$ 219,610
Total Assets	3,368	219,610
LIABILITIES AND NET ASSETS		
Intergovernmental liabilities		217,308
Other liabilities	-	2,302
Total Liabilities	-	219,610
NET ASSETS		
Total net assets held in trust for special purposes	\$ 3,366	\$ -

TOWN OF NORTHFIELD, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2011

	Private Purpose Trust Funds
Additions:	
Investment Income	\$ 2
Total additions	2
NET ASSETS	
Beginning of year	3,366
End of year	3,366

See notes to financial statements.

TOWN OF NORTHFIELD, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Northfield (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 2011, it was determined that no entities met the required GASB-39 criteria of component units.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the no fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds even though the latter are excluded from the government wide financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider

have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

E. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans).

F. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 10,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure	20 - 60
Buildings	20 - 40
Building improvements	40
Vehicles	8 - 15
Office equipment	7 - 15
Computer equipment	5 - 10

G. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide financial statements.

A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

H. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities.

I. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net assets".

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., inventory or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. This account also includes fund balance voted to be used in the subsequent fiscal year.
- 5) Unassigned funds are available to be spent in future periods. When expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Assets - Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. All other net assets are reported as unrestricted.

J. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. The budget is then reviewed by the Budget Committee acting as an advisory board to the Selectmen. After reviewing the budget, the Selectmen's office holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the “Budget and Actual” page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 3,193,340	\$ 3,189,155
Subtotal (GAAP Basis)	3,193,340	3,189,155
Adjust tax revenue to accrual basis	9,517	-
Reverse beginning of year appropriation carry forwards from expenditures	-	(13,265)
To record timing difference	(113,621)	(149,070)
Estimate capital reserve activities	30,613	262,425
Recognize use of fund balance as funding source	250,000	-
Budgetary basis	<u>\$ 3,369,849</u>	<u>\$ 3,289,245</u>

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. RSA 48:16 limits “deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a city with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank.” Town’s deposit in repurchase agreements, \$ 1,487,265 of underlying securities is held by the investment’s counterparty, not in the name of the Town.

As of December 31, 2011, none of the Town’s bank balance of \$ 2,457,145 was exposed to custodial credit risk as uninsured, uncollateralized, and collateral held by pledging bank’s trust department not in the Town’s name.

4. Restricted Cash

Restricted cash represents capital reserve funds held by the trustees of trust funds as of December 31, 2011.

5. Property Taxes Receivable

The Town bills property taxes semiannually, in June and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due in July and December. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2011 consist of the following (in thousands):

Real Estate		
2011	<u>\$ 543</u>	543
Unredeemed taxes:		
2011	207	
2010	111	
2009	46	
2008	<u>6</u>	
		370
Yield Tax		2
Elderly liens		<u>42</u>
Total taxes receivable		<u>\$ 957</u>

Taxes Collected for Others

The Town collects property taxes for the Winnisquam Regional School District, the County of Merrimack, and the Tilton/Northfield Fire Department. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

	<u>Governmental</u>
Property taxes	\$ 115

7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2011 balances in inter-fund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other</u>	<u>Due To Other</u>
General Fund	\$ 549	\$ -
Special Revenue Funds:		
Police Detail	-	549
Total	<u>\$ 549</u>	<u>\$ 549</u>

8. Capital Assets

Capital asset activity for the year ended December 31, 2011 was as follows (in thousands):

Governmental Activities	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets, being depreciated:				
Buildings and improvements	\$ 592	\$ -	\$ -	\$ 592
Machinery, equipment, and furnishings	979	55	-	1,034
Infrastructure	1,344	-	-	1,344
Total capital assets, being depreciated	2,915	55	-	2,970
Less accumulated depreciation for:				
Buildings and improvements	(200)	(13)	-	(213)
Machinery, equipment, and furnishings	(506)	(95)	-	(601)
Infrastructure	(102)	(32)	-	(134)
Total accumulated depreciation	(808)	(140)	-	(948)
Total capital assets, being depreciated, net	2,107	(85)	-	2,022
Capital assets, not being depreciated:				
Land	944	-	-	944
Total capital assets, not being depreciated	944	-	-	944
Governmental activities capital assets, net	<u>\$ 3,051</u>	<u>\$ (85)</u>	<u>\$ -</u>	<u>\$ 2,966</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 4
Public safety	33
Highway and streets	<u>103*</u>
Total depreciation expense – governmental activities	<u>\$ 140</u>

* Note: Highway and streets includes depreciation costs for infrastructure.

9. Accounts Payable and Accrued Expense

Accounts payable and accrued expenses represent 2011 expenditures paid after December 31, 2011.

10. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all December 31, 2011 receivable balances, except property taxes that are accrued for subsequent 60-day collections.

11. Long-Term Debt

A. *Changes in General Long-Term Liabilities*

During the year ended December 31, 2011, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/11	Additions	Reductions	Total Balance 12/31/11	Less Current Portion	Equals Long-Term Portion 12/31/11
<u>Governmental Activities</u>						
Bonds Payable	\$ 50	\$ -	\$ (50)	\$ -	\$ -	\$ -
Other:						
Compensated absences	27	-	(5)	25	(1)	24
Totals	<u>\$ 77</u>	<u>\$ -</u>	<u>\$ (52)</u>	<u>\$ 25</u>	<u>\$ (1)</u>	<u>\$ 24</u>

12. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

13. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

In fiscal year 2011, the Town implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at December 31, 2011:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing, special article appropriations approved at Town Meeting, capital reserve funds set aside by Town Meeting vote for future capital acquisitions and improvements (now reported as part of the general fund per GASB 54), and various special revenue funds.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period. Unassigned - Represents amounts that are available to be spent in future periods.

14. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 52,179
Deferred revenue	808,891
Allowance for doubtful accounts	(114,962)
Accrued payroll	<u>15,168</u>
Tax Rate Setting Balance	\$ <u><u>761,276</u></u>

15. Commitments and Contingencies

Outstanding Legal Issues - There are several pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

16. Post-Employment Healthcare and Life Insurance Benefits

The Town implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the statement of revenues, expenses, and changes in net assets when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Assets over time. However, the Town participates in a community-rated plan, which insurance premium rates reflect the health claim experience of all participating employers. As a result, it is appropriate to use the unadjusted premium as the basis for projecting retiree benefits. Since the Town does not provide a benefit to retirees and it is reasonable for the Town to project benefits using unadjusted premiums, the Town does not have an OPEB liability.

17. Pension Plan

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, with respect to the employees' retirement funds.

A. Plan Description

The Town contributes to the New Hampshire Retirement System (the "System"), a cost-sharing, multiple-employer defined benefit pension plan administered by the retirement board. The System provides retirement, disability and death benefits to plan members and beneficiaries. Revised Statutes Annotated 100-A:41-a of New Hampshire Law assigns the System the authority to establish and amend benefit provisions of the plan and grant cost-of-living increases. The System issues a publicly available financial report that can be obtained through the New Hampshire Retirement System at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Funding Policy

Plan members are required to contribute a percentage of their gross earnings to the pension plan, which the contribution rates are 7.00% for employees, 11.55% for police and 11.80% for fire. The Town makes annual contributions to the pension plan equal to

the amount required by Revised Statutes Annotated 100-A:16, from January – June 2011, 9.16% for employees, 14.63% for police, from July – August 2011, 11.09% for employees, 25.57% for police, and then August – December 31, 2011, 8.80% for employees, 19.95% for police. The Town's contributions to the System for the years ended December 31, 2011, 2010, and 2009 were \$ 127,424, \$ 113,015, and \$ 121,726 respectively, which were equal to its annual required contributions for each of these years.

18. Risk Management

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

19. Beginning Fund Balance Reclassification

The Town's major governmental funds for fiscal year 2011, as defined by GASB Statement 34, have changed from the previous fiscal year. Accordingly, the following reconciliation is provided:

	Fund Equity 12/31/2010 (as previously reported)	Reclassification	Fund Equity 12/31/2010 (as restated)
General Fund	\$ 279,806	\$ 364,788	\$ 644,594
Non Major funds	461,030	(364,788)	96,242
Total	<u>\$ 740,836</u>	<u>\$ -</u>	<u>\$ 740,836</u>

The reclassification was due to reclassifying capital reserve funds from the Nonmajor Funds into the General Fund per GASB 54. Accordingly, the following table is provided to reflect a bridge of the ending balances of the current year under GASB 54:

	Non Spendable	Restricted	Committed	Unassigned	Total
General Fund					
Reserve for:					
Capital Reserve	\$ -	\$ -	\$ 596,600	\$ -	\$ 596,600
Undesignated	-	-	-	52,179	52,179
sub total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 596,600</u>	<u>\$ 52,179</u>	<u>\$ 52,179</u>
Non Major					
Special Revenue	-	62,295	-	-	62,295
Permanent Funds	17,951	15,701	-	-	33,652
sub total	<u>17,951</u>	<u>77,996</u>	<u>-</u>	<u>-</u>	<u>95,947</u>
Grand Total	<u>\$ 17,951</u>	<u>\$ 77,996</u>	<u>\$ 596,600</u>	<u>\$ 52,179</u>	<u>\$ 744,726</u>



OPERATING ACCOUNT

JANUARY 1, 2012 through DECEMBER 31, 2012**REVENUE:**

TOTAL FUNDS AVAILABLE	\$ 12,227,361.28
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ACCOUNT BALANCE DECEMBER 31, 2012	\$ 1,426,922.52
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64.....Town of Northfield



SELECTMEN'S ACCOUNT (unaudited)

JANUARY 1, 2012 through DECEMBER 31, 2012

Operating Account:

Balance January 1, 2012	\$	1,592,718.80
Interest Earned		2,692.94
Deposits		9,461,949.54
Total Funds Available		11,057,361.28
Disbursements		(9,630,438.76)
Balance December 31, 2012	\$	1,426,922.52

Escrow Account:

Balance January 1, 2012	\$	2,302.33
Interest Earned		6.00
Deposits		5,040.00
Total Funds Available		7,348.33
Disbursements		(1,500.00)
Balance December 31, 2012	\$	5,848.33

NHPDIP - General Fund

Balance January 1, 2012	\$	3,807.94
Interest Earned		4.14
Deposits		0.00
Total Funds Available		3,812.08
Disbursements		0.00
Balance December 31, 2012	\$	3,812.08

Conservation Fund - NHPDIP

Balance January 1, 2012	\$	59,229.57
Interest Earned		60.13
Deposits		0.00
Total Funds Available		59,289.70
Disbursements		(32,488.95)
Balance December 31, 2012	\$	26,800.75

Roland C. Seymour, Treasurer



REPORT OF THE TOWN ADMINISTRATOR

2012 was a productive year at town hall. Working under the direction of the Selectboard we moved forward in a number of key areas and saw the completion of several major projects:

Throughout the year we worked with NHDOT, Highway Department staff, citizens, contractors and professional engineers to finish the reconstruction of Bean Hill Road. Construction of the project has been completed and we are working to close out this project. In another milestone, we closed out construction of Phase II of the Winnepesaukee River Trail and were authorized by NHDOT to begin the engineering study for the final phase of the project, a new pedestrian bridge over the Winnepesaukee River in the vicinity of Granite Street. We continue to work with the volunteers of the Winnepesaukee River Trail Association and the Town of Tilton on this project.

At the 2012 town meeting the voters indicated that they wanted a comprehensive road repair and reconstruction plan for our town. Since then we have been working with the CIP committee, Highway Superintendent, UNH Technology Transfer Center and our consulting engineers to develop such a plan and hope to bring that information to the voters in 2013.

During the year we also expanded our efforts to keep citizens informed. More than 180 people now subscribe to our weekly email newsletter and almost 100 people receive meeting minutes and notices of upcoming meetings each week. In addition, we spent a considerable amount of time working with representatives from area communities in preparing for franchise agreement negotiations with Metrocast, scheduled for 2013 and working with representatives from Tilton, Belmont, Gilmanston and the LRPC to develop the first plan for the Rt. 140 corridor.

The year presented some challenges for the town and its citizens. 2012 saw the first town-wide reassessment since the housing bubble burst in 2008. The town saw almost a quarter of its assessed valuation disappear as a result. While this does not affect the bottom line of what the town needs to raise to provide services it does effect the tax rate and increases the tax burden for those residents whose properties have held their value over the past several years.

We continue to see slight improvements in the local economy. Motor vehicle registration income continues to nudge higher from what it was at the peak of the recession. Unfortunately this has been more than offset by actions of the state, which continues to shift its financial responsibilities to New Hampshire's cities and towns. This year we saw substantial increases in retirement expenses as the State continued to back off of its commitments to this program.

Thanks everyone at Town Hall for a job well done! We have a great team, everyone pulls in the same direction and that helps us serve the citizens. So thanks Cindy Caveney, Vicki Hussman, Stephanie Giovannucci, Donna Cilley and Dana Dickson. I enjoy working with all of you.

Finally I need to thank the Selectmen; few see the time their job takes: several meetings each month, hours of preparation for each meeting, responding to voter's concerns at all hours and working out the policy issues that chart our future. Their commitment to our town is admirable.

Sincerely,
Glenn Smith
Town Administrator



TOWN CLERK / TAX COLLECTOR

The Town Clerk's office had another busy year serving customers for motor vehicle titles and registrations, OHRV and boat registrations, certified vital record copies, marriage licenses, and dog licensing. We saw a slight increase of 2.2% in overall Town Clerk revenue. We again participated in the Pet Expo and Rabies Clinic held at the Pines Community Center. We'd like to remind dog owners to license their dogs by April 30.

We had a total of four elections to manage in 2012. The January Presidential Primary brought out 1068 voters (190 Democrat and 878 Republican), and 450 voters came out for the Town, School District and Fire District Elections in March. The State Primary in September introduced the initial phase of the new Voter ID law, and brought out 675 voters. We had a near record turnout of 2306 voters for the Presidential Election on November 6. The Supervisors of the Checklist were very busy registering 354 new or returning voters this Election Day, and the second phase of the Voter ID law was implemented smoothly. We thank all those dedicated to the process, who give of their free time to work the polls or stay late at night (and sometimes early morning) to count ballots with us. We also thank the Friendship Grange for providing meals, the Northfield Police and Highway Departments, the Town Hall staff, and staff at the Pines Community Center for their great support.

We are pleased to report that 92.8% of 2012 property taxes were paid by December 31, 2012, up slightly from 92.6% for 2011. This year brought a town wide revaluation of property and resultant increase in the tax rate, both reflected in the final tax bill. Our office was very busy assisting homeowners with questions regarding these changes. For the convenience of our residents, we accept partial payments or payment in advance. Property taxes may be paid in person at the Town Hall by cash or check, or online by credit card or electronic check (service fees apply online). A link is provided from the Town website www.northfieldnh.org. Please visit us or call 286-4482 for questions on any of our services.

Sincerely,
Cindy Caveney, Town Clerk/Tax Collector
Vicki Hussman, Deputy



Quality Controls, Inc.

200 Tilton Road
Northfield, NH 03276
Phone: 603-286-3321

Industrial valve manufacturer for over 50 years.



TAX COLLECTOR'S REPORT
For January 1, 2012 through December 31, 2012
DEBITS

UNCOLLECTED TAXES BEG. BALANCE:	2012 LEVY	2011 LEVY	2010 LEVY
Property Tax		\$538,350.63	
Land Use Change Tax			
Timber Yield Tax		\$2,346.30	
Highland's Village District Water & Sewer		\$22,976.21	
Northfield Sewer District			
TAXES COMMITTED THIS YEAR:			
Property Tax	\$7,580,916.00	\$288.79	
Excavation Tax	\$730.30		
Land Use Change Tax	\$2,350.00		
Timber Yield Tax	\$7,729.57		
Highland's Village District Water & Sewer	\$64,000.00		
Northfield Sewer District		\$19,030.35	
Interest & Penalties - Property Tax	\$4,602.91	\$37,592.22	
OVERPAYMENTS:			
Property Tax (2011 credits)	(\$4,455.06)		
Highlands Village District (2011 credits)	(\$2,665.00)		
Property Tax (2012 credits)	(\$18,588.33)		
Highlands Village District (2012 credits)	(\$1,129.00)		
OVERPAYMENTS REFUNDED:			
Property Tax	\$16,930.30		
TOTAL DEBITS	\$7,650,421.69	\$620,584.50	\$0.00

CREDITS

REMITTED TO TREASURER:	2012 LEVY	2011 LEVY	2010 LEVY
Property Tax	\$7,033,375.99	\$269,891.57	
Excavation Tax	\$730.30		
Land Use Change Tax	\$2,350.00		
Timber Yield Tax	\$7,261.03	\$2,346.30	
Highland's Village District Water & Sewer	\$47,127.06	\$16,976.21	
Northfield Sewer District		\$9,000.42	
Interest & Penalties - Property Tax	\$4,602.91	\$37,592.22	
Conversion to Lien (Principal)		\$280,922.85	
OVERPAYMENTS ASSIGNED:			
Property Tax	(\$2,218.06)		
Highlands Village District	(\$2,665.00)		
CURRENT LEVY DEEDED:			
ABATEMENTS MADE:			
Property Tax	\$585.04	\$3,566.14	
Yield Tax	\$0.00		
UNCOLLECTED TAXES AS OF 12/31/2012:			
Property Tax	\$546,954.97	\$288.79	
Yield Tax	\$468.54		
Highland's Village District Water & Sewer	\$16,872.94		
CREDIT BALANCES AS OF 12/31/2012:			
Property Tax	(\$3,895.03)		
Highlands Village District	(\$1,129.00)		
TOTAL CREDITS	\$7,650,421.69	\$620,584.50	\$0.00

DEBITS

	2011 LEVY	2010 LEVY	PRIOR YEARS
Unredeemed Liens Balance			
Beginning of Period		\$207,377.02	\$162,226.13
Liens Executed During Period	\$303,792.55	\$0.00	
Interest & Costs Collected	\$5,373.96	\$22,158.23	\$25,827.18
TOTAL DEBITS	\$309,166.51	\$229,535.25	\$188,053.31

CREDITS

	2011 LEVY	2010 LEVY	PRIOR YEARS
Lien Redemptions	\$109,009.93	\$80,693.19	\$72,862.25
Interest & Costs Collected	\$5,373.96	\$22,158.23	\$25,827.18
Abatements of Unredeemed Liens	\$546.90	\$0.00	\$300.00
Liens deeded to Town	\$11,321.98	\$11,357.72	\$17,546.96
Unredeemed Liens Balance			
as of December 31, 2012	\$182,913.74	\$115,326.11	\$71,516.92
TOTAL CREDITS	\$309,166.51	\$229,535.25	\$188,053.31

Respectfully Submitted:

Cindy L. Caveney, Tax Collector



TOWN CLERK'S REPORT

January 1, 2012 through December 31, 2012

Auto Registrations	\$ 631,655.85
Municipal Agent Fees	\$ 15,724.50
Titles	\$ 1,874.00
Vital Statistics	\$ 3,037.00
Dog Licenses	\$ 5,753.50
Filing Fees/misc	\$ 989.60
OHRV Registrations	\$ 5,119.50
UCC	\$ 945.00
Boat Registrations	\$ 1,999.08

Total	\$ 667,098.03
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Respectfully submitted,
Cindy L. Caveney, Town Clerk



Cindy Caveney Town Clerk / Tax Collector

Vicki Hussman Deputy Town Clerk / Tax Collector

Report of the Trustee of Trust Funds of the Town of Northfield
Common Trust Funds and Capital Reserve Funds
For the Year Ending on December 31, 2012

Date Created	Name of Trust Fund	Purpose of Trust	****PRINCIPAL****					***INCOME***				Grand Total P & I End of Year 12/31/2012
			Balance Beg. of Year 1/1/2012	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2012	Beginning Beg. Of Year 1/1/2012	Income During Year	Expended During Year	Balance End of Year 12/31/2012	
1997	TNHS Class of 42	Book Schola	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 386.03	\$ 3.13	\$ -	\$ 389.16	\$ 2,389.16
2000	Knowles Pond	Maintenance	\$ 12,400.63	\$ -	\$ -	\$ -	\$ 12,400.63	\$ 14,568.16	\$ 76.90	\$ -	\$ 14,645.06	\$ 27,045.69
1780	School Fund	School	\$ 840.00	\$ -	\$ -	\$ -	\$ 840.00	\$ 140.41	\$ -	\$ -	\$ 140.41	\$ 980.41
1901	Fannie Cofran	Hodgdon	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1908	C.J. Chamberlain	Oak Hill	\$50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 13.15	\$ 1.82	\$ -	\$ 14.96	\$ 64.96
1909	Mary A. Neal	Oak Hill	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1914	Darius Dearborn	Hodgdon	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1918	Jas. & Abigail Glines	Williams	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1921	Gawn Correll	Lot - Gorrell	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1921	Ellen Chadwick	Williams	\$50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 13.15	\$ 1.82	\$ -	\$ 14.96	\$ 64.96
1927	Sevira Streeter	Williams	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1927	Reuben Hutchins	Hodgdon	\$50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 13.15	\$ 1.82	\$ -	\$ 14.96	\$ 64.96
1935	A.B. Winslow	Williams	\$200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 50.28	\$ 7.27	\$ -	\$ 57.54	\$ 257.54
1943	Chas. W. Bryant	Lot - Park	\$200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 50.28	\$ 7.27	\$ -	\$ 57.54	\$ 257.54
1946	Leroy A. Glines	Williams	\$50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 13.15	\$ 1.82	\$ -	\$ 14.96	\$ 64.96
1948	Arthur Thomas	Lot - Park	\$500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 124.53	\$ 18.17	\$ -	\$ 142.70	\$ 642.70
1950	Mabel Hill	Arch Hill	\$200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 50.28	\$ 7.27	\$ -	\$ 57.54	\$ 257.54
1960	Leon Burns	Lot - Park	\$200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 50.28	\$ 7.27	\$ -	\$ 57.54	\$ 257.54
1964	Nathaniel Foss	Hodgdon	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1969	Raphael Quimby	Arch Hill	\$300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ 75.03	\$ 10.90	\$ -	\$ 85.93	\$ 385.93
1985	Edwin V. Leavitt	Arch Hill	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
1990	John S. Woodward	Arch Hill	\$750.00	\$ -	\$ -	\$ -	\$ 750.00	\$ 186.42	\$ 27.25	\$ -	\$ 213.67	\$ 963.67
1990	Sophie Copp	Arch Hill	\$250.00	\$ -	\$ -	\$ -	\$ 250.00	\$ 62.65	\$ 9.08	\$ -	\$ 71.74	\$ 321.74
1990	Victor Stanton	Arch Hill	\$300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ 75.03	\$ 10.90	\$ -	\$ 85.93	\$ 385.93
1998	Wyatt/Colby	Arch Hill	\$100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 25.52	\$ 3.63	\$ -	\$ 29.16	\$ 129.16
2002	Stanton/Rogers	Arch Hill	\$350.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 87.41	\$ 12.72	\$ -	\$ 100.12	\$ 450.12
2002	Clark	Arch Hill	\$175.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 44.09	\$ 6.36	\$ -	\$ 50.45	\$ 225.45
2003	Latulippe	Calef	\$175.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 44.09	\$ 6.36	\$ -	\$ 50.45	\$ 225.45
2004	Yarborough	Arch Hill	\$350.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 87.41	\$ 12.72	\$ -	\$ 100.12	\$ 450.12
2007	Corliss	Calef	\$500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 57.79	\$ 18.17	\$ -	\$ 75.95	\$ 575.95
	Subtotal Cemetery Funds		\$ 6,489.55	\$ -	\$ -	\$ -	\$ 5,550.00	\$ 1,133.70	\$ 201.66	\$ -	\$ 1,335.36	\$ 6,885.36
	SUBTOTAL COMMON TRUST FUNDS		\$ 36,689.10	\$ -	\$ -	\$ -	\$ 20,790.63	\$ 15,898.47	\$ 281.69	\$ -	\$ 16,509.99	\$ 37,300.62

Report of the Trustee of Trust Funds of the Town of Northfield
Common Trust Funds and Capital Reserve Funds
For the Year Ending on December 31, 2012

Date Created	Name of Trust Fund	Purpose of Trust	***PRINCIPAL***				***INCOME***				Grand Total P & I End of Year 12/31/2012
			Balance Beg. of Year 1/1/2012	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2012	Beginning Beg. Of Year 1/1/2012	Income During Year	Expended During Year	Balance End of Year 12/31/2012
1986	Revaluation	Same	\$ 5,952.09	\$ -	\$ -	\$ -	\$ 5,952.09	\$ 1,053.18	\$ 7.50	\$ -	\$ 1,060.68
2000	Salt Shed	Same	\$ 75,000.00	\$ -	\$ -	\$ 92,870	\$ (17,869.90)	\$ 17,621.57	\$ 248.33	\$ -	\$ 17,869.90
2001	State Aid Reconstr.	Same	\$ 255,000.00	\$ 120,000	\$ -	\$ 387,602	\$ (12,602.13)	\$ 12,043.86	\$ 558.27	\$ -	\$ 12,602.13
2011	Hwy. Equip.	Same	\$ 42,183.00	\$ 75,000	\$ -	\$ 29,104	\$ 88,078.60	\$ 168.67	\$ 342.07	\$ -	\$ 510.74
2011	Road Reconstruction	Same	\$ 66,950.00	\$ 161,200	\$ -	\$ -	\$ 228,150.00	\$ 152.02	\$ 635.37	\$ -	\$ 787.39
2011	UST	Same	\$ 474.72	\$ 1,215	\$ -	\$ -	\$ 1,689.33	\$ 0.18	\$ 0.32	\$ -	\$ 0.50
SUBTOTAL CAPITAL RESERVES			\$ 445,559.81	\$ 357,415	\$ -	\$ 509,576	\$ 293,397.99	\$ 31,039.48	\$ 1,791.86	\$ -	\$ 32,831.34
TOTAL FUNDS			\$ 482,248.91	\$ 357,415	\$ -	\$ 509,576	\$ 314,188.62	\$ 46,937.95	\$ 2,073.55	\$ -	\$ 49,341.33

Report of the Trustee of Trust Funds of the Tilton-Northfield Fire District
Capital Reserve Funds

For the Year Ending on December 31, 2012

Date Created	Name of Trust Fund	Purpose of Trust	***PRINCIPAL***				***INCOME***				Grand Total P & I End of Year 12/31/2012
			Balance Beg. of Year 1/1/2012	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2012	Beginning Beg. Of Year 1/1/2012	Income During Year	Expended During Year	Balance End of Year 12/31/2012
1985	Land & Building	Same	\$ 193,013.28	\$ -	\$ -	\$ -	\$ 193,013.28	\$ 24,294.55	\$ 619.67	\$ -	\$ 24,914.22
TOTAL FUNDS			\$ 193,013.28	\$ -	\$ -	\$ -	\$ 193,013.28	\$ 24,294.55	\$ 619.67	\$ -	\$ 24,914.22

Funds invested in New Hampshire Public Deposit Investment Fund: Revaluation Fund, THNS Class of 1942 Fund, School Fund, General Fund, Conservation Fund
Funds invested in Franklin Savings Bank Money Market Accounts as of 12/31/10: Knowles Pond Fund, Salt Shed Fund, SAR Fund, TNFD Land and Building Fund
Funds invested in Franling Savings Bank 5 year Certificate of Deposit: Cemetery Fund.
Funds invested in a Franklin Savings Bank 1 year Certificate of Deposit: Highway Equipment Fund, Road Reconstruction Fund.
Funds invested in Franklin Savings Bank Savings Account: UST fund



TOWN OWNED PROPERTY

MAP/LOT	LOCATION	FUNCTION	ACRES	LAND	BLDG/FTR	TOTAL
U08/112/113	Summer St.	Town Hall/Arch Hill Cemetery	1.73	\$46,800	\$379,800	\$426,600
U09/1/1E	Park St.	Highway Garage	4.00	\$54,100	\$211,300	\$265,400
U09/6/1	Park St.	Police Department/Pines Park/Ballfield	4.64	\$51,000	\$271,800	\$322,800
U02/3	Johnson Rd.	Transfer Station	11.00	\$53,400	\$27,700	\$81,100
U03/9	Johnson Rd.	Materials Storage	5.32	\$57,000	\$3,400	\$60,400
R09/9	Sandogardy Rd.	Union Church	1.00	\$38,000	\$168,700	\$206,700
R09/72B	Sandogardy Rd.	Land adjacent to Union Church	2.00	\$28,000	\$0	\$28,000
R09/5	Sandogardy Rd.	Sand Pit/Glines Park/Town Beach	69.04	\$229,900	\$0	\$229,900
U09/1	Park St.	Highway Garage - Outbuildings	0.00	\$0	\$8,200	\$8,200
R18/2	Off Bean Hill	Peabody Scout Area	10.00	\$7,200	\$0	\$7,200
U07/1B	Gibson Mill Rd.	Surette Park	7.49	\$48,500	\$0	\$48,500
U07/99	The Island	Island Park (co-owned w/Tilton)	1.37	\$26,500	\$3,800	\$30,300
U08/137A	Summer St.	Part of Arch Park	0.50	\$25,200	\$0	\$25,200
U07/80	Arch Hill	Arch Park	18.00	\$62,700	\$0	\$62,700
R16/12	Knowles Pond	Conservation Area	85.00	\$63,200	\$0	\$63,200
U07/101	Granite St.	River Park	0.50	\$25,200	\$3,100	\$28,300
U09/6/2	Summer St.	Pines Park - Leased to TNRC	2.44	\$47,800	\$0	\$47,800
U09/6/3	Dearborn Rd.	Pines Park	0.60	\$25,300	\$0	\$25,300
R15/47	Shaker Road	Conservation Land/Wethersfield	16.50	\$11,700	\$0	\$11,700
R17/42	Rand Road	Conservation Land	37.75	\$54,200	\$0	\$54,200
U13/18	Rte 93	Includes Richard Smart Con. Area	5.00	\$3,600	\$0	\$3,600
U15/02	Caveney Drive		7.83	\$46,400	\$189,500	\$235,900
U16/26	Noel Pines		0.70	\$3,400	\$0	\$3,400
U16/33	Brackett Ln.		0.71	\$17,400	\$0	\$17,400
R22/1-1	Payson Rd.		0.25	\$200	\$0	\$200
R02/2	Stevens Rd.		80.00	\$51,100	\$0	\$51,100
R06/45/1	Pevery Rd.		0.63	\$17,300	\$0	\$17,300
R08/83B	I-93		5.50	\$11,700	\$0	\$11,700
R17/46	Off Bean Hill		0.82	\$22,100	\$0	\$22,100
R15/69	Route 140		1.00	\$5,200	\$0	\$5,200
R10/36	Reservoir Rd.		12.61	\$46,000	\$0	\$46,000
R12/17L	Bean Hill Rd.		1.20	\$7,100	\$0	\$7,100
U08/26A	Holmes Ave.		0.28	\$6,800	\$0	\$6,800
Grand Total			395.41	\$1,194,000	\$1,267,300	\$2,461,300

PARK N GO MARKETS, INC

135 Park Street
Northfield, NH 03276
Phone (603) 286-3452

This is a convenience store/gas station that has been located here since the early 1980's. Robert Kidder owned the business and sold it to the current owners, Linda Perry and Heather Maves. They have now owned the business personally since 1990. We have gasoline, grocery items, a deli, and a Laundromat.

DAVID B. KRAUSE

Licensed Land Surveyor

Boundary Surveys, Site Plans, Septic Designs
Deed Research, Topographic Mapping, Permitting

18 Summer Street 603-848-0049
Northfield, NH 03276 603-286-4404
dkrausells@myfairpoint.net



SCHEDULE OF TOWN OWNED VEHICLES & EQUIPMENT

POLICE DEPARTMENT			Year
Patrol 1	Ford	Taurus	2012
Patrol 2	Ford	Interceptor	2010
Patrol 3	Ford	Crown Vic	2011
Motorcycle	Harley Davidson		2010
4X4	Ford	Expedition	2009
Detective	Ford	Crown Vic	2009
Chief	Ford	Crown Vic	2006

ADMINISTRATION			
Admin	Ford	Crown Vic	2004

HIGHWAY DEPARTMENT			
TRUCKS	Year	EQUIPMENT	Year
Peterbuilt 340, dump*	2009	Sidewalk Plow - Skid Steer	2011
Int'l Truck 4900; 8 yard, dump*	1992	International Tractor	1985
Ford F550 4x4 dump*	2008	Woodchuck wood chipper	1987
Ford F350 4x4 with plow	2012	Ford Water truck	1989
Int'l Truck 2574; 16 yard, 10 whlr, du	1999	Road Side Mower	1993
Int'l Truck 4900; 10 yard, dump*	2000	Champion 720 Grader	1996
Ford F450 1 ton pick up, dump*	2001	Industrial Loader - Falmec	2000
Ford F350 4x4 pick up, plow	2006	Cat Loader Model 924G	2002
		2145 JCB Backhoe/Loader	2006
		Skid Steer 5640E - Gehl	2007
OTHER		Vibrating Roller - Leeboy	2008
Underground Storage Tank**	1999		

* These trucks are outfitted with plow and wing.

**Co-owned with WRSD, Town of Tilton, WRSD, TNWD

ROLAND C. SEYMOUR
FINANCIAL SERVICES
 123 PARK ST.
 NORTHFIELD, NH 03276
 ph. 603-286-3996

BUSINESS & PERSONAL ACCOUNTING
COMPLETE GENERAL LEDGER SERVICES
TAX RETURNS PREPARED BUSINESS & PERSONAL

BUSINESS ESTABLISHED 1987



Sabrena's Creative Styles
 Full Service Salon

Sabrena Comeau
 Owner/Operator

123 Park Street
Northfield NH

603-286-3801



TAX RATE COMPARISON

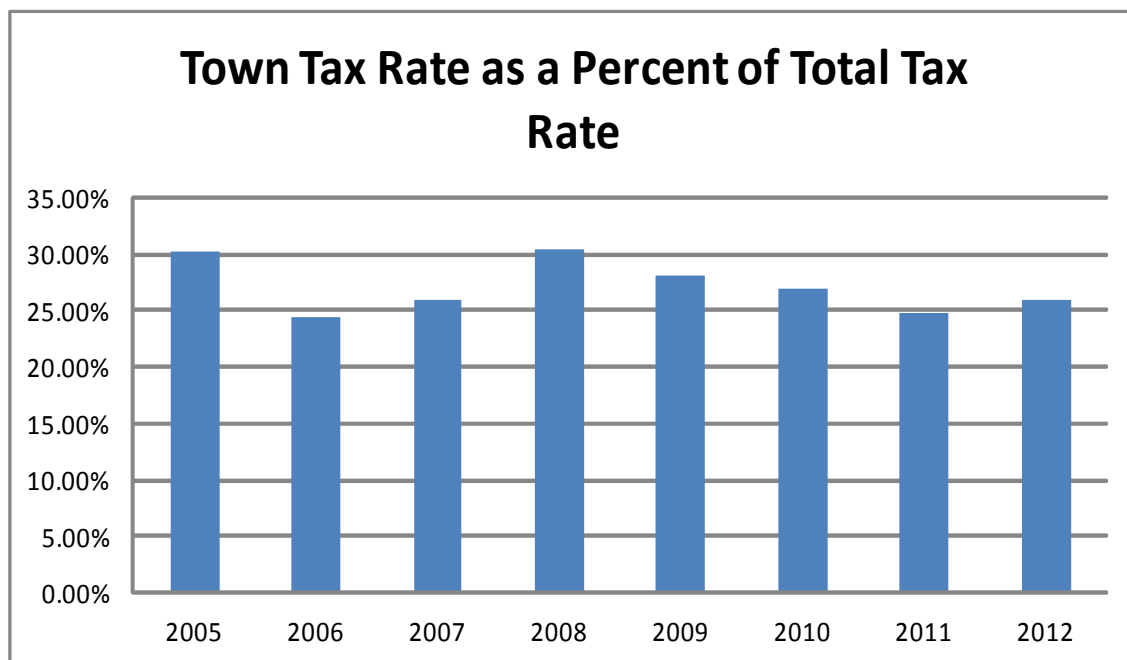
	2008 <i>Assessment Update</i>	2009	2010	2011	2012 <i>Assessment Update</i>
NET VALUATION	\$353,991,462	\$350,994,675	\$351,219,127	\$349,874,460	\$275,834,756
NET VALUATION (LESS UTILITIES)	\$348,306,262	\$344,822,875	\$345,047,327	\$343,702,660	\$264,890,056
TOWN PORTION					
APPROPRIATION	\$3,632,299	\$3,506,610	\$3,356,481	\$3,338,177	\$4,771,947
LESS: REVENUES	\$1,531,445	\$1,377,054	\$1,397,662	\$1,447,042	\$2,782,320
LESS: RETANAGE USED		\$150,000	\$100,000	\$250,000	\$150,000
LESS: SHARED REVENUES	\$23,568	\$0	\$0	\$0	\$0
ADD: OVERLAY	\$49,426	\$40,000	\$37,794	\$75,000	\$40,000
ADD: WAR SERVICE CREDITS	\$114,100	\$114,200	\$117,450	\$130,650	\$131,050
NET TOWN APPROPRIATION	\$2,240,812	\$2,133,756	\$2,014,063	\$1,846,785	\$2,010,677
TOWN TAX RATE	\$6.33	\$6.08	\$5.74	\$5.28	\$7.29
INCREASE(DECREASE)	\$ 0.38	\$ (0.25)	\$ (0.34)	\$ (0.46)	\$ 2.01
REGIONAL SCHOOL APPORTIONMENT	\$7,823,304	\$8,625,087	\$8,706,937	\$8,841,016	\$8,919,124
LESS EQUITABLE EDUCATION GRANT	\$4,048,026	\$4,655,230	\$4,655,230	\$4,555,230	\$4,655,230
LOCAL SCHOOL TAX EFFORT	\$2,987,749	\$3,194,833	\$3,275,033	\$3,431,114	\$3,558,001
STATE SCHOOL TAX EFFORT	\$787,529	\$775,024	\$776,674	\$754,672	\$705,893
DUE TO SCHOOL (LOCAL & STATE)	\$3,775,278	\$3,969,857	\$4,051,707	\$4,185,786	\$4,263,894
LOCAL RATE	\$8.44	\$9.10	\$9.32	\$9.81	\$12.90
STATE RATE	\$2.26	\$2.25	\$2.25	\$2.20	\$2.66
TOTAL SCHOOL TAX RATE	\$10.70	\$11.35	\$11.58	\$12.01	\$15.56
INCREASE(DECREASE)	\$ (1.84)	\$ 0.65	\$ 0.23	\$ 0.43	\$ 3.55
COUNTY PORTION					
DUE TO COUNTY	\$900,609	\$895,751	\$874,482	\$830,607	\$859,142
LESS: SHARED REVENUES	\$5,405	\$0	\$0	\$0	\$0
NET COUNTY APPROPRIATION	\$895,204	\$895,751	\$874,482	\$830,607	\$859,142
COUNTY TAX RATE	\$2.53	\$2.55	\$2.49	\$2.37	\$3.11
	\$ (0.13)	\$ 0.02	\$ (0.06)	\$ (0.12)	\$ 0.74
Subtotal	\$19.56	\$19.98	\$19.80	\$19.66	\$25.97
FIRE DISTRICT PORTION	\$463,729	\$565,101	\$540,877	\$568,949	\$560,701
FIRE DISTRICT TAX RATE	\$1.31	\$1.61	\$1.54	\$1.62	\$2.03
INCREASE(DECREASE)	\$ (0.47)	\$ 0.30	\$ (0.07)	\$ 0.08	\$ 0.41
TOTAL TAX RATE	\$20.87	\$21.59	\$21.34	\$21.28	\$28.00
INCREASE(DECREASE)	\$ (2.06)	\$ 0.72	\$ (0.25)	\$ (0.07)	\$ 6.72



TAX RATE DISTRIBUTION

Tax Rate								
	2005	2006	2007	2008	2009	2010	2011	2012
Tow n	\$5.81	\$5.10	\$5.95	\$6.33	\$6.08	\$5.74	\$5.28	\$7.29
School - Local	\$7.30	\$9.28	\$10.00	\$8.44	\$9.10	\$9.32	\$9.81	\$12.90
School - State	\$2.52	\$2.51	\$2.54	\$2.26	\$2.25	\$2.25	\$2.20	\$2.66
Fire	\$1.35	\$1.68	\$1.78	\$1.31	\$1.61	\$1.54	\$1.62	\$2.03
County	<u>\$2.19</u>	<u>\$2.33</u>	<u>\$2.66</u>	<u>\$2.53</u>	<u>\$2.55</u>	<u>\$2.49</u>	<u>\$2.37</u>	<u>\$3.11</u>
Total	\$19.17	\$20.89	\$22.93	\$20.87	\$21.59	\$21.34	\$21.28	\$28.00

Percent Distribution								
	2005	2006	2007	2008	2009	2010	2011	2012
Tow n	30.29%	24.39%	25.94%	30.33%	28.16%	26.90%	24.81%	26.03%
School - Local	38.07%	44.42%	43.60%	40.44%	42.16%	43.67%	46.10%	46.07%
School - State	13.17%	12.00%	11.08%	10.83%	10.41%	10.54%	10.34%	9.52%
Fire	7.04%	8.04%	7.76%	6.28%	7.46%	7.22%	7.61%	7.26%
County	<u>11.43%</u>	<u>11.14%</u>	<u>11.61%</u>	<u>12.12%</u>	<u>11.82%</u>	<u>11.67%</u>	<u>11.14%</u>	<u>11.12%</u>
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%





NH DRA SUMMARY OF INVENTORY OF VALUATION

FORM MS-1 FOR 2012

LAND & BUILDING VALUATION			
Value of Taxable Land	Acres	Assessed Value	
Current Use	11,640.020	\$ 1,205,846	
Conservation Restriction Assessment	54.580	\$ 3,983	
Discretionary Easement	0	\$ -	
Residential Land	4,524.490	\$ 63,236,100	
Commercial/Industrial Land	552.010	\$ 6,617,200	
Total of Taxable Land*	16,771.100		\$ 71,063,129
Value of Buildings Only			
Residential		\$ 166,483,200	
Manufactured Housing		\$ 8,501,500	
Commercial/Industrial		\$ 24,634,500	
Discretionary Easment	None	\$ -	
Total of Taxable Buildings**			\$ 199,619,200
Utilities			\$ 10,944,700
Land and Building Valuation Before Exemptions			\$ 281,627,029
Less Certain Disabled Veteran Exemption (2 exemptions)		\$ 416,500	
Less Imp. to Assist Disabled Exemption (3 exemptions)		\$ 15,000	
Total Disabled Vet. & Imp. To Assist Disabled Exemp.			\$ 431,500
Modified Assessed Valuation			\$ 281,195,529
Less Blind Exemptions (2 exemptions)		\$ (30,000)	
Less Elderly Exemptions (57 exemptions)		\$ (4,377,500)	
Less Disabled Exemptions (19 exemptions)		\$ (953,500)	
Total Blind, Elderly & Disabled Exemptions			\$ (5,361,000)
Net Valuation for Municipal, County & Local Education Tax			\$ 275,834,529
Less Public Utilities			
Public Service of NH		\$ 4,128,300	
NH Electrical Coop		\$ 3,646,400	
Keyspan Energy Delivery		\$ 2,600,000	
Algonquin Power		\$ 570,000	
Total Utilities			\$ 10,944,700
Net Valuation w/o Utilities for State Education Tax			\$ 264,889,829
* Value of Tax Exempt & Non-Taxable Buildings		(\$13,357,700)	
** Value of Tax Exempt & Non-Taxable Land	514.440	(\$2,073,200)	

CREDITS AND EXEMPTIONS				
War Service Credits		Amount	Number	Amount
	Disabled Veteran	\$1,400	17	\$ 23,800.00
	Veteran	\$500	215	\$ 107,250.00
Total War Service Credits			232	\$ 131,050.00
		Maximum Allowable	Number	Amount
Elderly Exemptions				
	Age 65-74	\$75,000	21	\$ 1,294,600.00
	75-79	\$80,000	14	\$ 1,021,900.00
	80 +	\$115,000	22	\$ 2,061,000.00
Total Exemptions			57	\$ 4,377,500.00
CURRENT USE				
Category	Acres		Assessed Value	
Farm Land	924.960		\$ 314,539.00	
Forest Land	8,402.770		\$ 793,934.00	
Forest Land with Stewardship	1,769.560		\$ 90,167.00	
Unproductive Land	113.710		\$ 2,000.00	
Wetland	482.680		\$ 9,016.00	
Total Land in Current Use		11,693.680	\$ 1,209,656.00	
20% Recreational Adjustment		6,632.480		
Number of Owners in C.U.		218		
Number of Parcels in C.U.		339		
CONSERVATION RESTRICTION				
Category	Acres		Assessed Value	
Farm Land	0.000		\$ -	
Forest Land	0.000		\$ -	
Forest Land with Stewardship	0.000		\$ -	
Unproductive Land	0.000		\$ -	
Wetland	0.000		\$ -	
Total Land in Conservation Restriction		0.000	\$ -	
Receiving 20% Recreational Adjustment			0.000	
Number of Owners with Parcels in Conservation Restriction			0	
Number of Parcels in Conservation Restriction			0	



REPORT OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE

The mission of the Capital Improvement Program Committee is to recommend to the Selectmen and Budget Committee a program of capital improvements for inclusion in the annual budget.

The goal of the CIP Committee is to:

1. Develop a plan for the maintenance of Northfield's capital assets
2. Schedule capital expenditures so as to avoid large fluctuations in our tax rate.
3. Spend no more on capital expenditures than is absolutely necessary to maintain existing capital assets and provide for new capital assets as may be needed from time to time.
4. Keep current on maintenance of capital assets; deferring maintenance only results in higher costs in future years.

Known future costs include replacement of aging Town vehicles and equipment, replacement of the Police Station roof, bridge maintenance and maintenance of our single largest capital asset: our system of roads.

In 2012 the CIP Committee spent most of its time developing a repair and reconstruction plan for our 35 miles of paved roads and 7.7 miles of unpaved roads. **This entire system is estimated to be worth more than \$50 million dollars**, making our road system the most valuable item Northfield taxpayers own. Protecting this asset from further deterioration has been our highest priority this year.

Our proposal this year provides a plan for protecting our roads from further deterioration, continuation of work under the our highway equipment replacement plan, replacement of a police cruiser, setting funds aside for the replacement of the police station roof in 2016, the start of work to provide new changing rooms in the police station and replacement of the Police Department computer server. We believe this is a responsible plan for moving forward.

Northfield CIP Committee

Ed Weingartner, Chair,

Dennis Allen, Wayne Crowley, David Liberatore, Don Stevens, Geoff Ziminsky

2013 CAPITAL IMPROVEMENT PLAN - SUMMARY

	2013	2014	2015	2016	2017
Transfer to Road & Bridge Recon. Fund	\$ 235,000	\$ 241,400	\$ 241,400	\$ 241,400	\$ 241,400
Transfer to Sandogardy Pond Rd. SAR Fund	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Transfer to Highway Equipment Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Transfer to PD Roof Replacement Fund	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Purchase of Police Cruiser	\$ 31,830	\$ 31,830	\$ 31,830	\$ 30,000	\$ 30,000
Provide Changing Rooms in Police Station	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -
Replace Police Dept. Server	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Expansion of Town Hall Storage Closet	\$ -	\$ -	\$ -	\$ -	\$ -
Replacement of Town Hall Furnace	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Total Raised through Taxation	\$ 359,830	\$ 458,230	\$ 453,230	\$ 451,400	\$ 451,400

CIP PLAN – DETAIL

HIGHWAY EQUIPMENT

All Highway equipment is purchased through the Highway Equipment Capital Reserve Fund. The CIP proposes \$75,000 be transferred into this fund annually; equipment is purchased as needed and as funding is available.

	2013	2014	2015	2016	2017
Beginning Balance - Equip. Replacement Fund	\$88,589	\$33,589	\$23,589	\$98,589	\$23,589
Transfer Into Equip. Replacement Fund	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Funding Available	\$163,589	\$108,589	\$98,589	\$173,589	\$98,589
Transfers out of Equipment Replacement Fund					
Replace Trk. 2 (1992 Int'l 4900 8yd dump)	\$130,000				
Replace Trk. 7 (2001 Ford F450)		\$85,000			
Replace Trk. 4 (2000 Int'l 4900 10 yrd)				\$150,000	
Ending Balance - Equipment Replacement Fund	\$33,589	\$23,589	\$98,589	\$23,589	\$98,589

POLICE STATION ROOF REPLACEMENT

Chief Adams reports that repairs to the Police Station roof in 2012 have provided temporary relief but that full replacement of the roof will be needed within the next several years. In order to stabilize the tax rate, the CIP proposes that this expense be spread over 4 years.

	2013	2014	2015	2016	2017
Beginning Balance - PD Roof. Replacement Fund	\$ -	\$ 5,000	\$ 10,000	\$ 15,000	\$ -
Transfer Into Equip. Replacement Fund	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Funding Available	\$ 5,000	\$ 10,000	\$ 15,000	\$ 20,000	\$ -
Transfers out of PD Roof Replacement Fund	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Ending Balance - Equipment Replacement Fund	\$ 5,000	\$ 10,000	\$ 15,000	\$ -	\$ -

SANDOGARDY POND ROAD SAR PROJECT

Sandogardy Pond Road is the last unnumbered state owned road in Northfield. Because it is a state owned road it is eligible for reconstruction under the State Aid Reconstruction program. Under the SAR program the state would pay 66% of the estimated \$2.5 million reconstruction costs, leaving the town to pay the remaining \$833,000 plus an additional \$83,000 in engineering costs for a total of \$916,000. DOT estimates the project could be ready to start in 2018. A project of this size could easily consume our entire road reconstruction budget, leaving other roads to deteriorate as we save to repair this road. For this reason the CIP Committee is recommending saving \$100,000 per year starting in 2014 toward this project, with the intent of paying the engineering costs in 2014 and bonding the outstanding balance in 2018.

	2013	2014	2015	2016	2017
Beginning Balance - Sandogardy Pond Rd. SAR Fund	\$0	\$0	\$17,000	\$117,000	\$217,000
Transfer Into Sandogardy Pond Rd. SAR Fund	\$0	\$100,000	\$100,000	\$100,000	\$100,000
Funding Available	\$0	\$100,000	\$117,000	\$217,000	\$317,000
Transfers out of Sand. Pond Rd. SAR Fund		\$83,000			
Ending Balance - Equipment Replacement Fund	\$0	\$17,000	\$117,000	\$217,000	\$317,000

ROAD AND BRIDGE REPAIR AND RECONSTRUCTION FUND

The value of Northfield's roads (not including bridges) is estimated at more than \$50 million. Like anything else, roads deteriorate to unacceptable levels over time; maintaining acceptable conditions requires a regular repair. In recent years we have seen the quality of our roads deteriorate as necessary repairs have been deferred. We estimate that the cost of repairing current deficiencies and addressing long term problems on select gravel roads is more than \$12 million. Fully funding these needs over twenty years would require funding of \$600,000/year. Realizing the impact this would have on our tax rate we are proposing a lower funding level of \$450,000 per year starting in 2014. With \$100,000/year committed to Sandogardy Pond Road, which leaves \$350,000 for all other roads and bridges. Of this, \$108,600 is estimated to come from the Highway Block Grant with the remaining \$241,400 to be raised through taxation.

Under this proposal all roads are ranked by four criteria: amount of traffic, role of the road in our emergency response network, condition of the road and annual operating expense. A scoring value of 1 to 5 was assigned to each of the categories. These categories were also weighted with a factor ranging from 1 to 3 based on the Committees decision to establish condition and operating costs as the primary controls for establishing the rankings. The final rankings with an explanation of scoring appear on the following pages. Our long-term plan calls for addressing all roads by committing a level of funding for each project to correct all identified deficiencies rather than constructing a solution that only lasts a few years. The proposed plan outlined below will reconstruct 7 of the 8 highest ranked roads within the first five years (one high ranking road, Shaw Road, is not included because of the coordination that needs to occur with the City of Franklin). The long-term plan also addresses the need for repairs of major problems to one gravel road, Keasor Road, by setting aside funds for reconstruction in 2018. The plan outlined below also includes working with Tilton, to perform preventive maintenance on the Cannon Bridge to extend its service life so that long-term rehabilitation costs may be deferred. This long-term plan for road and bridge reconstruction and repair will be evaluated annually to address changes in condition, estimated construction costs, and Town needs. Revisions to the plan will be reflected in updates to this document.

The impact of this plan is \$0.91 on the tax rate. Even in these days when money is tight we think it is a reasonable price to pay to protect our \$50 million asset and avoid higher future costs.

	2013	2014	2015	2016	2017
Beginning Balance - Road & Bridge Recon Fund	\$228,937	\$129,698	\$199,242	\$74,979	\$56,727
Transfer Into Road & Bridge Recon Fund	\$235,000	\$241,400	\$241,400	\$241,400	\$241,400
Funding Available From Rd. Recon. Fund	\$463,937	\$371,098	\$440,642	\$316,379	\$298,127
+ Highway Block Grant	\$108,600	\$108,600	\$108,600	\$108,600	\$108,600
Total Funding Avail. For Road Projects	\$572,537	\$479,698	\$549,242	\$424,979	\$406,727
Transfers out of Road & Bridge Recon Fund					
Fellows Hill Road	\$95,700				
Fiske Road	\$175,058				
Shedd Road	\$130,745				
Susan Lane	\$41,336				
Zion Hill Road		\$187,556			
Sargent Street		\$42,900			
Cannon Bridge		\$50,000			
Ledge Road			\$242,400		
Bay Hill Road			\$231,863		
Shaker Road (section 2)				\$368,252	
Keasor Road					\$200,000
Woodlawn Ave.					\$13,100
Total Transfers	\$442,839	\$280,456	\$474,263	\$368,252	\$213,100
Ending Balance - Road & Bridge Recon Fund	\$129,698	\$199,242	\$74,979	\$56,727	\$193,627

Town of Northfield Road Rankings

Scale Notes

Traffic	1 = Minima	2	3	4	5 = High Volume
Role in Emergency Response Network	1 = Periphe	2	3	4	5 = Critical
Condition in 2013	1 = Good	2	3	4	5 = Poor
Annual Operating Cost	1 = Minima	2	3	4	5 = Extensive

Traffic is a measure of road use, using actual traffic count figures whenever available and estimates from the Highway Superintendent and Police Chief when traffic counts are unavailable.

Role of Emergency Response Network is a measure of the degree to which the road is a central part of the response network as determined by the Police Chief and Highway Superintendent, including the degree to which the road serves as a collector in addition to providing residential and commercial access

Condition in 2013 is a measure of the road surface condition at the current time.

Annual Operating Cost is a measure of the cost of maintaining the road above and beyond what is required for regular winter maintenance.

STREET	SURFACE	LENGTH (mi)	Rankings				Weighted Total
			Traffic (weight factor 1)	Role in Emergency Response Network (weight factor 1)	Road Conditions (weight factor 3)	Operating Cost (weight factor 2)	
Zion Hill Rd	Asphalt	0.95	4.5	4.5	3.5	4	27.5
Fiske Rd	Asphalt	0.50	4.5	4.5	4	3	27
Bay Hill Rd	Asphalt	1.91	4.5	4.5	3	4	26
Shaker Rd. #2	Asphalt	2.00	4.5	4.5	3.5	3	25.5
Fellows Hill Rd	Asphalt	0.92	3.5	3	4	3	24.5
Shaw Rd	Asphalt	0.80	3	3	4	3	24
Ledge Rd	Unpaved	0.27	2	2.5	3	5	23.5
Shedd Rd	Asphalt	0.74	2.5	2.5	4	3	23
Pevery Rd	Asphalt	1.71	3	3	3.5	3	22.5
Shaker Rd #1	Asphalt	1.10	4.5	4.5	2.5	3	22.5
Bean Hill Rd	Unpaved	0.51	2	3	3	4	22
Bean Hill Rd #2	Asphalt	1.40	3.5	3.5	3	3	22
Keasor Rd	Unpaved	0.53	2.5	2.5	3	4	22
Sargent St	Asphalt	0.52	4.5	4.5	3	2	22
Oak St	Asphalt	0.11	3	3.5	3	3	21.5
Susan Ln	Asphalt	0.21	1.5	2	4	3	21.5
Ayers Rd	Unpaved	0.39	3	3	3	3	21
Bay St	Asphalt	0.80	4.5	4.5	2	3	21
Knowles Pond Rd #1	Asphalt	0.90	3	3	3	3	21
Knowles Pond Rd #2	Asphalt	0.90	3	3	3	3	21
Rand Rd	Asphalt	0.60	2	2	3	4	21
Rand Rd	Unpaved	0.40	2	2	3	4	21
Shaw Rd	Unpaved	1.28	3	3	3	3	21
Blueberry Ln	Asphalt	0.40	1	1.5	4	3	20.5
Granite St	Asphalt	0.27	2.5	3	3	3	20.5
Turnpike Rd	Asphalt	1.22	2.5	2.5	3	3	20
Union Rd	Asphalt	0.58	3.5	3.5	3	2	20
Cross Mill Rd	Asphalt	1.21	4.5	4.5	2	2	19
Hodgdon Rd	Asphalt	1.16	4.5	4.5	2	2	19
Summer St	Asphalt	0.67	4.5	4.5	2	2	19
Keasor Rd	Asphalt	0.17	2.5	2.5	3	2	18
Reservoir Rd #2	Asphalt	0.49	2.5	2.5	3	2	18
Sarah Ln	Asphalt	0.12	1	2	3	3	18
Elm St	Asphalt	0.23	3.5	4	2	2	17.5
Oak Hill Rd #1	Asphalt	0.80	3.5	4	2	2	17.5
Oak Hill Rd #2	Asphalt	1.20	3.5	4	2	2	17.5
Shaker Rd	Unpaved	0.72	1.5	2	2	4	17.5
Bay Hill Rd. Ext.	Asphalt	0.40	3	4	2	2	17
Cofran Av	Asphalt	0.47	2	2	3	2	17
Dearborn St	Asphalt	0.24	3.5	3.5	2	2	17

STREET	SURFACE	LENGTH (mi)	Rankings				
			Traffic (weight factor 1)	Role in Emergency Response Network (weight factor 1)	Road Conditions (weight factor 3)	Operating Cost (weight factor 2)	Weighted Total
Twin Bridge Rd	Asphalt	0.36	3.5	3.5	2	2	17
Arch St	Asphalt	0.27	2.5	3.5	2	2	16
Bean Hill Rd #1	Asphalt	1.00	4.5	4.5	1	2	16
Glines Park Rd	Asphalt	0.21	1.5	1.5	3	2	16
Vine St	Asphalt	0.28	3	3	2	2	16
Scribner Rd	Asphalt	0.34	2.5	3	2	2	15.5
Woodlawn Av	Asphalt	0.19	1	1.5	3	2	15.5
Holmes Av	Asphalt	0.15	2.5	2.5	2	2	15
Knowles Farm Rd	Unpaved	0.42	1.5	1.5	2	3	15
Memorial St	Asphalt	0.07	2	3	2	2	15
Reservoir Rd #1	Asphalt	0.50	2.5	2.5	2	2	15
Stevens Rd	Unpaved	0.61	1.5	1.5	2	3	15
Howard Av	Asphalt	0.24	2	2.5	2	2	14.5
Diana Dr	Asphalt	0.40	2	2	2	2	14
Greenwood Dr	Asphalt	0.59	2	2	2	2	14
Scribner Rd	Unpaved	0.12	1	1	2	3	14
W B Hill Rd	Asphalt	0.14	2	2	2	2	14
Wethersfield Dr	Asphalt	0.46	2	2	2	2	14
Megan Dr	Asphalt	0.13	1	1.5	3	1	13.5
Silver Ln	Asphalt	0.58	1.5	2	2	2	13.5
Cottage St	Asphalt	0.15	1.5	1.5	2	2	13
Forrest Rd #1	Asphalt	0.55	2.5	2.5	2	1	13
Haggett Farm Rd	Unpaved	0.23	1.5	1.5	2	2	13
Drake Dr	Asphalt	0.15	1	1.5	2	2	12.5
Watson St	Asphalt	0.09	1	1.5	2	2	12.5
Lineau Ct	Asphalt	0.05	1.5	1.5	2	1	11
Shedd Rd	Unpaved	0.21	1	1	1	3	11
Hidden Ln	Asphalt	0.42	1.5	1.5	1	2	10
Fiddlers Choice Rd	Unpaved	0.45	1	1.5	1	2	9.5
Gale Av	Asphalt	0.14	1.5	1.5	1	1	8
Hill St	Asphalt	0.12	1.5	1.5	1	1	8
Johnson Rd	Asphalt	0.18	2	1	1	1	8
Johnson Rd	Unpaved	0.11	2	1	1	1	8
Riverside Rd	Asphalt	0.24	1.5	1.5	1	1	8
Tallwood Dr	Asphalt	0.17	1.5	1.5	1	1	8
Clearwood Ln	Asphalt	0.25	1	1.5	1	1	7.5
Gibson Mill Rd	Asphalt	0.10	1	1.5	1	1	7.5
View St	Asphalt	0.08	1	1.5	1	1	7.5
Caveney Dr.	Unpaved	0.48	1	1	1	1	7
Cornerstone Rd	Asphalt	0.20	1	1	1	1	7
Forrest Rd #2	Unpaved	0.10	1	1	1	1	7
Forrest Rd #3	Unpaved	0.10	1	1	1	1	7
Kimball St	Asphalt	0.08	1	1	1	1	7
Lambert Rd	Unpaved	0.24	1	1	1	1	7



NORTHFIELD POLICE DEPARTMENT

Residents of Northfield,

Once again another year has come and gone, 2012 was a very busy year for your police department. We received a number of Enforcement Grants from the New Hampshire Highway Safety Program to assist in apprehending offenders of motor vehicle violations. With the addition of these grants we have extra police presence in our community that will help advert violators and other criminal activity.

In looking at crime comparison reports for the years of 2011 to 2012; crimes against persons was up 9%. Crimes against property (these being thefts, burglaries, fraud & robbery) there was an increase of 7%, crimes against society (these being drug violations, weapon violation) we were up 47%. In reviewing all crime categories we are 46% above all crimes in 2011.

The Police department was challenged with the issues of being short staffed for part of the year in 2012, due to injuries to some officers and having lost a full time officer. Hiring of two additional part time officers gave us the assistance needed in covering extra shifts. The officers that were hired brought many years of experience to our department. We welcome Owen Wellington, a thirty year veteran of the Tilton Police Department and longtime Northfield residence. James Berry, with over twenty years of police experience between San Jose, California and the Concord Police Department, both officers will be a great asset to our community.

It will come as no surprise to any resident that our town has been affected with thefts, drugs, vandalism and other crimes. Our officers handle calls for these crimes on a daily basis; please take the time to lock your homes, garages and automobiles each and every time that you are away from them. If for any reason you are going to be away for more than a day, please come to the police station and fill out a property sheet. This sheet will be given to patrol so they are aware that you are away and can check on your property in your absence. In 2012 we checked properties a total of 16,896 times within our town. Please take note of any suspicious person or activity, and contact the police department as soon as possible. Help us to protect you, your family and your neighbors.

Sincerely,

Stephen P. Adams
Chief of Police



**NORTHFIELD POLICE DEPARTMENT
REVENUES
JANUARY 1st TO DECEMBER 31, 2012**

Pistol Licenses/Witness Fees	\$	1,549.30
Dog Fines/Parking Viol./Restitution	\$	2,466.81
Insurance Fees/Misc. Income	\$	380.00
Highway Safety Grant (Sobriety Checkpoints)	\$	1,996.99
Highway Safety Grant (DWI Patrol)	\$	1,080.11
Highway Safety Grant (Radar Patrol)	\$	2,163.29
Refund HP Trade (Office Supplies)	\$	50.00
JAG Grant	\$	3,757.56
Safety Grant	\$	397.50

DETAILS

Bedard Realty	\$	2,130.00
Busby Construction	\$	240.00
Fairpoint	\$	9,750.00
Highland Mountain Bike Park	\$	480.00
Liberty Energy Utilities	\$	930.00
NexGen	\$	3,060.00
NH Electric Coop	\$	3,300.00
Pichette Brothers	\$	6,330.00
Pike Industries	\$	13,740.00
Piper	\$	120.00
PSNH	\$	12,930.00
Tilton/Northfield Aqueduct	\$	360.00

TOTAL INCOME	\$	67,211.56
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**INCOME GENERATED BY
POLICE DEPARTMENT**

	2010	2011	2012
Pistol Permit/Witness Fees	\$ 1,940.88	\$ 1,710.00	\$ 1,549.30
Dog Fines/Parking Viol./Restitution	\$ 1,533.43	\$ 1,110.00	\$ 2,466.81
Insurance Fees/Misc. Income	\$ 691.00	\$ 512.00	\$ 380.00
Highway Safety Grant (s)	\$ 3,079.70	\$ 6,189.41	\$ 5,240.39
Special Details	\$ 3,144.45	\$ 13,080.00	\$ 53,370.00
Refund HP Trade (Office Supplies)	\$ -	\$ -	\$ 50.00
JAG Grant	\$ 5,919.00	\$ 1,610.00	\$ 3,757.56
Safety Grant	\$ -	\$ -	\$ 397.50
Rebate Telephone Accts.	\$ 90.38	\$ -	\$ -
TOTAL INCOME	\$ 16,398.84	\$ 24,211.41	\$ 67,211.56

NORTHFIELD POLICE DEPARTMENT OFFICER'S ANNUAL REPORT

	2010	2011	2012
Arrest*	361	313	339
*(<i>Felony Cases & Arrests</i>)	104	117	105
Summons	77	178	127
MV Warnings	1,308	1,498	663
TOTAL	1,746	1,989	1,129
Property Checks	15,293	14,667	16,896
Accidents	53	49	52
Pistol Permits	116	96	113
Incidents			
(<i>Calls for Service</i>)	4,751	5,372	4,748
Walk In Assist	965	1,587	1,278
TOTAL	5,716	6,959	6,026



BREAKDOWN OF OVERTIME

Court/Hearings	68.00
Investigations	191.00
Schools/Trainings	46.00
Meetings	15.00
Old Home Day	27.00
DARE	17.50
Officer Phil	3.00
Radar Grant	33.00
DWI Grant	71.00
Town Meeting/Polls	24.00
Cover Shifts	194.00



ANIMAL CONTROL OFFICER'S REPORT

Annual Report 2012

The Animal Control Officer and the Police Department responded to about 135 calls plus. Most calls were for loose animals running at large. All the stray animals that were picked up are taken to Birch Hill Kennels to be claimed by their owners. All the animals that were not claimed are given a rabies shot by a veterinarian and given away free to a new, better home. No animals picked up in Northfield and not claimed were put down.

Other calls included cows in road, stray cats, animals hit by cars, skinny animals and neglect.

Along with the Tilton-Northfield Rotary Club we will be having a Rabies Clinic and Pet Expo on April 27, 2013 at the old Agway building on Rte 3 in Tilton. Residents can get a rabies tag and a dog license at a low price.

**BIRCH HILL
KENNELS**



Rte. 140 • 343 Tilton Road
Northfield, NH 03276
(603) 286-3901 Don Carpenter

GROOMING
BOARDING
TRAINING
BREEDING

Tilton-Northfield Rotary Club 

**Pet Expo
& Rabies Clinic**

April 27, 2013
9 A.M. - 1 P.M.

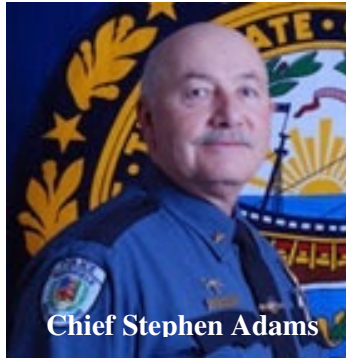
NEW LOCATION!
Former Agway bldg.,
Route 3, Tilton, across
from Post Office, exit 20
off I-93 N or S, turn left.



*Many thanks to
Dr. MacDonald
and staff for offering
the rabies clinic—
2 vets=no waiting!*

- * Face painting
- * Vendors
- * Northfield & Tilton licensing

POLICE DEPARTMENT



Chief Stephen Adams



Lt. Raffaely



Sgt. Dow



Cpl. Gilman



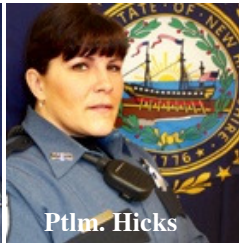
Det. Adams



Ptlm. Chapple



Ptlm. Elphick



Ptlm. Hicks



Ptlm. Hutchinson



A.A. Christine Murray



Ptlm. DeCormier



Ptlm. Prince

Not pictured:
Ptlm. Berry
Ptlm. Wellington

HIGHWAY DEPARTMENT



Harold "Pete" Fife, John Sherman Jr., Whitney LaFlamme, Shane Dow, Fred Partridge Jr., Robert Southworth



NORTHFIELD HIGHWAY SUPERINTENDENTS REPORT

The Northfield Highway Department went out 24 times between January and April to treat the roads of Northfield, which lead us into a heavy mud season.

We shimmed several roads around town, which included Zion Hill, Shaker Rd, Bay Hill Rd, Knowles Pond Rd, and Peverly Rd and also completed some ditching and drainage projects. In September, the Highway Crew constructed the new Salt Shed, located at the Highway Department, which can store 210 tons of salt and 450 tons of sand salt mix.

In April the town hired John Willey and in May the town hired Steve Kelley, both as recycling attendants/laborers for the Transfer Station. In November the town hired John Sherman as a driver/light equipment operator and Fred Partridge as a driver/heavy equipment operator.

This year Busby Construction completed the Bean Hill Reconstruction Project. At the beginning of October, GMI Asphalt paved approximately 2,200 Ft of Reservoir Rd, from the intersection of Turnpike Rd up, and paved approximately 4,000 Ft of Oak Hill Rd, from the intersection of Union Rd to the State portion.

We have made a few new equipment purchases this year, the first being a second Zero Turn lawn mower to maintain the parks and cemeteries in town. We also purchased a new 2012 F-350 pickup truck to increase our snow removal efficiency.

I would like to take a moment to thank my crew for all their hard work and dedication to the job. I would also like to thank the residents of Northfield for all your patience and understanding through these road projects.

Sincerely,

Bob Southworth
Highway Superintendent



2012 Salt Shed located behind the Fire Station on Park Street



NORTHFIELD HIGHWAY DEPARTMENT SOLID WASTE REPORT 2012 RECYCLING REPORT

The Northfield Recycle Center is located off Sargent Street at 50 Johnson Road. The center is open Tuesday through Thursday and Saturday, the hours are Tuesday and Thursday (recycle only) 8:00am to 3:15pm, Wednesday and Saturday 8:00am to 4:45pm.

We still need your **CLEAN USED OIL**. We use it to heat the entire recycle center and to partially heat the town garage. This keeps the heating costs down, which saves you money on the annual budget. Thank you everyone for bringing your clean used oil to the recycle center.

Don't forget Household Hazardous Waste day, which is held on Saturday, July 27, 2013 in Franklin on Bow Street from 8:30am to noon. This is when you can take any oil based paint, stripping fluids, pool cleaners, gasoline, junk oil, pesticides etc. Notice of dates and times will be posted and published in the newspaper and will be located on the Town's website at www.northfieldnh.org. Thank you to all residents that participate in this collection day.

In 2012 we held our annual Amnesty periods, which consisted of two three-day periods, one during the last week of April and the other during the second week of September.

Recycle markets are doing much better, so please keep up the good work recycling! We need to get more residents interested in recycling; any ideas on how we could achieve that would be great!

If you have any questions and/or concerns please don't hesitate to call us at 286-4490, or you can stop by our office at 147 Park Street.

Sincerely,

Robert Southworth
Highway Superintendent

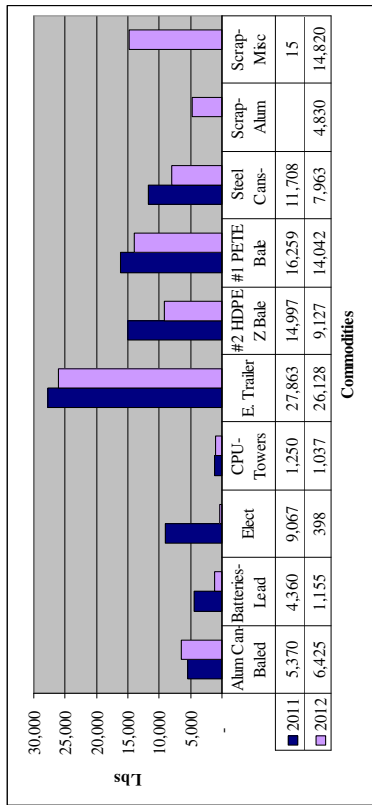


John Willey, Stephen Kelley II

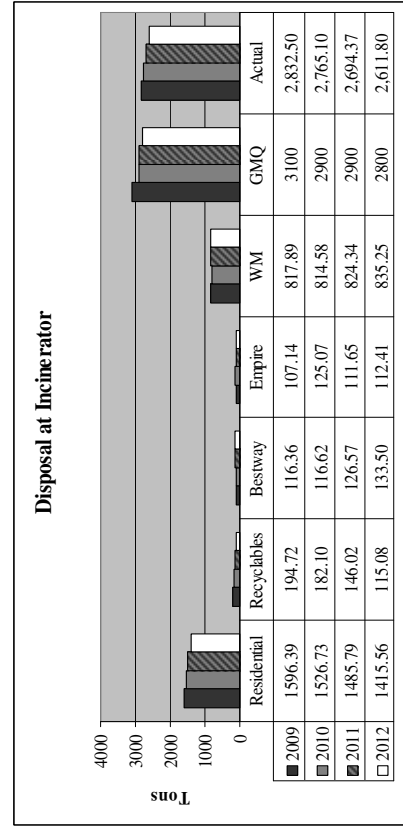
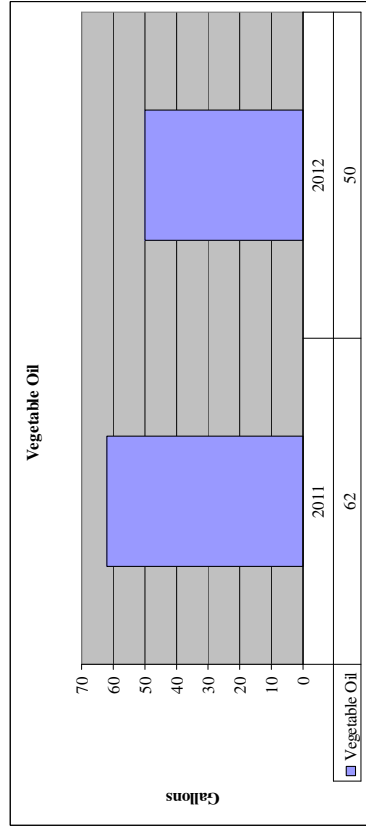
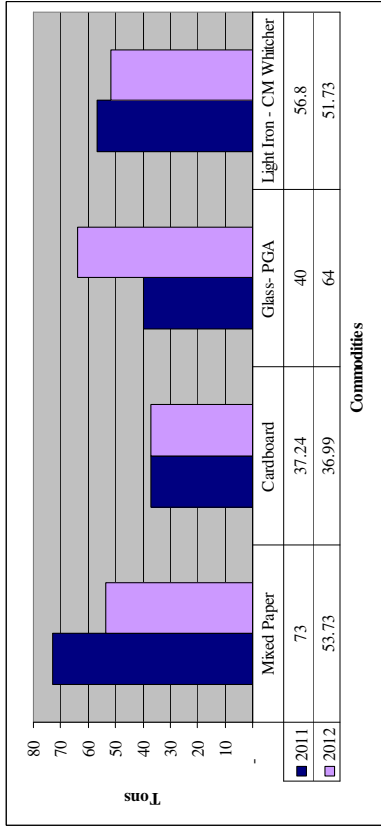
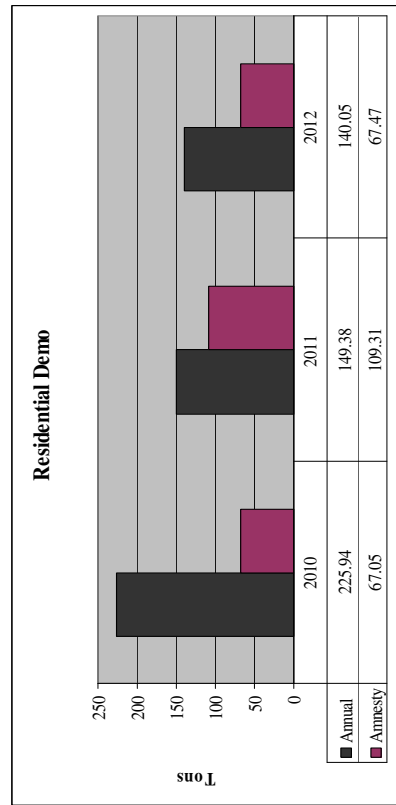
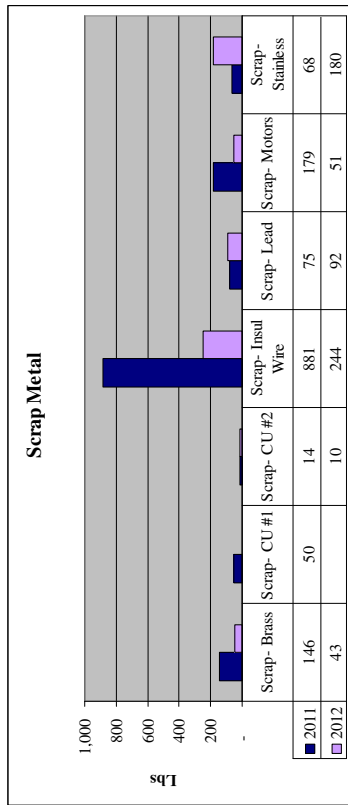
**NORTHFIELD HIGHWAY DEPARTMENT
RECYCLING REPORT 2012
SOLID WASTE REPORT 2012**

REVENUE PRODUCING RECYCLABLES (TONS)					
DESCRIPTION	2012	2011	2010	2009	REVENUE 2012
ALUMINUM CANS	3.21	2.68	3.19	3.48	\$ 4,295.24
TIN CANS	3.98	5.85	4.07	4.43	\$ 851.02
CARDBOARD	36.99	37.24	37.68	36.21	\$ 3,994.64
PLASTIC	11.58	15.61	12	11.73	\$ 3,168.06
MIXED PAPER	53.73	72.79	69.23	71.75	\$ 716.45
SCRAP METAL	51.73	56.8	105.48	106.61	\$ 7,390.55
OTHER METAL (Copper, Brass, Alum, Etc.)					\$ 3,920.62
VEGETABLE OIL	50 Gal	428 lbs			\$ 49.50
CAR BATTERIES	1,155 lbs	145	80	106	\$ 334.95
TOTAL REVENUE					\$ 24,721.03
NON REVENUE PRODUCING RECYCLABLES					
DESCRIPTION	2012	2011	2010	2009	COST 2012
FREON (Per Unit)	14	68	69	150	\$ 126.00
ELECTRONICS (Tons)	13.78	19.09	16.02	19.99	\$ 3,442.27
GLASS (Tons)	64	40	46	60	\$ 1,472.00
TOTAL COST					\$ 4,995.27

DISPOSED AT INCINERATOR (TONS)				
	2012	2011	2010	2009
RESIDENTIAL – Curbside Collection	1,415.56	1,485.79	1,526.73	1,596.39
Recycled	115.08	146.02	182.10	194.72
COMMERCIAL – Bestway Disposal	133.50	126.57	116.62	116.36
Empire	112.41	111.65	125.07	107.14
Waste Management	835.25	824.34	814.58	817.89
GMQ – Guaranteed Minimum Quantity	2,800	2,900	2,900	3,100
ACTUAL	2,611.80	2,694.37	2,765.10	2,832.50



CPU's are computer towers, Electronics is everything else.
 #2 HDPE are milk jugs, laundry detergent containers
 #1 PETE is soda bottles, juice bottles



GMQ= Guaranteed Minimum Quantity



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234

Telephone: (603) 736-4401 or 1-800-223-0150

Fax: (603) 736-4402

E-mail: info@nrna.net

Web Site: www.nrra.net

Town of Northfield, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2012	Environmental Impact! Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Aluminum Cans	6425 lbs.	Conserved enough energy to run a television for 653,808 hours!
Paper	90.72 tons	Saved 1,542 trees!
Plastics	11.5845 tons	Conserved 17,377 gallons of gasoline!
Scrap Metal	9 tons	Conserved 9,049 pounds of coal!
Steel Cans	7963 lbs.	Conserved enough energy to run a 60 watt light bulb for 207,038 hours!



"Partnering to make recycling strong through economic and environmentally sound Solutions"
 Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
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 E-mail: info@nrna.net Web Site: www.nrra.net

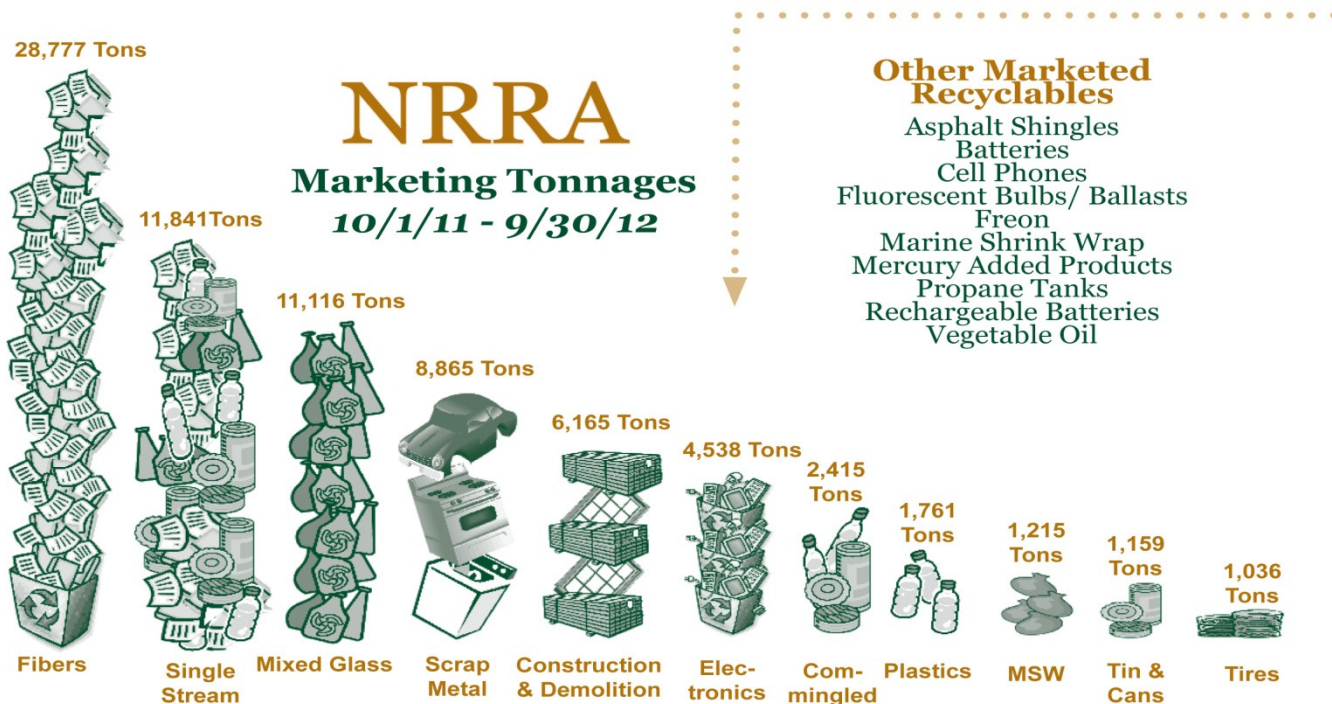
Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 32-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends**, both regionally and nationwide;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our new Bi-weekly "Full of Scrap" email news, monthly Marketing meetings, website, and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recycle mobiles**.

The membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested into programs to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 78,890 tons in fiscal year 2011-2012!



In Fiscal Year 2011/2012 NRRA assisted its Members in recycling over 78,890 Tons!

Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net



LAKES REGION HOUSEHOLD HAZARDOUS WASTE COLLECTION

2012 Annual Report

The 2012 Lakes Region Household Hazardous Waste (HHW) Collections were conducted in a safe and efficient manner on July 28, 2012 and August 4, 2012 at eight different locations. The event was coordinated by the Lakes Region Planning Commission (LRPC). 1,755 households participated in this annual collection; overall this represents 4.6% of the households in the twenty-four Lakes Region communities that participated in this year's HHW Collection. This is the highest rate of household participation in the past decade. The percentage of households participating from individual communities ranged from less than 2% to more than 11%.

Nearly 19,000 gallons of HHW and more than 22,000 feet of fluorescent bulbs as well as nearly 300 compact fluorescent bulbs (CFLs) were disposed of properly. Oil-based paint products continue to comprise more than half our costs of disposal. Residents are encouraged to use latex paint when possible, for it is not considered a hazardous material in New Hampshire and any residue can be dried out and disposed of in the household trash.

One third of those attending this year's collections had never attended an HHW collection in New Hampshire. Many volunteers and municipal staff assisted in publicizing and staffing the collection sites; their efforts are greatly appreciated. Over the past two years we gave demonstrations and distributed 6,000 handy Flipbooks with tips and recipes for Alternatives to Household Hazardous Waste and many people tell us that they are now using these alternatives in their homes.

The estimated cost for this collection which helps protect our region's water quality was \$2.31 per Lakes Region household. The appropriation for each community participating in the 2013 collection will remain the same as this past year. The next Household Hazardous Waste Collections will be held July 27, 2013 and August 3, 2013. All residents and property owners in participating communities are encouraged to take this opportunity to safely dispose of your household hazardous products. For more information, check with your local coordinator or LRPC (http://www.lakesrpc.org/services_hhw.asp) for details.

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SUPERVISORS OF THE CHECKLIST

The Supervisor of the Checklist would like to thank all of the registered voters who voted in the General election held in November. The turn out of voters (66%) and the willingness of all to conform to recent changes in the laws regarding voting was tremendous.


The Supervisor of the Checklist added around 360 new voters at the General election and had the opportunity to change/update countless names and addresses.

Federal law requires that registration records on all voters in the state be entered into a single statewide computerized voter registration system. All cities and towns in New Hampshire are currently using a single system named Election Net.

Much work is performed before and after each election to make sure that all additions and corrections to the checklist are accurate. Removal of a registered voter from the checklist can only occur once the Supervisor of the Checklist can verify that the resident is actually no longer living in the domicile of record. Official letters "30 day notice" must be sent per RSA 654:36-b. and the voters are given the opportunity to stay on the checklist or be removed if no response is received from the voter.

Once again "Thank you for your cooperation at the Election!"

Terry-Ann Steady
Elaine Lamanuzzi
Margaret Lebreccque



**PAQUETTE-NEUN
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Northfield, NH 03276
(603) 286-4751

Raymond M. Neun, Funeral Director
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services as well as gravestones
& monuments.



40 YEARS BEFORE THE ANVIL
David Court - Blacksmith
Bay Hill Forge
Northfield, NH. 03276



WELFARE REPORT

The Welfare Department was challenged again in 2012 with a growing number of new cases, experiencing a larger number of single and family transient populations and homeless cases than ever before. Based on the changing populations served and the traditional demands along with the Department of Health and Human Services and Federal Government downshifting the department struggled with the loss of many of the prior available resources. With the loss of many resources this represented a larger number of social work services performed through the office in prior years. During 2012 the Welfare office saw more than 200 clients.

The goal of the Welfare Department and the Board of Selectmen is to help its residents gain control over their own lives resulting in financial responsibility. Thus, we spend a large number of hours re-educating and training individuals in self sufficiency and the utilization of other resources such as; Family, NH Housing Emergency Assistance, Community Action's Fuel Assistance Program, State Child Care Assistance, and Local Libraries for free internet access for job searches and all other available State and Federal programs. When applicants have worked with family and exhausted all other economic resources they then qualify for Town Assistance.

In spite of our diligence in staying within the budget we continue to always be very concerned with unanticipated State and Federally funded programs and unpredictable crises within the populations we serve. This is in part due to our State and Federal Representatives down shifting these financial obligations to the local level in an effort to balance their respective budgets. If their budget cutting practices continue and programs are cut or left under-funded each community will be responsible to provide more services.

I would like to thank our local Church Community, the Community Action Program and all the local and private donations we receive during the course of the year for always supporting our community when we need them.

Respectfully submitted,


Donna J Cilley
Welfare Administrator

Versatile Subcontracting, LLC

Jim Bickford
Owner/Operator
200 Tilton Road
Northfield, NH 03276

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Email: Jim@versatilesubcontracting.com

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Northfield
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learn academic and life
skills needed to be
successful in their homes,
schools and communities
since 1958.
www.spauldingyouthcenter.org



CODE ENFORCEMENT OFFICER

BUILDING PERMITS ISSUED DURING 2012

Single Family Homes.....	0
Replaced Single Family	2
Apartments.....Buildings 0 / Units .	1
Mobile Homes Replace with Single Family Homes.....	0
Replacement Mobile Homes.....	1
New Mobile Homes	1
Garages and Barns	11
Decks and Porches	7
Storage Buildings.....	8
Signs.....	1
Additions.....	4
Commercial Use.....	1
Alterations.....	8
Reconstructions.....	8
Demolition	1
Renewed Permit.....	4
Pools.....	3
Total Permits Issues	55
Estimated Value of Permits	\$ 897,710
Building Permit Fess Collected	\$ 3,450

Respectfully Submitted,
Dana Dickson
Building Inspector, Code Enforcement Officer, Health Officer



CONSERVATION COMMISSION

Members: Richard Bellerose, Chairman, Kevin Fife, Patty Howe and Dave Krause.

The Conservation Commission meets the next to the last Wed. of every month at 700 PM. Duties of the Commission include reviewing site plans, subdivisions and zoning requests to make recommendations concerning wetland issues to the Planning board; review and make recommendations on Dredge and Fill applications, report and follow up on wetland violations and obtaining and updating a Natural Resource Inventory of the Town.

We are happy to report that we were able to purchase 37.5 acres on Rand Road from the Sotir family with Conservation funds in 2012. This land is adjacent to the Knowles Pond Conservation land and will allow extension of trails as well as protect the wetlands habitat on the property. We thank Greg Sotir for working with us through the process and offering the property at a reduced price. The Sotir family has owned this property for many years and Greg wanted to be sure it remained as conservation land.

We still have not completed plans for a defined parking area at the end of Granite Street. Our plans call for some fencing to keep vehicles away from the river and a picnic area. It appears that the river trail pedestrian "Missing Link" bridge may in fact be located on this property so it makes sense to wait until plans have been completed for this project. A parking area will provide access to the trail and a resting place for trail users. We would like to thank the Highway crew for their great job mowing the grass and plowing the parking area which helps keep the river front property looking tidy. We also thank Patti Howe and her chickens for keeping the area litter free.

Volunteers are always welcome to help maintain trails at the Smart Conservation Area and at Knowles Pond.

Feel free to attend our monthly meetings and browse through information available at the Town Hall and on line at northfieldnh.org.

Richard Bellerose, Chairman

133 Park Street Northfield, NH 03276

(603) 729-0096

www.ciaopastanh.com

Ciao-Pasta

Mon, Tue, Wed 4PM – 9PM

Thu, Fri, Sat 4PM – 10PM

FULL TAKE OUT MENU!



ENERGY COMMITTEE

In August, 2009, the Board of Selectmen authorized the formation of a Local Energy Committee and granted them the authority to review energy usage within all municipal facilities. The goal of the Committee is to determine if there are ways to use energy more efficiently and advise the Selectmen of their findings.

In 2012 the Energy Committee has primarily monitored actions initiated in earlier years to insure continued savings and compliance.

The town and Winnisquam Regional School District continue to purchase their electricity requirements thru an energy reseller, Halifax American, with moderate savings compared to PSNH.

In 2013, the energy committee should start to evaluate other energy costs, such as diesel and gasoline usages in the various town departments.

We are continuing to seek ways to reduce the town's energy foot print and in turn save dollars in the long run. Our meetings are open to the public and any input or suggestions are always welcome.

We are looking for new members, please contact me or town administrator if you are interested in serving on the Energy Committee.

Wayne Crowley, Chairman
Steve Morin
Phil Cain
Joyce Fulweiler

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PLANNING BOARD

For the Year Ending December 31, 2012

Members: Wayne Crowley, Chairman, Glen Brown, Vice Chairman, Doug Read, Kim Robichaud, Mike Murphy, Jason Durgin and Peg Shepard.

The following applications were acted upon by the Planning Board in 2012:

January:

Marie & Keith Hardy: Application for a minor site plan for a small bakery at 5 Bean Hill Road (Tax Map U11 Lot 9) in the R1 zone. *Continued*

February:

Marie & Keith Hardy: Application for a minor site plan for a small bakery at 5 Bean Hill Road (Tax Map U11 Lot 9) in the R1 zone. *Approved*

May:

Donna Lee Rorick: Application for a Site Plan Review for a Recovery Residence at 23 Elm Street (Tax Map U7 Lot 79) in the R2 zone. *Approved*

June:

Jane M. Uscilka and Michelle M. Colby: Application for a lot line adjustment between Tax Map R9 Lot 12-1 (6 acres) and Tax Map R9 Lot 7-2 (1 acre) in the R1 and Conservation Zones. *Approved*

October:

Gregory and Catherine Sotir: Application for a two lot subdivision of 75.14 acres on Rand and Polly Ham Roads (R17 Lot 42) in the R1 and Conservation zones. *Approved*

In addition to the above applications, the board considered several conceptual plans or design reviews and conducted site walks when deemed appropriate. Several workshops were held to update the Northfield Master Plan in the upcoming year. An online survey open to all residents was conducted in the spring and the Board hopes to finish the update by mid 2013. Members also attended workshops, CIP meetings and Lakes Region Planning Commission meetings throughout the year. Regulations and minutes of all Planning Board meetings are available at the Town Hall and on the Town's website, northfieldnh.org.

Respectfully submitted,
Wayne Crowley, Chairman

Freudenberg-NOK Sealing Technologies

(603) 286-1100
www.freudenberg-nok.com
Northfield, NH



Established in Northfield, NH in 1999

Freudenberg-NOK is a joint venture between Freudenberg & Co. in Germany and NOK Corp. in Japan. Founded over 160 years ago. Out of the Northfield facility, Freudenberg-NOK produces oil seals for sport utility, light vehicles, and heavy duty trucks.



ZONING BOARD OF ADJUSTMENT

For the Year Ending December 31, 2012

Members: Kent Finemore, Chairman, David Liberatore, Keith Murray, Polly Mills Fife, Phil Cain, Alternate Brian Brown and Selectmen's representative Steve Bluhm.

The following applications were considered by the Board of Adjustment in 2012:

April:

Paul Lavallee: Application for a Special Exception to allow a Group Home at 23 Elm Street, (Tax Map U7 Lot 79) in the R2 zone. *Continued*

Daniel D. Durgin: Application for a variance from Article 7 Table 2 of the Northfield Zoning Ordinance to allow construction of a 32'x30' garage and single family home on a lot that does not have the required road frontage on Ledge Road (Tax Map R6 Lot 15B-1) in the R1 zone. *Continued*

May:

Paul Lavallee: Special Exception to allow a Group Home at 23 Elm Street. *Granted*

Daniel D. Durgin: Variance to allow construction of a 32'x30' garage and single family home on a lot that does not have the required road frontage on Ledge Road. *Continued*

John A. MacLennon: Application for a variance from Article 7 Table 1 of the Northfield Zoning Ordinance to allow a detached 30'x50' garage with living space on a 1.44 acre lot at 15 Susan Lane (Tax Map R16 Lot 21-7) in the R1 zone. *Denied*

June:

Daniel D. Durgin: Variance to allow construction of a 32'x30' garage and single family home on a lot that does not have the required road frontage on Ledge Road. *Granted*

July:

Kurt & Ruth Marvin: Application for a variance to replace an existing structure with a new residence on .15 acre at 34 Glines Park Road (R8 Lots 27 and 28) in the Conservation Zone. *Granted*

August:

John A. MacLennon: Re-hearing of an application for a variance from Article 7 Table 1 of the Northfield Zoning Ordinance to allow a detached 30'x50' garage with living space on a 1.44 acre lot at 15 Susan Lane (Tax Map R16 Lot 21-7) in the R1 zone. *Denied*

Daniel D. Durgin: Rehearing of an application for a variance from Article 7 Table 2 of the Northfield Zoning Ordinance to allow construction of a 32'x30' garage and single family home on a lot that does not have the required road frontage on Ledge Road (Tax Map R6 Lot 15B-1) in the R1 zone. *Continued*

September:

Daniel D. Durgin: Rehearing of an application for a variance to allow construction of a 32'x30' garage and single family home on a lot that does not have the required road frontage on Ledge Road. *Granted*

Kurt & Ruth Marvin: Rehearing of an application for a variance to replace an existing structure with a new residence on .15 acre at 34 Glines Park Road (R8 Lots 27 and 28) in the Conservation Zone. *Granted*

October:

Carla Wright: Application for a variance from Article 7 Table 2 of the Northfield Zoning Ordinance to permit construction of a dock within 250' of the shore of Sandogardy Pond at 66 East Side Road (Tax Map R8 Lot 70) in the Conservation zone. *Granted*

November:

Taylor/Minor Enterprises, Inc/Regina Vachon/Dorothy Carroll: Application for a variance from Article 10 Section 10.2 of the Northfield Zoning Ordinance to construct an 8'x12' enclosed porch within the 75' set back requirement at MHP Hillside Tr. Park #8 (Tax Map U7 Lot 100) in the R1 zone. *Granted*

Minutes of the above meetings are available on the town website, northfieldnh.org and at the Town Hall.

The primary purpose of the Zoning Board of Adjustment is to address applications for relief from the Zoning Ordinance and to hear appeals to decisions. Members of the Board are appointed by the Selectmen, but service is voluntary and there is no compensation to Board members. The group that has served on the Board this past year has done so in a manner that effectively generated a public record of its deliberations and afforded all who appeared at its public hearings with respect and courtesy. On behalf of the residents of Northfield I would like to extend our gratitude to the members for their collective response to the commitment and responsibility that goes with appointment to the ZBA. It is with regret, however, that Dave Liberatore has resigned from the Board as of the end of the year. Dave has served on this board for many years and brought with him a deep understanding of land ownership and uses of land. We thank him for his service.

Respectfully submitted,
Kent Finemore, Chairman

WADLEIGH AUTO REPAIR

Jim Wadleigh & Bonnie Wadleigh

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TOWN OF NORTHFIELD



2012

OUTSIDE AGENCIES

ANNUAL REPORTS



THE STATE OF NEW HAMPSHIRE
EXECUTIVE COUNCIL



DANIEL I. ST. HILAIRE
EXECUTIVE COUNCILOR
DISTRICT TWO

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, N.H. 03301
(603) 271-3632

TO: All District Two Cities and Towns
FROM: Executive Councilor Daniel St. Hilaire
December 19, 2012

I am pleased to take this opportunity to thank all of you for the support, feedback, comments and concerns you have shared with me through out the year. Public input is essential in enabling our elected officials to make sound decisions, and I have appreciated hearing from you. Although I decided not to seek re-election, it has been an honor and privilege for me to serve the citizens of District Two as your Executive Councilor.

After each Governor and Executive Council meeting I have issued a report that chronicles the decisions we made. These reports have been posted on the Executive Council website, sent to the local newspapers, local libraries and town halls and other government officials. Included in the reports are the agenda items we voted on and the items pertinent to District Two were highlighted. Public input on nominations brought forward by the Governor for consideration and confirmation by the Executive Council, to the various State Boards and Commissions, is always welcomed, so the closing of the report listed the names of the nominations. This past year, the Council appointed a total of 316 persons to serve on various Boards and Commissions for the State of New Hampshire, of which 37% were from District Two. I hope you have found the reports and the information to be useful.

This past year, the Executive Council approved approximately 2,329 items/contracts totaling over \$3,372,093,686.00. In addition to the contracts listed above, the Executive Council voted to authorize the Governor's Warrant and Expenditures requests (State operating expenses) in the accumulated amount of approximately \$4,870,000,000.

I have enjoyed my tenure and look forward to continuing to contribute through other public service endeavors.

Sincerely,

Daniel St. Hilaire
Executive Councilor



LAKES REGION PLANNING COMMISSION

ANNUAL REPORTS

2011 – 2012 (FY12)

The Lakes Region Planning Commission (LRPC) is an organization established according to state law to provide area communities and the region with the capacity to respond to and shape the pressures of change in a purposeful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. As our economy and world change, so does the work we are engaged in. The Commission offers direct and support services including technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazards planning and economic development. Local, state, and federal resources primarily fund the LRPC. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and guidance to the governments, businesses, and citizens of the Lakes Region.

Some of the services provided on behalf of the town of Northfield and the region in the past fiscal year are noted below:

OUTREACH

- Provided historic traffic counts to a local official, upon request.
- Continue to provide ZBA and Planning Board Circuit Rider services to the town, as needed.
- Worked with the town highway superintendent regarding disposal of contaminated oil and antifreeze; discussed future Household Hazardous Waste participation options.
- Responded to a request from the town administrator for assistance in preparing a Travel Plan and discussed application mapping requirements for a Safe Routes to School application.
- Assisted the planning board in integrating Master Plan data updates into the new Master Plan.
- Provided copies of the NH Planning and Land Use Regulations book to the town at considerable savings.

REGIONAL SERVICES

- Modified and improved Community Facility maps for LRPC communities and posted them to LRPC's website.
- Reviewed and edited the draft Pemigewasset Local River Advisory Committee (PRLAC) Annual Summary.
- Hosted a statewide meeting of the Regional Planning Commission (RPC)/Homeland Security and Emergency Management (HSEM) staff to discuss the process for Hazard Mitigation Plan (HMP) updates, Local Emergency Operations Plan (LEOP) updates, and other project issues.
- Hosted over 150 people who attended LRPC's Annual Meeting that featured Mark Fenton, *Consultant, TV Host, Author, Professor, and Athlete* who advocates community planning that promotes health and economic goals, including public transit opportunities and connected walkways, trails, and bike routes. Awards were provided to a number of

people and organizations for their contributions to their communities and the Lakes Region.

- Received substantial funding to prepare a new regional plan for the Lakes Region. A three year effort, the plan will include a comprehensive public involvement process and generate considerable new data for use by local communities.
- Continue to provide program management and guidance for the Lakes Region Brownfields program.
- Provided assistance to the Lakes Region Broadband Stakeholder Group, including meeting coordination, planning and mapping services.
- Received funding from the Samuel P. Pardoe Foundation to conduct Smart Growth Assessments (SGA) for selected communities.
- Released the 2012 Development Trends Report, which shows residential, commercial, and industrial permit activity on an annual basis. The 2010 data used in the report showed that the building permit activity stabilized after several years of decline.
- Represented the region on the NH Association of Regional Planning Commissions.
- Maintain and host LRPC's website, www.larkesrpc.org, which features extensive information for local officials and the general public.

HOUSEHOLD HAZARDOUS WASTE

- Continue to represent the region at meetings of the Lakes Region Household Hazardous Product Facility to explore the ways and means the facility may encourage other communities to participate.
- Continue to organize and coordinate two annual Household Hazardous Waste (HHW) collections a year, involving 24 member communities. In 2012, about 19,000 gallons of unwanted HHW was collected, keeping it from our landfills, backyards, streams, and lakes.

EDUCATION

- Organized and hosted three public Municipal Law Lectures, in cooperation with the NH Local Government Center: 1) Sign Regulations and Home Occupations: Accessory Uses, Difficult Issues; 2) Preemption of Local Regulation: Ejected from Your Own Game; 3) Land Use Law Update.
- Convened six Commission meetings and facilitated discussion on: The Shoreland Water Quality Protection Act; Do NH Municipalities still have Legislative Authority to Plan and Regulate Water as a Natural Resource?; Regionalizing Services: A NH Report Card; Forging Inter-municipal Connections: Experiences of the Suncook Valley Regional Town Association; Outsourcing Law Enforcement to the County: A Current Example; Northfield and Tilton: A History of Partnering; Surviving Angry People; 2012 Legislative Update; The Economics of Share Community Services; Bicycling and Walking: Transportation Choices for New Hampshire's Lakes Region; Next Generation Broadband – The Network NH Now Project; Regional Broadband Plan and Our Broadband Stakeholder Group.

ECONOMIC DEVELOPMENT

- Worked with regional energy leaders to facilitate a meeting of the Lakes Region Energy Alliance to build capacity to identify economic development opportunities related to energy.
- Coordinated with area economic development groups including Belknap County Economic Development Council (BCEDC), Grafton County Economic Development

Council (GCEDC), Franklin Business and Industrial Development Corporation (FBDIC), Mount Washington Valley Economic Council, and the Wentworth Economic Development Council (WEDCO) in pursuit of workforce development and growth opportunities for the region.

- Received new funding from the Economic Development Administration (EDA) to update the Comprehensive Economic Development Strategy (CEDS) for the Lakes Region. Completion is expected by August 2013, and projects in the CEDS would be eligible for EDA funding.
- Completed several Phase 1 and Phase 2 environmental assessments in five Lakes Region communities through the Lakes Region Brownfields program. Some of these led to the communities applying for and receiving clean up funds from EPA to help re-purpose the properties for new uses.
- Provided demographic information to the GCEDC to assist in a grant application.

TRANSPORTATION

- Conducted over 150 traffic and turning movement counts around the region.
- Convened several meetings of the LRPC Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development.
- Received funding through the NH Department of Transportation (NH DOT) to initiate a new Scenic Byways Plan.
- LRPC Commissioners approved the Lakes Region Bicycle and Walking Plan and Design Supplement; which is accessible from the LRPC website.
- Developed and delivered a priority list of Transportation Enhancement projects to the NH Department of Transportation (NHDOT) for future funding consideration.
- Completed an analysis, including maps, on the potential future demand for the Winnepesaukee Transit System.
- Participated in and reviewed the Governor's Advisory Commission on Intermodal Transportation (GACIT) information relative to Lakes Region projects in the Ten Year Plan (TYP) 2013-2022.
- Initiated the start of the NH Route 140 Corridor Study, which includes the towns of Alton, Belmont, Gilmanston, Northfield and Tilton.
- Acquired Road Surface Management Systems (RSMS) 11 software from the Maine DOT to help LRPC continue to provide a useful service to our members.
- Assisted with the successful application to fund the expansion of transportation services for the elderly and disabled in Carroll County. Attended several Mid-State Regional Coordinating Council and Carroll County Regional Coordinating Council meetings. The RCCs advise the State Coordinating Council on public transit issues in their respective locations.

103 Main Street, Suite #3
Meredith, NH 03253
Tel (603) 279-8171
Fax (603) 279-0200
www.lakesrpc.org



HALL MEMORIAL LIBRARY

18 Park Street, Northfield, NH 03276

www.hallmemoriallibrary.org

(603) 286-8971

Serving the towns of Tilton and Northfield since October 6, 1887

Trustees: Leif Martinson, Northfield, Chair, lifetime appointee
Eliza Conde, Northfield, Treasurer, lifetime appointee, until December 2012
Nell Grant, Tilton, lifetime appointee
Christine D'Amore, Tilton, elected through 2013
Tom Fulweiler, Northfield, Secretary, elected through 2013

Staff: Jennifer Moulton, Director
Kelly Finemore, Children's Services
Brittany Moore, Young Adult and Cataloging Services
Maggie McCall, Programming, Publicity and Inter-library Loan
Jessie Ahlgren, Children's Services and Circulation
Nancy Court, Circulation
Morris Boudreau, Maintenance
Mary Ahlgren, until September 2012
Coral Theberge, until November 2012
Megan Yandian and Amber Groz, Library Pages

Volunteers included Nell Grant, Ginny Timmons, Susan Nadeau, Beverly Green, Cheryl Geiger, Josie Nichols, Don MacDonald, Jeff Tracy, Ralph Nash, Tyrone Hutchins, John Pelletier, Jonathan Ledoux, David Craig, Rita Stone, Cheyenne Patterson, Madeline Hastie, Cam Lewis, Kevin Archibald, Sandra Gibbons, Alicia Gilbert, Janet King, Peggy Graham, Renee Boudreau, Glenn Jette, Bradley Long, Jesse Moore, Clark Roberts, the Daisy Scouts, groups of students and faculty from Tilton School and many others who assist in significant ways. Volunteers help keep our plants alive, take books to our homebound patrons, sponsor programs, work on bulletin boards, recycle, and assist with story time. In 2012 volunteers contributed at least 204 hours to the library! Hall Memorial would not be where it is without the dedication and assistance of its volunteers!

Donations were given by John and Claire Tremblay, Lucinda Hope, Donna Burbank, Glenn Jette, Jeff Milroy, Richard Hartman, Catherine Barrows, Bill Bayley, Chuck and Kathleen Mitchell, the Daisy Scouts, Tanger Outlets, Wal-Mart, Hannaford, Pizza Hut, and Market Basket, along with two donations made in Edna Southwick's memory. We were also blessed to have a large screen TV donated by an anonymous benefactor! Many others gave items to add to our collection or booksale; 661 of those items were added to our permanent collection. We were pleased to use Dan Clark's generous donation of his house, to have the building cleaned and re-pointed, a long awaited and much needed renovation, resulting in a startling difference. Come in to see our before and after pictures of the library!

The library produced 377 programs this year and at least 7,203 people of all ages participated in one or more of them. Our summer reading program was a huge success, with a theme of "Dream

Big Read." Together, 210 children read over 6,888 books! The Library's ongoing programs include weekly programs with young adult crafts, the Knit Wits, children's crafts, chess club for all ages, two story times with a craft, Spanish Club, outreach to daycare centers, the Clever Crafters for adults; and monthly art displays, two book clubs and we now serve coffee. Joining these standing programs are many interesting presentations and activities offered throughout the year for all age ranges, so keep a lookout for our schedule of programming in the local newspapers, online, in our newsletter and of course, at the library itself.

Hall Memorial circulated over 62,184 items this year. Our computers were used more than 8,000 times with over 1,800 wi-fi connections. Monthly, the library averages 2,408 active patrons, who come in and check out a book, DVD, large print item, audio book, young adult or children's item, museum passes, VHS Tapes or magazines.

Web-based offerings include EBSCO database, the Encyclopedia Britannica, and Mango Foreign Language classes at www.hallmemoriallibrary.org. The library offers 6,322 Audiobooks and 5,602 eBooks through NH Downloadables. Patrons can access these items by going to <http://nh.lib.overdrive.com>. The "Library Card Number" is 4608 + the patron's barcode number, which is found on their library card. In 2012, we circulated 2113 items through this service.

Our biggest news of the year was that Mary Ahlgren, Library Director for 14 wonderful years, retired in September. A party was held, and farewells given as Mary stepped away from a building and collection she had molded and shaped to form a fantastic, modern, community-oriented library. Jennifer Moulton has stepped in Mary's rather large shoes and hopes to continue to serve the communities of Tilton and Northfield for many years to come.

Hall Memorial is books and so much more! Libraries are the heart of every community and we invite you to come down, try out a program, check out a book, read our newspapers, meet our friendly staff and help us make this place rock!



HALL MEMORIAL LIBRARY
For the Year Ending, December 31, 2012

INCOME:

Disability income	\$ 8,339.14
Booksales	\$ 605.30
Fines	\$ 6,770.53
Copier/fax	\$ 1,077.25
Gifts	\$ 682.10
Memorial Trust	\$ 3,623.14
Program Income	\$ 592.00
Town - Northfield	\$ 118,200.00
Town - Tilton	\$ 119,200.00
Non Resident fees	\$ 540.00
Interest	\$ 9.59
TOTAL INCOME	\$ 259,639.05

EXPENSES:

Admin & Office	\$ 3,549.04
Automation	\$ 769.78
Benefits	\$ 24,792.88
Building Maintenance	\$ 4,467.34
Furnace Repairs	\$ 4,313.89
Grounds Maintenance	\$ 1,582.20
Books, Video, Audio	\$ 21,288.68
Education	\$ 598.10
Electricity	\$ 5,321.22
Heating	\$ 7,437.55
Insurance	\$ 4,428.00
Payroll	\$ 161,099.00
Payroll Taxes	\$ 12,119.98
Retirement	\$ 2,780.72
Periodicals	\$ 1,296.23
Programs	\$ 1,217.46
Sewer/Water	\$ 1,380.95
Telephone	\$ 991.70
TOTAL EXPENSE	\$ 259,434.72

Respectfully Submitted,
Eliza Conde, Treasurer

HALL MEMORIAL LIBRARY

TRUST ACCOUNTS

For the Year Ending December 31, 2012

Fund	Bal. 01/01/2012	Int./Growth	Contribution	Withdrawn	Bal. 12/31/2012
Abigail Tilton Fund	\$ 30,379.61	\$ 641.23		\$ 250.00	\$ 30,770.84
Mary Osgood Fund	\$ 94,402.37	\$ 3,175.70		\$ 2,750.00	\$ 94,828.07
Fidelity Investments	\$ 78,431.73	\$ 7,311.88			\$ 85,743.61
Totals:	\$ 203,213.71	\$ 11,128.81		\$ 3,000.00	\$ 211,342.52

HALL MEMORIAL LIBRARY

SAVINGS ACCOUNTS

For the Year Ending December 31, 2012

Fund	Bal. 01/01/2012	Int./Growth	Contribution	Withdrawn	Bal. 12/31/2012
Holding Account	\$ 64,271.18	\$ 61.47		\$ 64,332.65	\$ -
Building Fund	\$ 20,417.46	\$ 20.48		\$ 4,944.35	\$ 15,493.59
Totals	\$ 84,688.64	\$ 81.95		\$ 69,277.00	\$ 15,493.59

Respectfully Submitted,
Eliza Conde, Treasurer



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PARK CEMETERY

For the Year Ending December 31, 2012

INCOME:

Deeds	\$	2,500.00
Foundations/Markers/Monuments	\$	700.00
Interest	\$	2,200.00
Open Graves/Tombs	\$	4,855.00
Tilton Trust	\$	13,198.87
Northfield	\$	4,000.00
Tilton	\$	4,200.00
Total Income	\$	31,653.87

EXPENSES:

Electricity	\$	418.32
Equipment Fund	\$	-
Equipment Rental	\$	300.00
Gasoline	\$	-
Insurance	\$	2,919.00
Maintenance	\$	-
Office/Dues, Ect	\$	1,002.90
Park Cemetery Perpetual Care Fund	\$	833.34
Payroll	\$	22,512.46
Payroll Taxes	\$	1,720.94
Repairs / Supplies	\$	682.50
Telephone	\$	390.71
Unemployment	\$	1,051.23
Total Expenses	\$	31,831.40

Invested Funds:

Perpetual Care Fund - CD*	\$	86,636.45
Perpetual Care Fund - Savings*	\$	3,345.16
Investment Fund	\$	10,441.41
Equipment Fund	\$	13,300.57

*Interest only may be expended

Respectfully Submitted,
Eliza Conde, Secretary/Treasurer



NORTHFIELD HISTORICAL SOCIETY

The Historical Society meets the third Monday in the months of April through November at 7 pm, at the Northfield Town Hall. New members are always welcome to join us and share refreshments. Annual dues are five dollars.

In 2012 we once again participated in the T-N Old Home Day celebration with a booth offering baked goods, tee shirts, photographs of local interest, and surplus town reports.

At our May meeting, resident Ann Currier gave an interesting program on the Williams Cemetery on Route 132. Mrs. Currier researched and took photographs to document all headstones, including those for a number of veterans.

Blacksmith David Court joined us to speak about his repair and restoration of the fence and elaborate gates of Arch Hill Cemetery, located next to the Town Hall.

Our August meeting was held as a cook-out, followed by guest speaker Police Chief Stephen Adams, who spoke about safety in the home.

Officers for the upcoming year are: President – Lois Caveney, Vice President – Linnia Riley, Treasurer – Carol Cross, and Directors – Jim Lamanuzzi, Chuck North, and Beverly Rose.

The Society welcomes donations of historical memorabilia. For more information on the Society, please call 286-4795.

Respectfully submitted,
Lois Caveney, President

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TILTON-NORTHFIELD RECREATION COUNCIL

2012 ANNUAL REPORT

The Tilton-Northfield Recreation Council, established in 1954, continues to be committed to enriching people's lives through social and recreational activities and improving the quality of life for the communities that we serve. The Pines Community Center provides space for 45 community groups and partners with other agencies to promote health and wellness, build on knowledge and skills, and come together as a community through similar interests. We offer vital services related to physical and mental health, nutrition, reducing stress, economic development, conservation, and combating childhood obesity at the most reasonable cost possible. We are currently growing our programs at a rate of approximately 11 percent and our priorities remain the same. Keep our fees at a minimum, so community members can afford to recreate and congregate in a safe and happy environment.

In 2012 the Recreation Council, Staff, and Volunteers made significant progress in many areas and some of the highlights are as follows:

- The installation of a security system that will protect our participants, visitors, staff, and facility.
- The completion of our four year Strategic Plan that will guide the Council as we move forward.
- The establishment of a capital reserve account to address ongoing financial needs.
- The Pines now has a new web site with online registration and reservation capabilities.

In 2013, the Tilton-Northfield Recreation Council will continue to apply for grants that have been successful in the past as well as look for new opportunities. We will also ask local businesses and individuals to provide ongoing support as well as holding numerous fundraisers. Building and grounds maintenance projects will need to be completed and with hard work and dedication we will be able to reach our goals and reap the benefits that the Pines Community Center can bring to the overall wellness of the communities that we serve.

In closing, the Tilton-Northfield Recreation Council would like to thank all the members of our community who have helped us along with both their time and resources. You have truly been a blessing. Most of all, thanks to our participants, for whom we strive to provide the best recreational programs and activities possible.

Respectfully Submitted,
Melissa D'Abbraccio



T-N Recreation Council
2012 Budget Report
January 1, 2012 through December 31, 2012

	ACTUAL
OPERATING ACCT. BALANCE 1/1/12	\$ 3,959.30
 REVENUE	
Tilton Town Contribution	50,000.00
Northfield Town Contribution	57,500.00
Merchandise Sales	5,956.31
Rental	4,387.00
Grants/Donations/ Fundraising	14,378.31
Program	130,333.56
Misc Revenues	2,460.17
TOTAL REVENUE	\$ <u>265,015.35</u>
 EXPENSES	
Workmen's Compensation	3,316.25
Salaries	157,929.12
Health Insurance	27,927.46
General Liability Insurance	10,241.45
Utilities	10,762.37
Building Maintenance	10,672.68
Accounting	4,194.00
Office Supplies and Equipment	4,564.19
Telephone	2,331.33
Printing and Advertising	1,986.22
Professional Fees	2,055.19
Merchandise Sales	4,257.72
Auto	2,828.95
Programs	30,053.05
TOTAL EXPENSES	\$ <u>273,119.98</u>
 NET REVENUE OVER EXPENSES	(8,104.63)
OPERATING ACCT BALANCE 12/31/12	(4,145.33)
BUILDING FUND ACCT BALANCE 12/31/12	2,604.17
 TOTAL FUNDS AVAILABLE	\$ <u><u>(1,541.16)</u></u>



T/N OLD HOME DAY

Old Home Day 2012 was a colorful and fun filled day. Everyone had a great time with this year's theme "Dr. Seuss is on the loose".

First of all the Annual 5K Dare Road Race kicked off at 8:00 am. This is truly a wonderful program for the young people in our community. The Police Officers that are a part of this program are very dedicated, Thank you Northfield Police Dept. for making this program such a success!

The parade started at 10:00 am right on schedule, with many colorful and imaginative floats. People really put a lot of thought and hard work into their floats, we want to say thank you to all of you. Being a voting year, there were lots of candidates walking. It's always nice to meet the people making the choices for us, thank you all for coming to be a part of our parade and festivities. The fire apparatus all looked shiny and new, the bands sounded excellent, the Bektash Mini patrol were awesome (some of those guys are in their nineties). It's always nice to see all the Marchers, antique cars, business's and all the people that just want to be a part of the parade.

Thank you to all the participants and all the volunteers that make this great parade happen. Thanks to the Highway Dept. and all the volunteers that make the food booths run smooth. As usual the chicken barbecue was delicious and still a great buy. The hamburgers and hot dogs were great and those French fries were awesome.

How about those fireworks, they were fantastic, I didn't think they were ever going to stop, what a great show!!

On a sad note, we had to say good bye to one of our beloved neighbors, Harold Harbour, you will be missed Chief.

Last but not least we want to say THANK YOU to all of our Veteran's.

Sincerely,
Peg Shepard, Chairman

P.S. Oh yeah one more thing, we are always looking for volunteers, whether it be for the day , or you want to be part of the committee, either way we need you.



2012 Citizens of the Year
Eliza Conde (Northfield),
Jim Clements (Tilton)

Old Home Day
2012 Budget Report
January 1, 2012 through December 31, 2012

	ACTUAL
OPERATING ACCT. BALANCE 1/1/12	\$ 8,414.39
REVENUE	
Town of Northfield	2,500.00
Town of Tilton	2,500.00
Booklet Ad Sales	3,150.00
Booth Fees	960.00
Fish Pond Game	208.00
Food Booth Sales	2,741.15
Fireworks Donations	276.91
Calendar Raffle	2,570.00
Horse Pull Entry Fees	303.00
Candy Raffle	150.00
DARE Reimb for Porta Potties	250.00
Unos Fundraiser	54.89
Sale of T-Shirts/Hats	75.00
Interest	5.16
TOTAL REVENUE	\$ 15,744.11
EXPENSES	
Postage	135.00
Pie Contest	131.24
Horse Pull Prize Monies	1,600.00
Citizen of the Year celebration	470.03
Porta Potties	762.00
Staff Shirts	261.00
Moultons Band (Parade)	400.00
Bekdash Mini Patrol (Parade)	400.00
Baker Valley Band (Parade)	400.00
Food Booth Supplies	1,663.92
Fish Pond Prizes, Trophies	315.30
Program Books	673.37
Hats	63.00
Startup Money	2,200.00
8-6 foot tables	312.00
Misc Supplies	12.06
Fireworks	8,000.00
Bank Fees	50.00
TOTAL EXPENSES	\$ 17,848.92
OPERATING ACCT BALANCE 12/31/12	\$ 6,309.58



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ANNUAL REPORT 2012

2012 was another very busy year of more improvements and upgrades. We replaced the Granite Street river crossing by directional drilling under the river with a new 12" water main improving fire flows throughout the system. This project continued with the replacement of the aging 6" main with a new 12" main all the way up Granite Street to Summer Street in Northfield. In cooperation with NHDOT and the Town of Northfield's project to replace the roadway, we also replaced an older 2" main with a new 6" main up Bean Hill Road for 520', ending with a new hydrant. In another joint effort we replaced 300' of 2" water main on Birch Drive in Tilton while Tilton Sewer was replacing their main. We have repaired many of our 2" main lines this year where leaks were discovered on Cofran Ave., School St., Arch St., Vine St., Howard Ave., and Cedar St. Every repair strengthens the system, reduces wasted water and maintains better service to our users.

As a continued part of our maintenance plan we flush all hydrants within the system twice annually to help maintain water quality and ensure proper hydrant operation. We also completed the plans to install a SCADA (supervisory control and data acquisition) System. Installation was completed in January of 2013. This system allows constant on line monitoring of all our important infrastructure throughout the entire system to improve our ability to provide your water supply with minimal interruptions and to maintain the highest water quality and fire flows possible. In November we did a process called "Ice Pigging" at the Route #140 well site. It is a new technology which entails creating an ice slurry, injecting it into a fire hydrant, and turning on the downstream water to push the slurry thru the main which scours the inside of the water main removing mineral scale from the inside of the pipe and is released out of a upstream hydrant. This is the latest technology in removing any buildup in a water main in a cost effective and environmentally friendly manner and was very successful.

We have also continued with replacing some aging equipment needed for working on repairing the system. This year we replaced our tow behind air compressor, jack hammer, and our small asphalt paving roller we use for water main break patches as planned for in our budget for equipment replacement reserve. We have made improvements at our facility at 14 Academy Street, siding the barn and extending a carport at the end to protect the backhoe from the weather.

We have hired a new employee, Matthew Garcia. Matt is a licensed plumber and is currently studying to obtain his Water Operator and Distribution license. We would like to take this opportunity to welcome Matt to the Water District. We are looking forward to a long and successful relationship.

As always, our goal – first and foremost – is water quality for the District users. We encourage you to attend our meetings; we thank you for your support and look forward to working for you.

John P. Chase, Superintendent

Commissioners: Roland C. Seymour, Chairman

Scott W. Davis

Arthur N. Demass



CHILD AND FAMILY SERVICES, LAKES REGION OFFICE

Child and Family Services (CFS) continued to provide affordable social services to the residents of Northfield in the past year, thanks in part to funding from the town. Town support is critical to our being able to offer a wide range of services to children and their families without regard to income, especially in this past year when we faced significant cuts in services funded by the State of NH, or reimbursed through Medicaid as well as increased demand for our services. We strive to make all of the agency's services affordable and accessible to families in need, especially those who lack insurance or whose co-pays are so high they are unable to utilize available resources. With your support, we were able to meet these challenges and preserve our sliding fee scale.

In the current economic climate, more individuals and families are struggling. Challenged by unemployment or working more than one low-paying job, being uninsured or underinsured, and facing higher levels of stress due to short finances, leads to emotional stress. This combination of unrelenting pressure and limited resources can lead to a cycle of coping difficulties, emotional outbursts or withdrawal, and chronic relationship conflicts that can interfere with positive decision-making, healthy actions and parenting.

In 2012 we provided over \$59,000 to 39 residents (increase of 15%) including over \$6,000 in uncompensated care. Services included family counseling for 12 families, child abuse prevention/treatment services for 17 families, intensive home based services to families to minimize the risk of out of home placement of a child or to plan for the return of a child to a family following foster care, comprehensive pre-natal services and in-home family services following the birth of an infant through the first 12- months of life and summer camping for low income children at Camp Spaulding.

We continue to count on your help to be able to offer a full range of quality, professional services to children and their families who otherwise could not afford them because they lack insurance or are underinsured. More families served by the Agency fell below the federal poverty level in 2011. 90% of our client families are impoverished. CFS has the most accessible and balanced fee policy of any similar agency in the state. This is made possible by grants, such as those we receive by the town of Northfield and enables us to serve the most needy, vulnerable families without regard to income. Town support also makes it possible for us to secure a range of other charitable and public dollars that require local matching funds.

Child and Family Services is New Hampshire's oldest charitable social service organization. We have been serving New Hampshire children and families for 163 years. We are pleased to serve the families of Northfield through offices at 95 Water Street, Laconia, 841 Central Street, Franklin or through our Concord or Manchester offices and Camp Spaulding, in Penacook and in home, school and community settings throughout the Region. For further information about any of these services please call (800) 640-6486 or visit our website at www.cfsnh.org.



VNA & HOSPICE - FRANKLIN

Annual Report 2012

Our mission statement: To provide quality Home Health Care, Hospice care and education to individuals and families in our communities so that they may reach their highest level of independence.

Thank you to the residents of Northfield for your continued support of Franklin VNA & Hospice. We have made 1,726 visits providing skilled nursing, physical, occupational and speech therapies and support services to your town over the past year.

The Board of Directors, staff and I are dedicated to providing quality services and hope to expand our services in your area. What we do makes a difference to our community and to our patients and their families. Please contact us should you need assistance.

Health care has experienced a whirlwind of change and Franklin VNA & Hospice has been part of that cycle. It is a difficult time in health care; a difficult time in home care. Despite further reductions in reimbursement from Medicare and the unsure predictions of New Hampshire Medicaid Managed Care, Franklin VNA & Hospice continues to be an active participant in the communities we serve and remains financially secure.

Although these are challenging times, we expect to meet those challenges with plans to be more resourceful, more efficient and more cost effective. Working together I believe we can make this happen. We plan to continue our core programs of Home Care and Hospice and maintain our core value of providing quality care to all we serve.

In May, Franklin VNA & Hospice received a **deficiency free** survey from the State of New Hampshire survey team (representing the Centers for Medicare/Medicaid) and in September a review by the Bureau of Elderly and Adult Services found us to be in compliance with the Federal and State regulations for our Homemaking Program. In 2011 the agency was recertified under the Medicare Program for Hospice. All accomplishments we are proud of!

We look forward to working with you in the future and continuing to meet the home care and Hospice needs of individuals and their families in the Town of Northfield.

Respectfully submitted,
Jane White
Executive Director



UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE

Annual Report • 2012

The Upper Merrimack River Local Advisory Committee, affectionately known as “UMRLAC” (pronounced Uhm’-re-lack) started out its year with a public program on Native American history along the Merrimack. David Stewart-Smith provided a riveting presentation to a crowd of over one hundred guests at the Boscawen Town Hall in February.

The UMRLAC hosted two sessions in partnership with the New Hampshire Rivers Council. The first was a listening session in Northfield to garner public input and suggestions to improve the Water Quality Shoreland Protection Act over the summer. This input has been incorporated with the listening sessions held all over New Hampshire and incorporated into a legislative service request for the 2013 General Court session. In July, the UMRLAC hosted a “River Runners” training session in Franklin. The participants learned how to identify invasive species such as Eurasian Milfoil and Didymo (also known as “rock snot”) and how to address their findings. For further information on these two partnership initiatives, please visit www.NHRivers.org.

The Upper Merrimack Monitoring Program (UMMP) was one of several volunteer programs selected for a soon-to-be published book on citizen science. The UMMP is unique in that it is managed and staffed by volunteers with no paid professionals, assuring the largest possible “bang for the buck” and public involvement in water quality monitoring for the upper Merrimack.

Now in its seventeenth year, the UMMP continues to work with several dozen volunteers to monitor river and stream health on the upper Merrimack River and its tributaries at a total of sixteen sites. Thanks to the dedicated efforts of UMMP volunteers during the summer, the bacteria samples collected and analyzed demonstrated that the upper Merrimack River was safe for swimming and other recreational activities throughout the 2012 UMMP sampling season from June through September. Other UMMP volunteers devoted time and effort to document the abundance and health of the aquatic insect communities that dwell in the upper Merrimack River and its tributaries. Those samples were preserved in the field for enumeration and identification this winter in the laboratory.

Special thanks go to St. Paul’s School for graciously hosting UMRLAC’s “Bug Nights” educational and research program, which continues its popularity in the region with dozens of individuals volunteering their sample sorting and identification services. They stored our equipment and supplies over the spring and summer and then moved them into their new science building where Bug Nights will be convened in 2013. There would not be Bug Nights without the generous hosting, wonderful staff support, and student participation from St. Paul’s School.

The UMRLAC owes much of its success to strong and ongoing municipal support and that from its Adopt-a-River Site Sponsors. The Program’s Adopt-a-River Site Sponsors include Aquarian Analytical Laboratories, Inc., Aries Engineering, Inc., Checkmate Expert Payroll Services, Elektrisola, Essex/Briar Hydro, Franklin Savings Bank, Franklin Wastewater Treatment Facility, Public Service of NH (Corporate and Merrimack Station), and Watts Regulator/Webster Valve.

Continuing its work with the Central New Hampshire Regional Planning Commission (CNHRPC), the UMLAC continues to implement the *Upper Merrimack Management and Implementation Plan*. The study assessed land protection throughout the region and included a survey of Planning Boards and Conservation Commissions in the Upper Merrimack River region; the development of a set of maps showing conservation lands, current use enrollment, and high quality habitat areas; and the development of a report summarizing the findings and recent development trends. Based on responses to the questionnaire, each community was presented with a resource information sheet containing links to resources requested by the Planning Board and Conservation Commission. Resource topics include information on Low Impact Development (LID), changes to the Shoreland Water Quality Protection Act, information on easements and conservation funding, and more. Many thanks to Vanessa Goold and Matt Monahan, CNHRPC, for their fine work on this continuing effort. The *Management and Implementation Plan* is posted as a PDF and an interactive “page turning” version at <http://www.merrimackriver.org/managementplan/> along with the tools and other products produced to date.

As part of Plan implementation, the UMLAC submitted an Aquatic Resource Mitigation application to repair the badly eroded slope rope swing area along the Merrimack River in Boscawen. This erosion is also threatening the abandoned railway bed, which is in the process of being converted to a trail that begins in Lebanon and is proposed to extend to Concord. Unfortunately the project did not rate highly enough to qualify for funding. The UMLAC plans to continue its search for funding to address this significant threat to river quality and public safety. The UMLAC is also working with the Friends of the Northern Rail Trail through monetary support and partnership to complete the trail.

The UMLAC provided local comment on several project plans and proposals important to our region. Reviews included applications for the Wolf Development (Boscawen); Grappone Toyota riverbank work and boat dock and Public Service Company of New Hampshire ground cables (Bow); Canterbury Shaker Village dam repair (Canterbury); Beaver Meadow skating rink, Buffalo Wild Wings redevelopment, and Concord Steam Plant (Concord); and Public Service Company of New Hampshire utility pole work, Watts Regulator Foundry, National Guard Armory, and a permit application for the Mojalaki Golf Course (Franklin).

Michele Tremblay, Chair, continues to participate in a standard operating procedures work group to streamline permitting requirements and notifications with the NH Department of Environmental Services. She is working to assure that municipal notice and influence are maintained and enhanced.

Established in 1990, the UMLAC has represented its six communities of Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield in a variety of studies, planning activities, and programs related to the upper Merrimack River and its watershed, and serves as the area towns’ and cities’ advisory board on its designation in the state’s Rivers Management and Protection Program. The UMLAC is grateful for the ongoing support by all of the upper Merrimack cities and towns.

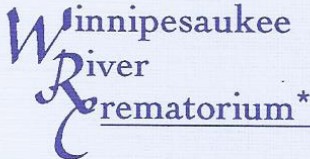
At its annual meeting, the UMLAC elected officers Michele Tremblay, Chair; Steve Landry, Vice-Chair, Krista Crowell, Treasurer; and Gary Lynn, Secretary. Robert Sharon's term expired this year. Currently, the UMLAC is recruiting Concord representatives. Please contact Michele Tremblay at MLT@naturesource.net or 603.796.2615 if you are interested in working with the UMLAC or have a recommendation on a representative.

The UMLAC continues to publish its "River Ramblings" column with each representative taking a turn submitting the article. Please look for it in your town and city newsletters.

Please visit UMLAC's website for further information on the river, committee membership, activities, and summaries from prior meetings, upcoming meeting agendas, maps, water quality data, and photographs of brave and selfless volunteers in action. The UMLAC meets on a rotating basis in its six represented communities on the second Monday of each month at 7:00 PM. Many thanks to the Towns and Cities of Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield for graciously hosting Upper Merrimack River Local Advisory Committee meetings and for their continued support. All are welcome to attend the meetings. For additional information, please contact Michele Tremblay at 603.796.2615, www.MerrimackRiver.org, or any of your municipal representatives listed below.

Northfield

Harry Anderson
William Dawson



(603) 286-4839
(877) 524-4300
Fax: (603) 524-4371

140 Tilton Road
Route 140
Northfield, NH 03276

Mailing Address:
P.O. Box 67
Laconia, NH 03247-0067

*A Division of Wilkinson-Beane, Inc.



TWIN ELMS LANDSCAPE LLC
603 286-2242
TwinElmsLandscape.com
Kevin J. Fife
259 Bean Hill Road
Northfield, NH 03276

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UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

We served citizens in every community in Merrimack County through our diverse programming such as 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, and Youth & Family, from October 2011 to September 2012, reaching residents in all 27 towns in the county.

Who we are:

UNH Cooperative Extension, the public outreach arm of the University of New Hampshire, has engaged New Hampshire residents for 98 years with a broad variety of non-formal educational offerings.

What we do:

UNH Cooperative Extension provides a direct link between UNH and people throughout the state. In partnership with local residents and volunteers, Cooperative Extension plans and conducts educational programs responsive to N.H. people and the issues they identify that are important to them.

How we do it:

County Extension field staff bring these programs to county residents through hands-on workshops, site visits, seminars, conferences, phone consultations, video-conferences, printed materials, correspondence courses, a statewide toll free Info Line, and a large statewide Web site, as well as partnering with other programs to bring the best to the citizens of Merrimack County. Our program areas include:

- **Food & Agriculture:** UNHCE, part of the Land Grant University, provides educational programs and applied research to promote safe and local food production, dairy and small-scale livestock and poultry production, and the state's large and diverse ornamental horticulture industry. Programs are offered in food safety for homeowners, farmers markets, and food service industries, as well as, Pesticide Applicator Training, soil and plant diagnostic services and livestock production.
- **Natural Resources:** Managing and protecting N.H.'s natural resources is critical to a healthy environment, our quality of life and the tourism industry, as well as for current and future economic opportunities. Our Natural Resources Team provide research, education and stewardship throughout the state with a "boots on the ground" approach in extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries.
- **Community & Economic Development:** UNHCE has a long history of supporting N.H.'s economy through its agriculture, forestry and fishing industry efforts. In addition to this, UNHCE has become well-known and appreciated for our staff's ability to convene and facilitate community members and groups, helping them to develop leadership skills and make sound decisions regarding the future. UNHCE's Community and Economic Development team (CED) will continue providing research-based education and assistance to individuals, families, businesses and communities to help them identify opportunities to enhance their competitive advantage, build upon their assets and create conditions that foster local and regional economic growth.

- **Youth & Family:** Preparing youth to become caring and productive citizens is critical to N.H.'s future. We will pursue this goal through community-based positive youth development, utilizing the 4-H program as a primary vehicle. UNHCE has always been well-known and is highly regarded for nutrition education programs for families and children across the state. Federal funding from USDA provides resources for continued support to programs that focus on the specific needs of limited resource families (Supplemental and Nutrition Assistance Program and the Expanded Food and Nutrition Education Program). We will address high priority issues including obesity as both a personal health and public health/economic issue. Educational resources for parents and families will be provided through creative delivery mechanisms, including web-based outreach, e-newsletters and train-the-trainer programs. UNHCE will provide N.H. citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen families.

UNH Extension trains and supports more than 5,000 volunteers statewide: 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others, who extend the reach of Extension programs into many domains of New Hampshire life.

Our state-wide Home & Garden Center toll-free Info Line staffed by volunteers fielded 420 calls alone from Merrimack County residents.

Our efforts contribute to the good health of our state and its people – helping foster a strong economy, healthy environment, productive youth and the vibrant communities that make New Hampshire a great place to live, visit and work.

Connect with us:

UNH Cooperative Extension
315 Daniel Webster Highway
Boscawen, NH 03303

Phone: 603-796-2151 Fax: 603-796-2271

UNH Cooperative Extension operates a statewide Education Center and Info Line (toll-free at 1-877-398-4769) which is staffed Monday through Friday, 9:00 a.m. – 2:00 p.m.

Extension also distributes a wide range of information from our Web site:
www.extension.unh.edu.





YOUTH ASSISTANCE PROGRAM

Serving the Communities of Northfield and Tilton

The Youth Assistance Program celebrated its 37th year of service to youth and families in Northfield and Tilton. Throughout these years the program has evolved to meet the changing needs of the community and its young people. Young people who get into trouble may be referred to YAP for Juvenile Court Diversion and/or to our Substance Abuse Intervention programs such as Challenge and Tobacco Education. Other programs offered are Violence Prevention and Positive Decision Making. Parent support is also available.

Prevention work is also a key component of the Youth Assistance Program as well. When problem behavior can be prevented there is no harm to the young person or family and the cost to the community is greatly reduced. Two new prevention programs were begun this year. The first entitled "Courage to Care" was started with a donation from the WRHS class of 2015. These high school students not only raised the money to donate, but also felt strongly that they wanted to give back to the community. They chose to earmark the money for bullying prevention. Taught in the 7th grade this program helps young people see that they are an integral part of a caring community; not only is there much they can do, but they have the power to a lot of good. Ground work has been laid for the implementation of a high school prevention program to be held in a small group format that will allow at-risk youth the opportunity to explore teen issues in a safe and confidential environment.

As senseless violence continues to be a frequent part of our world, programs such as these, help to instill empathy, caring and responsibility in our young people; thus enriching our community and making it a better place to live. For more information or to contact the Youth Assistance Program you will find us online at www.yapnh.org. Our office is located at 291 Main Street, Suite 5 in downtown Tilton. Our phone number is 286-8577. Please stop in anytime.

Finally, I'd like to thank our dedicated community volunteers who serve on the Juvenile Review Board and as our Board of Directors. The "community helping its own" is an important concept in the work of the Youth Assistance Program.

Respectfully submitted,

Dawn B. Shimberg, Director

Board of Directors:

Marion Abbott

Detective Jen Adams

Andrew Brauch, AP WRHS

Chief Robert Cormier

Selectwoman Katherine Dawson

State Rep. Dennis Fields

Nina Gardner

Merrimack County Sheriff Scott Hilliard

Shannon Kruger, AP WRMS

Jim Wells

Youth Assistance Program Statistics:

Court Diversion Cases – 23

Prevention Activities -- 309

Support Counseling – 27

Parents -- 31

Substance Abuse Cases – 11

Court Ordered Cases – 8

Total Youth Participation – 339

In this figure each youth is counted only once even if they participated in more than one activity.

165 of these young people and 18 parents are residents of Northfield.

TOWN OF NORTHFIELD



TILTON-NORTHFIELD FIRE & EMS DISTRICT REPORTS

**TILTON-NORTHFIELD FIRE & EMS WARRANT
FISCAL YEAR 2013**

TO THE INHABITANTS OF TILTON-NORTHFIELD FIRE & EMS, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

YOU ARE HEREBY NOTIFIED TO MEET IN THE WINNISQUAM REGIONAL HIGH SCHOOL CAFETERIA, ON ROUTE 3 IN TILTON, NEW HAMPSHIRE, ON MONDAY, MARCH 18, 2013 AT 7:00 O'CLOCK IN THE EVENING TO ACT ON THE FOLLOWING:

Article 1: To choose a Fire Commissioner for the ensuing three (3) years (Actual voting to be by official ballot on Tuesday, March 12, 2013 at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times).

Article 2: To accept the reports of the Treasurer and the Fire Commissioners and pass any vote relating thereto. *This article is recommended by the Commissioners.*

Article 3: To see if the District will vote to raise and appropriate Seventy-Five Thousand Five Hundred Dollars (\$75,500.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). *This article is recommended by the Budget Committee and the Commissioners. Majority vote required.*

Article 4: To see if the District will vote to raise and appropriate the Budget Committee recommended sum of One Million Six Hundred Twenty-Eight Thousand Five Hundred Two Dollars (\$1,628,502.00) for General District Operations. *This article is recommended by the Budget Committee and the Commissioners. Majority vote required.*

Article 5: To see if the District, in accordance with RSA 33:7, will vote to authorize the Fire Commissioners to borrow money in anticipation of taxes.

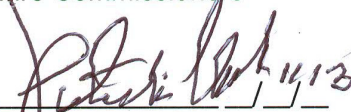
Article 6: To see if the Tilton Northfield Fire District voters will vote to NOT require residency as a condition of employment with the Fire District for positions such as Fire Chief, Captain and other fire/emergency personnel positions. *By Petition. Majority vote required.*


Article 7: To see if the voters of the Tilton Northfield Fire and EMS District will vote that all public meetings of the District shall be electronically audio and video recorded and said recordings shall be made available on the District website for viewing by the public. These recordings shall be made in conformance with the NH Right to Know Law. *By Petition. Majority vote required.*

Article 8: To transact any other business that may legally come before the meeting.

A true copy of the Warrant attests:

Fire Commissioners


Patrick Clark, Chairperson


Paul Auger


Thomas Gallant

BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 18, 2013

For Fiscal Year: 2013

VILLAGE DISTRICT: Tilton-Northfield Fire & EMS County: Belknap and Merrimack

In the Town(s) Of: Tilton and Northfield

Mailing Address: 12 Center Street

Tilton, NH 03276

Phone #: (603) 286-4781

Fax #: (603) 286-4787

E-Mail: info@tnfd.org

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

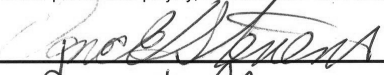




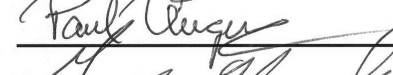

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations **MUST** be on this form.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) February 12, 2013.

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive	4	6,300.00	6,300.00	6,300.00		6,300.00	
4150-4151	Financial Administration	4	8,500.00	8,500.00	8,500.00		8,500.00	
4153	Legal Expense	4	5,000.00	4,470.00	16,000.00		16,000.00	
4155-4159	Personnel Administration	4	344,722.00	349,267.00	411,189.00		411,189.00	
4194	General Government Buildings	4	33,903.00	30,419.00	31,003.00		31,003.00	
4196	Insurance	4	53,000.00	48,268.00	53,000.00		53,000.00	
4197	Advertising & Regional Assoc.	4	2,000.00	1,486.00	1,800.00		1,800.00	
4199	Other General Government	4						
PUBLIC SAFETY								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire	4	963,507.00	1,064,712.00	979,372.00		974,372.00	5,000.00
4290-4298	Emergency Management							
4299	Other (Including Communications)							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting							
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services	4			125,988.00		125,988.00	
4335-4339	Water Treatment, Conserv. & Other							
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
4520-4529	Parks & Recreation							
4589	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes	4	350.00	0.00	350.00		350.00	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
OPERATING BUDGET TOTAL					1,417,279.00	1,633,502.00	1,628,502.00	5,000.00

****SPECIAL WARRANT ARTICLES****

9

****INDIVIDUAL WARRANT ARTICLES****

9

[illegible]

MS-37

Budget - Village District of Tilton-Northfield Fire & EMS FY 2013

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART. #	Actual Revenues Prior Year	Commissioners' Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401	Income from Departments				
3402	Water Supply System Charges				
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		9,066.00	6,000.00	6,000.00
MISCELLANEOUS REVENUES					
3501	Sale of Village District Property				
3502	Interest on Investments		1,428.00	1,250.00	1,250.00
3503-3509	Other				
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds	3	422,739.00	75,500.00	75,500.00
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance	9	46,000.00	0.00	0.00
	Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			479,233.00	82,750.00	82,750.00

BUDGET SUMMARY	PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
Operating Budget Recommended (from page 3)	1,385,697.00	1,633,502.00	1,628,502.00
Special warrant articles Recommended (from page 4)	732.00	0.00	0.00
Individual warrant articles Recommended (from page 4)	568,611.00	75,500.00	75,500.00
TOTAL Appropriations Recommended	1,955,040.00	1,709,002.00	1,704,002.00
Less: Amount of Estimated Revenues & Credits (from above)	479,233.00	82,750.00	82,750.00
Estimated Amount of Taxes to be Raised	1,475,807.00	1,626,252.00	1,621,252.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,874,402
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

LOCAL GOVERNMENTAL UNIT: Tilton-Northfield Fire & EMS FISCAL YEAR END: 2013

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	1,704,002
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	0
3. Interest: Long-Term Bonds & Notes	0
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	0
5. Mandatory Assessments	0
6. Total exclusions (Sum of rows 2 - 5)	0
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	1,704,002
8. Line 7 times 10%	170,400
9. Maximum Allowable Appropriations (lines 1 + 8)	1,874,402

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Tilton-Northfield Fire and EMS 2013 Proposed Budget

Account Category	Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Chief 2013	Commissioner 2013	Budget Committee 2013
Revenues									
2530 Unreserved Funds	0	0.00	0	0.00	46,500.00	5,500.00	0.00	0	0
3110 Prop Taxes Northfield	565,481	538,711.00	568,949	568,949.00	560,701.00	560,701.00	558,991	595,610	593,787
3110 Prop Taxes Tilton	884,470	901,485.00	992,525	992,525.00	977,058.00	977,058.00	974,082	1,037,892	1,034,715
3200 Grants Applied For & Rec'd	0	0.00	0	0.00	0.00	3,500.00	0	0	0
3351 Shared Rev Block Grant	0	0.00	0	0.00	0.00	0.00	0	0	0
3502 Interest Earned	1,000	731.08	1,250	988.45	1,250.00	1,427.52	1,250	1,250	1,250
3506 Insurance Reimbursements	500	10,509.35	500	0.00	500.00	0.00	0	0	0
3509 Misc. Revenues	6,000	9,060.66	6,000	20,430.22	6,000.00	9,065.84	6,000	6,000	6,000
Total	1,457,451	1,460,497	1,569,224	1,582,892.67	1,592,009.00	1,557,252.36	1,540,323	1,640,752	1,635,752
Total Revenue	1,457,451	1,460,497	1,569,224	1,582,893	1,592,009	1,557,252	1,540,323	1,640,752	1,635,752
Total Expenses	1,457,451	1,417,094	1,567,959	1,522,039	1,548,767	1,512,418	1,533,073	1,633,502	1,628,502
Net Difference, (+) or (-)	0	43,403	1,265	60,854	43,242	44,834	7,250	7,250	7,250
Account Category									
Salaries and Wages	843,286.00	790,663.76	839,220.00	807,673.72	849,903.00	816,228.86	895,120.00	867,496.00	862,496.00
Benefits	332,284.00	327,130.94	420,297.00	375,597.81	377,422.00	378,111.11	451,924.00	443,889.00	443,889.00
Prof. & Tech. Services	45,002.00	51,411.02	53,951.00	62,189.25	65,051.00	68,919.29	58,976.00	69,676.00	69,676.00
Property Services	47,465.00	41,034.92	50,700.00	70,271.53	54,200.00	49,843.48	51,200.00	51,300.00	51,300.00
Purchased Services	3,200.00	2,567.04	2,500.00	1,927.67	2,400.00	2,537.40	2,000.00	127,988.48	127,988.00
Supplies	68,711.00	65,401.94	69,800.00	71,717.77	65,300.00	65,465.16	70,850.00	70,150.00	70,150.00
Capital Outlay	2,503.00	22,482.39	5,503.00	6,672.56	3,003.00	2,112.66	3,003.00	3,003.00	3,003.00
Grant Applied For Expenditures	0	0.00	0	0.00	0.00	2,479.71	0.00	0.00	0.00
Expenditures Total	1,342,451	1,300,692	1,441,971	1,396,050.31	1,417,279.00	1,383,217.96	1,533,073	1,633,502	1,628,502

		Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Chief 2013	Commissioner 2013	Committee 2013
	Salaries & Wages									
110	Career Salaries & Wages	625,501	598,179.58	620,370	599,097.20	637,403.00	632,623.68	675,952	654,697	654,697
110.05	Holiday Pay	25,410	23,537.28	26,000	24,219.40	26,200.00	23,073.32	32,868	26,499	26,499
110.06	Overtime	112,500	101,381.13	115,000	113,838.13	110,000.00	99,845.68	110,000	110,000	110,000
120	Call Salaries & Wages	73,625	61,315.77	70,000	64,268.99	70,000.00	54,386.18	70,000	70,000	65,000
130	Elected Officials	6,250	6,250.00	7,850	6,250.00	6,300.00	6,300.00	6,300	6,300	6,300
	Total	843,286	790,663.76	839,220	807,673.72	849,903.00	816,228.86	895,120	867,496	862,496
	Benefits									
210	Group Health Insurance	139,416	138,139.71	162,550	162,550.00	146,000.00	149,283.05	187,014	187,014	187,014
211	Health Ins Ded Reimbursement	0	0.00	6,500	1,253.69	1.00	0.00	0	0	0
215	Group Life Insurance	7,150	11,125.40	8,853	8,995.06	8,841.00	9,878.40	9,911	9,640	9,640
220	Social Security	6,709	6,575.31	6,921	7,037.44	6,700.00	6,396.72	7,200	7,200	7,200
225	Medicare	12,137	11,409.38	12,169	11,567.41	12,250.00	11,802.35	13,000	12,600	12,600
230	Retirement	136,371	129,669.67	190,104	155,938.73	170,430.00	170,464.39	201,599	194,235	194,235
250	Unemployment Comp.	500	345.45	500	247.61	500.00	1,442.65	500	500	500
260	Workers Comp.	30,000	29,866.02	32,700	28,007.87	32,700.00	28,843.55	32,700	32,700	32,700
290	Other	1	0.00	0	0.00	0.00	0.00	0	0	0
	Total	332,284.00	327,130.94	420,297.00	375,597.81	377,422.00	378,111.11	451,924.00	443,889.00	443,889.00

	Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Chief 2013	Commissioner 2013	Committee 2013
Professional & Technical Services									
301 Auditing	7,000	6,500.00	8,500	8,500.00	8,500.00	8,500.00	8,500	8,500	8,500
320 Legal Services	1,500	1,235.00	1,000	4,439.01	5,000.00	4,470.25	5,000	16,000	16,000
335 School/Training Tuition/Fees	12,000	15,058.36	15,000	20,016.93	15,000.00	15,373.70	7,000	7,000	7,000
340 Bank Charge/Interest	1	273.41	350	10.00	350.00	0.00	350	350	350
341 Telephone	5,500	4,078.77	4,500	3,916.32	4,500.00	3,472.12	4,500	4,500	4,500
342 Information Technology	3,000	4,306.97	6,000	7,463.08	4,500.00	15,131.23	12,275	12,275	12,275
350 Medical Services	4,000	1,368.00	3,600	4,468.00	12,200.00	9,888.51	6,250	6,250	6,250
370 Vehicle Repairs Mechanic	10,000	11,875.90	13,000	11,510.13	13,000.00	10,597.55	13,300	13,000	13,000
385 Elections	2,000	1,706.11	2,000	1,865.78	2,000.00	1,485.93	1,800	1,800	1,800
390 Other Prof. Services	1	5,008.50	1	0.00	1.00	0.00	1	1	1
999 Interest Expense	0	268.57	0	0.00	0.00	0.00	0	0	0
Total	45,002.00	51,411.02	53,951.00	62,189.25	65,051.00	68,919.29	58,976.00	69,676.00	69,676.00
Property Services									
410 Electricity	6,500	7,313.43	7,500	7,868.96	8,500.00	7,296.70	7,000	7,000	7,000
411 Heating Fuel	10,000	6,210.16	8,500	7,549.00	8,500.00	7,225.86	6,500	6,500	6,500
412 Water	1,200	968.08	1,300	1,096.04	1,300.00	1,557.42	1,400	1,500	1,500
413 Sewer	700	440.43	600	549.59	600.00	1,037.87	1,000	1,000	1,000
430 Repairs & Maintenance	10,000	7,868.43	12,500	34,041.00	15,000.00	13,301.00	15,000	15,000	15,000
480 Property & Liability Ins	19,065	18,234.39	20,300	19,166.94	20,300.00	19,424.63	20,300	20,300	20,300
Total	47,465.00	41,034.92	50,700.00	70,271.53	54,200.00	49,843.48	51,200.00	51,300.00	51,300.00

		Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Chief 2013	Commissioner 2013	Committee 2013
	Purchased Services									
550	Printing	1,200	1,133.04	1,000	943.67	900.00	693.40	500	500	500
560	Dues & Subscriptions	2,000	1,434.00	1,500	984.00	1,500.00	1,844.00	1,500	1,500	1,500
590.2	Pressurized Hydrants	0	0.00	0	0.00	0.00	0.00	0	125,988	125,988
	Total	3,200.00	2,567.04	2,500.00	1,927.67	2,400.00	2,537.40	2,000.00	127,988.48	127,988.00
	Supplies									
610	General	100	49.56	0	0.00	0.00	0.00	0	0	0
620	Office	2,000	1,997.18	2,000	2,564.19	2,000.00	2,786.89	3,000	3,000	3,000
625	Postage	700	645.14	700	469.88	700.00	677.66	650	650	650
630	Equip. Maintenance & Repair	7,000	4,448.15	7,000	5,376.11	7,000.00	8,148.42	7,000	7,000	7,000
631	Service Testing	5,000	4,197.30	4,000	7,315.27	4,000.00	4,901.79	7,650	7,650	7,650
635	Gasoline	7,287	3,881.91	6,400	7,168.50	7,700.00	6,357.58	7,700	7,000	7,000
636	Diesel Fuel	17,724	14,062.15	15,000	16,088.25	16,500.00	17,987.67	17,500	17,500	17,500
660	Vehicle Repair Parts	17,000	23,953.02	18,500	18,797.51	18,500.00	15,656.22	18,500	18,500	18,500
670	Books & Periodicals	200	425.62	200	121.95	200.00	209.95	200	200	200
680	Departmental	300	117.71	200	0.00	200.00	420.63	200	200	200
681	Municipal Fire Alarm System	3,000	3,873.11	7,300	5,665.20	0.00	0.00	0	0	0
683	Fire Prevention	2,500	1,577.98	2,500	1,856.41	2,500.00	2,321.80	2,000	2,000	2,000
685	Uniforms	5,900	6,173.11	5,900	6,222.16	5,900.00	5,801.88	6,350	6,350	6,350
690	Misc.	0	0.00	100	72.34	100.00	194.67	100	100	100
	Total	68,711.00	65,401.94	69,800.00	71,717.77	65,300.00	65,465.16	70,850.00	70,150.00	70,150.00

	Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Chief 2013	Commissioner 2013	Committee 2013
Capital Outlay									
710 Land	1,500	0.00	1	0	1	0.00	1	1	1
720 Building	1	21,042.85	1	0	1	0.00	1	1	1
730 Other	1	0.00	1	0	1	0.00	1	1	1
750 Furniture & Fixtures	1	719.77	4,500	6172.92	2000	2,100.00	1,500	1,500	1,500
775 Dry Hydrants & Cisterns	1,000	719.77	1,000	499.64	1,000.00	12.66	1,500	1,500	1,500
Total	2,503.00	22,482.39	5,503.00	6,672.56	3,003.00	2,112.66	3,003.00	3,003.00	3,003.00
Operating Budget Subtotal	1,342,451	1,300,692	1,441,971	1,396,050.31	1,417,279.00	1,383,217.96	1,533,073	1,633,502	1,628,502
Warrant Articles Approved									
590.2 Pressurized Hydrants	115,000	116,402.44	125,988	125,988.38	125,988.00	125,988.48	0	0	0
Health Insurance Deductible	0	0.00	0	0.00	5,500.00	731.84	0	0	0
Warrant Articles Subtotal	115,000	116,402.44	125,988.00	125,988.38	131,488.00	126,720.32	0	0	0
Grants Applied For & Received Expenditures									
970 Grant Expenditures	0	0	0	0	0.00	2,479.71	0	0	0
Operating Budget Total	1,457,451	1,417,094.45	1,567,959.00	1,522,038.69	1,548,767.00	1,512,417.99	1,533,073.00	1,633,502.48	1,628,502.00



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

102 Perimeter Road
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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Tilton-Northfield Fire District
Northfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Tilton-Northfield Fire District, as of and for the year ended December 31, 2011, which collectively comprise the District's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Tilton-Northfield Fire District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Tilton-Northfield Fire District, as of December 31, 2011, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of

America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the Management's Discussion and Analysis information that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Cash and short-term investments	\$ 1,099,010
Receivables	187,406
Prepaid insurance	13,326
Inventory	1,351,686
	<u>2,651,506</u>

Melanson, Heath + Company P.C.
Nashua, New Hampshire
June 18, 2012

TILTON-NORTHFIELD FIRE DISTRICT

STATEMENT OF NET ASSETS

DECEMBER 31, 2011

	Governmental Activities
ASSETS	
Current:	
Cash and short-term investments	\$ 1,099,013
Receivables	187,408
Prepaid insurance	13,398
Noncurrent:	
Capital assets, net of accumulated depreciation	<u>1,351,686</u>
TOTAL ASSETS	2,651,505
LIABILITIES	
Current:	
Accounts payable and accrued expenses	50,113
Accrued compensated absences	<u>21,971</u>
TOTAL LIABILITIES	72,084
NET ASSETS	
Invested in capital assets, net	1,351,686
Restricted	726,463
Unrestricted	<u>501,272</u>
TOTAL NET ASSETS	<u>\$ 2,579,421</u>

See notes to the financial statements.

TILTON-NORTHFIELD FIRE DISTRICT

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2011

	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities:					
Public safety	\$ 1,691,912	\$ 1,921,270	\$ 29,126	\$ -	\$ 258,484
Total Governmental Activities	\$ 1,691,912	\$ 1,921,270	\$ 29,126	\$ -	258,484
					4,445
					17,917
					22,362
					280,846
					2,298,575
					\$ 2,579,421

See notes to the financial statements.

TILTON-NORTHFIELD FIRE & EMS

2012 Annual Report

Our team strives every day to focus on safety, professionalism and customer service. 2012 was a busy year for us as we continued to make building improvements and upgrades, purchased a new Quint, standby generator and new medical equipment, hired three new Call Firefighters, continued public education efforts and provided Officer and Firefighter professional development, just to name a few tasks.

The Board of Commissioners, after receiving voter approval at District Meeting, approved New England Fire Equipment & Apparatus Corporation as the vendor to provide us with a new 75' Smeal Quint. The committee continued to work toward a finalized specification; a contract was signed at the end of August. We expect to take delivery in September or October of 2013.

In August the Board of Commissioners approved the purchase of a new mechanical CPR device and cardiac monitors. Our package included two new Zoll X Series cardiac monitors and two new Zoll AutoPulse mechanical CPR devices.

An emergency standby generator has been installed at Center Street and should be operational by the end of January, 2013. No longer will we need to rely on a portable generator with manual transfer procedures for back-up power.

Our kitchen renovation project has been completed. This included a new mop sink, supply closet and cabinets. Many other improvements are on-going. We have started a conversion from oil to natural gas and are in hopes it will be completed by the end of January, 2013.

Three new Call Firefighters were hired during 2012. Two of the three came to us already certified in many different areas. The third has obtained his Firefighter Level I and is working to complete his EMT-B.

Public Education continues to be an important service to our community, particularly in our Schools. Topics this year included how to use 911 and how to escape from your home in a smoke or fire emergency. We have also provided many fire extinguisher training courses as well.

Many thanks go to the entire staff and their families at Tilton-Northfield Fire & EMS for their commitment to the department. It's their dedication to professionalism and desire to serve our communities that allow us to provide the highest level of care possible.

Also big thanks to those that support the District in many different ways. It does not go unnoticed and is very much appreciated.

Stay Safe!

Chief Bradley A. Ober
Tilton-Northfield Fire & EMS

TILTON-NORTHFIELD FIRE & EMS 2012 STATISTICS

Incident Type Summary

Incident Type	Count		% of Incidents		Estimated Loss
Fire	95		5.93%		\$689,260
Overpressure Rupture, Explosion, Overheat	3		0.18%		\$0
Rescue & EMS	1,084		67.75%		\$893,400
Hazardous Condition	54		3.37%		\$34,926
Service Call	84		5.24%		\$0
Good Intent Call	118		7.37%		\$0
False Alarm & False Call	150		9.37%		\$12,045
Severe Weather	12		0.75%		\$313,500
Total Emergency Incident	1,600				\$1,944,531
Non-Emergency Services	6,391				

Non-emergency services includes but is not limited to items such as inspections, permits, service for dry hydrants, cisterns, public education, equipment maintenance, building maintenance, training and equipment service testing.

Incident by Town Summary

Barnstead	1		Franklin	49		Laconia	11		Sanbornton	22
Belmont	17		Gilford	3		Meredith	1		Tilton	922
Canterbury	5		Gilmanton	2		Northfield	561			
Concord	3		Hill	2		Salisbury	1			

EMS Runs by Response Disposition

Response Disposition	# of Times	% of Times
Cancelled	1	0.09%
Dead at Scene (including terminated efforts)	11	1.00%
No Patient Found	7	0.63%
No Treatment Required	41	3.71%
Refused Treatment and Transport	185	16.74%
Refused Treatment, Transported by EMS	1	0.09%
Standby Only – No Patient Contact	6	0.54%
Treated at ALS, Transported by EMS	537	48.60%
Treated at BLS, Transported by EMS	204	18.46%
Treated, Refused Transport	99	8.96%
Treated, Transferred Care to Other EMS	13	1.18%
Unknown	0	0.00%
Total	1105	100%
*ALS = Advanced Life Support		
*BLS = Basic Life Support		

TREASURERS REPORT

BANK ACCOUNTS SUMMARY (unaudited) JANUARY 1, 2012 through DECEMBER 31, 2012

Operating Account:

Balance January 1, 2012	\$ 336,281.16
Interest Earned	1,427.52
Deposits	1,575,421.11
Total Funds Available	<u>1,913,129.79</u>
Disbursements	<u>(1,540,192.08)</u>
Balance December 31, 2012	\$ <u>372,937.71</u>

Apparatus and Equipment Replacement fund

Balance January 1, 2012	\$ 542,442.87
Interest Earned	2,685.87
Deposits	339,266.31
Total Funds Available	<u>884,395.05</u>
Disbursements	<u>(437,114.31)</u>
Balance December 31, 2012	\$ <u>447,280.74</u>

Payroll Account

Balance January 1, 2012	\$ 500.00
Interest Earned	0.00
Deposits	623,161.05
Total Funds Available	<u>623,661.05</u>
Disbursements	<u>(623,161.05)</u>
Balance December 31, 2012	\$ <u>500.00</u>

Debit Card Account

Balance January 1, 2012	\$ 2,859.44
Interest Earned	0.00
Deposits	15,720.34
Total Funds Available	<u>18,579.78</u>
Disbursements	<u>(15,298.73)</u>
Balance December 31, 2012	\$ <u>3,281.05</u>

Roland C. Seymour, Treasurer



2012 FIRE DISTRICT MEETING MINUTES

TILTON-NORTHFIELD FIRE & EMS

12 Center Street, Tilton, NH 03276

Phone: 603-286-4781 Fax: 603-286-4787 www.tnfd.org

MINUTES OF THE TWO HUNDRED THIRTY-SECOND

Moderator Kent Finemore opened the meeting at 7:07pm on March 19, 2012 at Winnisquam Regional High School. Chief Ober led the Pledge of Allegiance. Moment of silence for our military. Fire fighter recognition and applause. Commissioners were introduced Chair, Paul Auger, Pat Clark, and Thomas Gallant. Chief, Brad Ober was introduced. Treasurer, Roland Seymour and Fire Clerk, Katina Lemay were introduced. Budget Committee was introduced, Chair, Donny Stevens, Jane Alden, Kevin LaChapelle, David Tracey, Peter Fogg, and George Flanders. Moderator rules were read.

Article 1: To choose a Clerk for the ensuing three (3) years (Actual voting to be by official ballot on Tuesday, March 13, 2012 at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times). *Winner, Katina Lemay with 587 votes.*

Article 2: To choose a Treasurer for the ensuing three (3) years (Actual voting to be by official ballot on Tuesday, March 13, 2012 at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times). *Winner, Roland Seymour with 604 votes.*

Article 3: To choose a Moderator for the ensuing two (2) years (Actual voting to be by official ballot on Tuesday, March 13, 2012 at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times). *Winner, Kent Finemore with 620 votes.*

Article 4: To choose a Fire Commissioner for the ensuing three (3) years (Actual voting to be by official ballot on Tuesday, March 13, 2012 at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times). *Winner, Thomas Gallant with 433 votes, Write In Harold Harbour with 177 votes.*

Article 5: To accept the reports of the Treasurer and the Fire Commissioners and pass any vote relating thereto. Move Article brought to the floor by Thomas Gallant, seconded by Jerry Davis. The warrant article is self explanatory. *No discussion. Voice vote. Article 5 passed.*

Article 6: To see if the District will vote in accordance with RSA 52:3 to change the name of the District from "Tilton-Northfield Fire District" to "Tilton-Northfield Fire & EMS," effective immediately. (Majority vote required.) Motion to move article to the floor by Paul Auger, seconded by Jerry Davis. Thomas Gallant explained that we have been using the name for years and this is housekeeping. Kevin Waldron states that the RSA says nothing about changing a name. Bylaws state the name as Tilton-Northfield Fire District. He discussed the history and tradition of the name. Article is in direct conflict with the Bylaws. Motion to table my Kevin Waldron and seconded by Don Stevens. *Vote to table Article 6. Voice vote too close to call. Hand count Yes 47, No 53. Motion to table fails.*

Thomas Gallant stated that the wording was suggested by the DRA and LGC. Gretchen asked Pat Clark to address this since he worked on the Bylaws. EMS is the number one call that the fire department takes. Assumed that it was okay to just change the name. If we do change it back, the name on the vehicles would have to be changed as well. This represents what we do – Fire and EMS. Gretchen asked if we need to play catch up with the Bylaws. Does not want the integrity of the Bylaws to be wishy-washy. Pat Clark says if we make the change, we will then need to notify the State of the change. Scott Davis states that there is a piece in the Bylaws that discusses making amendments to the Bylaws – found on the last page. They knew that over time there would need to be amendments and it is addressed in the Bylaws. Kevin Waldron read from the Bylaws how proposed amendments were to be addressed. This is supposed to be done at a separate meeting. *Voice vote too close to call. Hand count Yes 61, No 39. Article 6 passed.*

Article 7. To see if the District will vote to ratify and confirm an intergovernmental agreement between the District, the Town of Northfield, the Town of Tilton, the Tilton-Northfield Water District and the Winnisquam Regional School District, and other municipal users, pertaining to the usage, maintenance, repair, management and eventual removal and disposal of an underground fuel tank containing both a diesel tank and an unleaded gasoline tank, said agreement having been approved by the Attorney General’s office pursuant to RSA 53-A:3,V. (Majority vote required.) Article moved to the floor by Pat Clark, seconded by Jerry Davis. Pat Clark stated that this is the same article as was on town warrants in Tilton and Northfield. There are a number of entities that use this tank and this article is an agreement that irons out all the terms to clean it up the agreement. It was previously done by a hand-shake and this is a legal document that spells out all the details. Kent Finemore stated that this article passed in both Northfield and Tilton. *Voice vote. Article 7 passed.*

Article 8: To see if the Tilton Northfield Fire District voters will vote to NOT require residency as a condition of employment with the Fire District for positions such as Fire Chief, Captain and other fire/emergency personnel positions. By Petition. (Majority vote required.) Moved to the floor by Katherine Dawson and seconded by Jerry Davis. Katherine Dawson proposed an amendment to the article.

To see if the Tilton Northfield Fire District voters will vote to NOT require residency as a condition of employment with the Fire District for career positions such as Fire Chief, Captain, and other fire/emergency career personnel positions but, would instead require a RESPONSE TIME of not more than 25 minutes to the Center Street Station. Moved to the floor by Katherine Dawson. Seconded by Bob Laraway. Discussion on proposed amendment. Pat Clark wanted to know how the response time would be determined. Katherine Dawson said it would be the time it takes to get to the station. Kevin Waldron said that a response time is dependent upon weather, holidays, and other such unexpected events that can delay response time. Pat Clark said the proper way to determine a response time would be taking the amount of miles at the posted speed limit. Recommends voting this down and possibly proposing another amendment to this article. Norm Boudreau says that 25 minutes is arbitrary as is 5 miles. He believes that 5 miles can be a quick travel from some roads and a long ride from others. He thinks it is more important to have quality personnel in the positions than to have them living within a certain mileage from the station. Moderator received a valid request for this article to be voted on by secret ballot. Cindy Reinherts stated that we all know that this article is about Chief. Chief travels Route 93 at

a normal highway speed. If he lived within the District, he would be travelling a lot slower on back roads and could still have the same response time. Lynn Fox are there other employees that currently fall outside the suggested perimeters? Pat Clark says his thought is to develop a residency for new employees, with the current employees being grandfathered. Pat Clark says that it was clear that residency was always a requirement during the interviewing and hiring process for the Chief's position. Kevin Waldron stated that 25 minutes at 53.28 miles per hour covers 22.2 miles which is the same as Chief's driveway to the end of Route 93S off ramp. Gretchen Wilder said other people applied for the Chief position and some may not have applied due to this requirement in the ads. Micromanaging these things should be discussed at the annual meeting. It should be handled at the monthly District meetings and this discussion seems to have become an issue of micromanagement. Residency was always a standard in the past. Kathy Mitchell asked to call the question. Seconded by Heather Dumka. Kent Finemore took a vote to end the debate on the proposed amendment to Article 8. Vote to call the question. Motion passed to call the question. Voting on the proposed amendment to Article 8. Donny asked for a clarification of the amendment. He wanted to know if the career personnel must live within 25 minutes of the fire station. Moderator rules that the 25 miles is clear enough. Vote on proposed amendment to Article 8 fails.

Back to the original Article. Moderator reread the article. Kevin Waldron stated that the Fire District policy is not the place of the people, it is the Commissioners. We should be backing our Commissioners to run the District. Helen Hanks stated that voters should have an opportunity to share their opinions with the people we voted for. This is to share the majority opinion of the towns. Just for their consideration. Jim Wilder is concerned with too heavy a hand trying to dictate to the Commissioners. He feels that the vehicle expenses could become an issue if there are not reasonable limits placed. He is not in support of this article. Joe DeMillo agrees that this is not a position that the town has to vote on. Motion to table the Article. Seconded by Kevin Waldron. Vote to table Article 8. *Voice vote too close to call. Hand vote motion to table passed. Yes 68, no 31. Motion to protect the vote by Kevin Waldron. Seconded by Keith Murray. Voice vote to protect the vote passed.*

Article 9: To see if the District will vote in accordance with RSA 31:19-a to create an expandable trust fund for health insurance deductible reimbursements. Furthermore, to raise and appropriate the sum of \$5,500 from the unexpended fund balance towards this fund and appoint the Commissioners as agents to expend from the fund. Majority vote required.) Moved to the floor by Pat Clark, seconded by Jerry Davis. Pat Clark stated that it came about in a search to reduce the cost of insurance. If you have deductibles, the insurance costs were lower. The Commissioners talked with an insurance agent expert. It gave us lower insurance costs at very little money to set up a fund to cover deductibles. This policy ran for the first year and the District only spent \$1,500 in deductibles. There was \$6,000 in the fund. Looking to set aside \$5,500 to pay for deductibles and to save on the overall insurance costs this year. Kevin Waldron is against this Article because he does not feel we should be covering deductibles when we are already paying 90% of their health insurance. Moderator has a valid request to conduct the vote on Article 9 by secret ballot. Lynn Fox wanted to know exactly what this fund is for. The firefighters have their insurance as well as deductibles. Is this fund to cover all the deductibles and co-pays. Pat Clark said this if for deductibles only, not co-pays. Norm Boudreau is not familiar with the policy and would like to know what the deductibles are. Chief says it is \$1,000

for a family plan. Moderator hearing no questions, ready for vote. Gold colored ballots. Point of order, Katherine Dawson asked if secret ballot request can be overturned by a two-thirds majority vote. Moderator said it can not be overturned. Point of order, Kevin Waldron wanted to know if this vote needed to have the hour wait. Moderator said no. Thomas Gallant wants to clarify that the vote is on setting aside monies to the expendable trust fund. This article does not make any changes to the insurance policy. Scott Davis, point of clarification, this article was recommended by the Budget Committee, he would like to hear from them in regards to the article. Donny Stevens stated that we spent roughly \$1,200 last year. This reimburses the fund so that it remains at \$5,500 at all times. Thomas Gallant said the fund was established at \$6,500 based on numbers given by actualiarrians. Marjorie Bonneville asked for clarification on what happens if this is voted down. Tom Gallant said we are voting to establish this fund. If voted down, the money will have to come out of somewhere else in the budget. The deductibles will be paid either way. Lynn Fox asked the Commissioners to clarify what we are voting on with this article. This is an employment policy currently in place that will be honored no matter what the vote tonight. Tom Gallant said that is correct. Gretchen Wilder would like to know what contract we have in place. Tom Gallant says there is an annual contract between the employees, the District and the insurance carrier. Chief Ober stated that contract is between the District and the insurance carrier, LGC. There is no employment contract. Katherine Dawson moved to call the question. Seconded by Don Stevens. *Voice vote to call the question passed. Secret ballot vote results - Yes 77, No 31, 1 Blank. Article 9 passes.*

Article 10: To see if the District will vote to raise and appropriate One-hundred Twenty-seven Thousand Five Hundred Dollars (\$127,500.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). (Majority vote required.) Article moved to the floor by Thomas Gallant, seconded by Jerry Davis. Thomas Gallant stated that green sheets were passed out to clarify Article 10 and 11. Kevin Waldron wants to know how much money is currently in this fund. Tom Gallant stated that there is currently \$563,446.63. Roland Seymour stated the current balance is \$583,586.54. Kevin wants to know how we can take \$757,500 from a fund with only \$583,586.54. Thomas Gallant says this includes proposed revenue from this coming year as well. \$302,000 will be added to the \$583,000. One of the expenditures will not be expended until 2013. Kevin Waldron asked if the opportunity to spend the money voted on here would need to be spent by Dec 31, 2012. Thomas Gallant said that if that is the case, it will be moved to the following year. Kevin Waldron does not feel that some of the items on this list are not absolutely necessary to the running of the District and hopes the commissioners will use considerable discretion when spending money in these funds. *Voice vote passed.*

Article 11: To see if the District will vote to raise and appropriate Six Hundred Thirty Thousand Dollars (\$630,000.00) for the purchase of a new Quint fire apparatus, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under Statute RSA 31:95-C (Adopted March 7, 2005). (Majority vote required.) Article moved to the floor by Thomas Gallant, seconded by Jerry Davis.

To see if the District will vote to raise and appropriate Six Hundred Thirty Thousand Dollars (\$630,000) for the purchase of a new Quint fire apparatus, with \$589,000 of said funds to be

withdrawn from the Apparatus and Equipment Special Revenue Fund established under Statute RSA 31:95-C (Adopted March 7, 2005) and \$41,000 of said funds to be withdrawn from the unreserved fund balance. Thomas Gallant made a motion to amend Article 11. Seconded by Jerry Davis.

Thomas Gallant stated that the amendment was per DRA recommendation. The USDA Grant that Chief applied for, \$41,000, grant money can only be deposited into general funds. Once the grant money is received, it will be put back into the unreserved fund balance. This is a unique grant and requires special treatment of funds as discussed by DRA. Scott Davis wanted clarification on the math in this fund. Thomas Gallant says the fund involves the expected income of \$323,000 for a full 12-month year. Kevin Waldron questions the need for the fire department to own a ladder truck. We currently receive mutual aid from Franklin and Belmont with ladder trucks. Ladder trucks have limited use, due to their height, and the District already needs to maintain three engines. A refurbished unit can be purchased for just over \$200,000 and acknowledges that they can possibly come with some troubles. There is no shortage of preowned or refurbished vehicles available and can be received within shorter time than 300 days. Jonathan Powel moved to call the question, seconded by Jerry Davis. End debate to proposed amendment on Article 11. *Voice vote passed to end debate passed. Voice vote on amended article passed.*

To see if the District will vote to raise and appropriate Three Hundred Fifteen Dollars (\$315,000) for the purchase of a used and or refurbished Ladder Truck of a type (Straight stick, Tower, Platform, Quint, etc) chosen by the Commissioners, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under Statute RSA 31:95-C (Adopted March 7, 2005). Kevin Waldron submitted an amendment to article 11. Seconded by Donny Stevens.

Pat Constantino would like clarification as to if the used/refurbished vehicle is the same as the proposed new vehicle and if we would lose our grant money if we did change this? No response. Chief Ober would like to clarify that grant application was for new apparatus. Lynn Fox said we currently have a ladder truck that is out of commission. Chief Ober said we currently rely on mutual aid. Lynn Fox asked if this has that been working. Chief Ober stated that it has been delayed occasionally. The current truck, 1981 used vehicle, was purchased in 2003. It was a refurbished 5-year truck. We can't rely on mutual to provide your basic needs. It is up to us to provide our initial response. Eric Tilton asked about a recent fire in Northfield that received mutual aid from Franklin. What was the response time as opposed to what our response time would be. Chief Ober stated that Franklin ladder truck was requested and the response time was 30-40 minutes from the request time. A ladder of our own would have been there in less than 10 minutes. Eric asked if the proposed new truck would be stored at Park Street and if there would need to be any changes to building to fit the truck. Chief Ober said no. Donny Stevens is leery of used vehicles because we've been through this before. Someone got rid of this used vehicle for a reason. He would want to know more about the used vehicle. Kevin Waldron said a Google search will bring up multiple trucks to choose from and that a refurbished vehicle must be brought into service standards. Commissioners and Chief would choose what brand and style they would like; the only stipulation would be the amount of money spent. He also added that the mutual aid from Franklin mentioned above was there within minutes of being toned. Gretchen Wilder wanted clarification on the response time. Chief Ober stated that he does not have exact

response time, but our own truck would have been at the site upon first response. Norm Boudreau referred to the yellow sheet. This shows the purchase of a 1981 ladder truck that is no longer serviceable. \$630,000 for a brand new truck now will save us from spending \$300,000 for a 20-year old vehicle with only 5-years life. Spend the money now that it will last 20 years. Dave Fox stated that a Google search may bring up what we type in, but may not be what we are really looking for. Cindy Reinhart motion to call the question. Seconded by Katherine Dawson. *Voice vote to call the question passed. Vote on proposed second amendment to Article 11. Vote failed.*

Joe Jessman wanted to know how much a brand new Quint will cost in taxes. Since taxes will not go up due to this purchase, why buy used if it will not cost anyone. *Scott Davis moved to call the question. Seconded by Katherine Dawson. Voice vote to call the question passed. Vote on proposed first amendment Vote passed. Motion to protect vote by John Powell and seconded by Jerry Davis. Vote to protect the vote passed.*

Article 12: To see if the District will vote to raise and appropriate the Budget Committee recommended sum of One Million Four Hundred Seventeen Thousand Two Hundred Seventy-Nine Dollars (\$1,417,279.00) for General District Operations. **This article does not include special or individual articles addressed.** (*Majority vote required.*) Article moved to the floor by Don Stevens, seconded by Jerry Davis. *No discussion. Vote passed.*

Article 13: To see if the District will vote to raise and appropriate the sum of One Hundred Twenty-Five Thousand Nine Hundred Eighty-Eight Dollars (\$125,988.00) to pay for Pressurized Hydrants. (*Majority vote required.*) Article moved to the floor by Dave Tracey, seconded by Jerry Davis. Gretchen Wilder wants to know how we work with two articles on the same topic. Moderator states that we have to work with just Article 13 first. Lisa Martin wants to know how both Article 13 and 14 can be recommended by the Budget Committee. Peter Fogg said there were members for and against each article. Lynn Fox wants to know if the budget committee recommends both article 13 and 14 are we spending \$175,988.00 or is it conditional. Peter Fogg stated that he is against article 13 and for article 14. Don Stevens says article 13 is what the Commissioners worked up with the Water District. Lynn asks if this is a bill we have due. Thomas Gallant stated that it is a negotiated amount but not a contract. It is a negotiated amount between the commissioners and the Water District. Lynn says we pay this amount every year, and would like to know why or how we could propose to pay only \$50,000. Thomas Gallant said if both articles pass, there will be an overage in monies. Helen Hanks asks the Water District why the amount never goes down and where the amount comes from and why it is so high as compared to what other Districts are paying. Scott Davis from the Water District says we are not the highest, Pittsfield is higher. The District needed special piping, pressure, and holding tanks to accommodate the Fire District. 78% of the system is directly related to fire suppression. Tariff was set and where this comes from is a PUC ruling to adopt the tariff rates from the aqueduct. Joe Demello feels that this is cheap insurance for people in public facilities and record keeping in the town offices. Kevin Waldron stated that the PUC is the public utilities commission. The Water District is not a public utility. *Kevin Waldron moved to table the article in favor of Article 14, seconded by Dina Waldron. Motion to table fails.*

Lynn Fox asks Commissioner if Article 13 is defeated and article 14 passed, would we still owe the amount of \$125,988. Thomas Gallant says we still would have to pay the full amount

ethically. In the event that the District votes on \$50,000 what would happen then is unknown. Roland Seymour stated that the Water District is not under the jurisdiction of the PUC. The rates were adopted as tariff. That's what they go by for all customers. The water would not be shut off, but it would become something where attorneys would need to be involved. Peter Fogg wants to know if, since the Commissioners of both the Fire District and the Water District have agreed upon this amount, does the voting body have no say on this. Pat Clark said they have tried figure out what is fair. A cost of service study could be asked for by the PUC and quick numbers from this would show a fair rate of over \$200,000. They felt it was more than fair at the \$125,988 amount. A lot of improvements have been made. David Fox moved to call the question, seconded by Cindy Reinhart. *Vote to call the question passed. Vote on article passed.*

Article 14: To see if the District will vote to raise and appropriate the sum of Fifty thousand Dollars (\$50,000.00) to pay for Pressurized Hydrants. *By Petition. (Majority vote required.)* Article moved to the floor by Kevin Waldron, seconded by Jerry Davis. *Joe Jessman moved to call the question. Moderator recognizes Joe Demello who moves to table and postpone indefinitely, seconded by Jerry Davis.* Kevin Waldron states that you cannot restrict bringing a petition warrant article up again in the future. *Joe Jessman motion to table, seconded by Jerry Davis. Voice vote to table passed.*

Article 15: To see if the District, in accordance with RSA 33:7, will vote to authorize the Fire Commissioners to borrow money in anticipation of taxes. Article moved to the floor by Thomas Gallant, seconded by Jerry Davis. Thomas Gallant authorizes commissioner to borrow money if necessary. Have never had to use this fund before. *Voice vote passed.*

Article 16: To transact any other business that may legally come before the meeting. Donny Stevens would like to congratulate Kevin LaChapelle, new Fire Chief for city of Franklin, and thank him for his service on the Budget committee. Kevin LaChappelle stated that this is not official as of yet. Pat Constantino wanted to ask the Commissioners if they would consider videoing their meetings so they can be watched by the general public. Scott Davis asked what the salary of a Commissioner for the year. Thomas Gallant stated that it is \$900. Scott stated that this is much lower than the Selectman in Tilton and in Northfield. He would like to see this rate reconsidered next year as an appreciation for what they do. Kevin Waldron asked if there could be a potential problem with votes taken tonight after changing the name of the District. How does a non-existent body vote.

Motion to adjourn by Joe Demello. Seconded by Jerry Davis. Meeting adjourned 9:45pm.
Respectfully Submitted, Katina L. Lemay, Fire District Clerk

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

Due to a record warm winter and little snow, our first fire occurred on February 4th with several more early fires to follow. Normally a large percentage of the warm windy days with low humidity occur when the ground is saturated from a long snow covered winter. By the time the surface fuels and ground dry out enough to burn, we only have a few weeks until "green up". This year however we had an extended period of these favorable spring fire conditions. Our largest fire in the state was 86 acres. The average size fire was .6 acres. Extensive summer rains kept total acreage burned to near normal levels

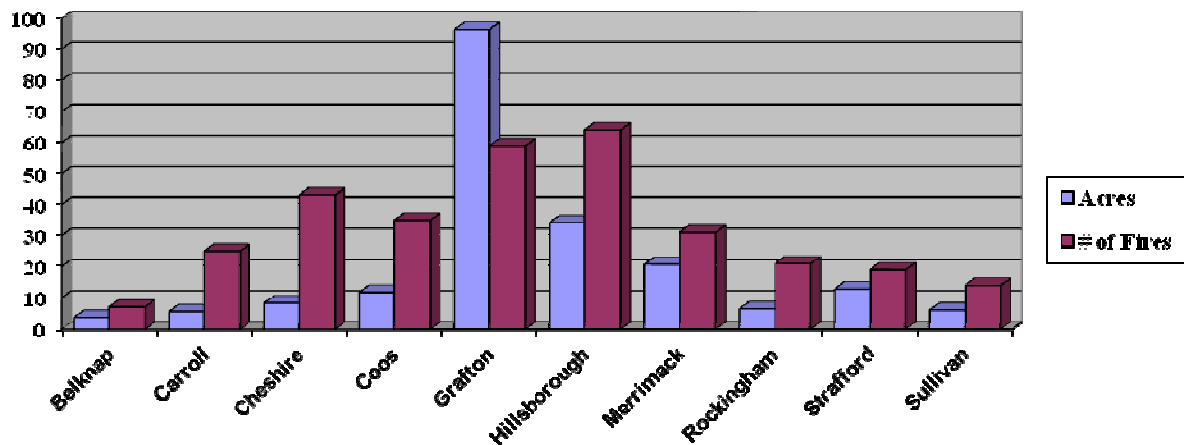
As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Several of the fires during the 2012 season threatened structures, a constant reminder that forest fires burn more than just trees. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2012 FIRE STATISTICS

(All fires reported as of October 2012)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	3.6	7
Carroll	5.5	25
Cheshire	8.3	43
Coos	11.8	35
Grafton	96.5	59
Hillsborough	34.2	64
Merrimack	20.8	31
Rockingham	6.4	21
Strafford	12.9	19
Sullivan	6	14



CAUSES OF FIRES REPORTED		Total	Fires	Total Acres
Arson	14	2012	318	206
Debris	105	2011	125	42
Campfire	14	2010	360	145
Children	15	2009	334	173
Smoking	17	2008	455	175
Railroad	0			
Equipment	6			
Lightning	7			
Misc.*	140 (*Misc.: power lines, fireworks, electric fences, etc.)			

ONLY YOU CAN PREVENT WILDLAND FIRE

TOWN OF NORTHFIELD



VITAL STATISTICS

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2012 - 12/31/2012
-- NORTHFIELD --

Person A		Person B		Town of Issuance	Place of Marriage	Date of Marriage
Name	Residence	Name	Residence			
ROBERTS, MARCIA B	NORTHFIELD, NH	MIKELS JR, WILLIAM R	NORTHFIELD, NH	NORTHFIELD	TILTON	02/26/2012
WARREN, CHRISTOPHER S	NORTHFIELD, NH	HILL, CYNTHIA L	NORTHFIELD, NH	NORTHFIELD	LOUDON	03/17/2012
PERREAULT, RICHARD A	NORTHFIELD, NH	SESSIONS, CHERYL A	NORTHFIELD, NH	NORTHFIELD	TILTON	04/25/2012
SIBULKN, RACHEL L	NORTHFIELD, NH	ORTIZ, JOSHUA K	BRISTOL, NH	NORTHFIELD	FRANKLIN	05/12/2012
BURLEY, DWAYNE A	NORTHFIELD, NH	COTE, THERESA A	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	06/23/2012
BARRY, ASHLEY	NORTHFIELD, NH	EVANGELO, BRANDON T	NORTHFIELD, NH	NORTHFIELD	LACONIA	06/23/2012
CORLISS, MARK A	NORTHFIELD, NH	GOSSELN, JACQUELINE D	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	07/14/2012
DION, JEREMY M	NORTHFIELD, NH	NOWELL, KENDRA M	NORTHFIELD, NH	NORTHFIELD	TILTON	07/14/2012
MOULTON, SHANE A	NORTHFIELD, NH	WOODS, JENNIFER L	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	07/21/2012
SLATE, DANIEL	NORTHFIELD, NH	COLLINS, KRYSTAL M	NORTHFIELD, NH	NORTHFIELD	PLYMOUTH	07/29/2012
COLE, STEFAN	NORTHFIELD, NH	TYRRELL, ROBIN L	NORTHFIELD, NH	NORTHFIELD	LACONIA	08/04/2012
HANSON, NATHAN F	SALISBURY, NH	MEKULA, AUDRIANA L	NORTHFIELD, NH	NORTHFIELD	SALISBURY	08/07/2012
MANNING, MARCUS C	NORTHFIELD, NH	MONROE, YVONNE M	NORTHFIELD, NH	NORTHFIELD	LEBANON	08/11/2012
HINES, ANDREW	NORTHFIELD, NH	MACNEL, KENDRA	NORTHFIELD, NH	NORTHFIELD	WOLFEBORO	08/11/2012
HEATH, MICHAEL T	NORTHFIELD, NH	SULLIVAN, KELLY M	NORTHFIELD, NH	NORTHFIELD	CONCORD	08/18/2012
VERMOUTH, THOMAS J	NORTHFIELD, NH	BOUCHARD, CORRIANE A	NORTHFIELD, NH	NORTHFIELD	CENTER CONWAY	09/15/2012
DALRYMPLE, DAVID	NORTHFIELD, NH	DAVIS, LETA	NORTHFIELD, NH	NORTHFIELD	CONCORD	10/20/2012
CALL, JEFFREY A	NORTHFIELD, NH	JANERICO, MELISSA L	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	10/20/2012
MOSSEY III, HAROLD P	NORTHFIELD, NH	PARSONS, JAMIE L	NORTHFIELD, NH	TILTON	LACONIA	10/20/2012
OMEARA, FRANCIS X	NORTHFIELD, NH	ST PERRE, DANIELLE N	NORTHFIELD, NH	NORTHFIELD	MEREDITH	11/10/2012
STRONG, COREY S	TILTON, NH	ROZEAN, MOLLIE J	NORTHFIELD, NH	NORTHFIELD	TILTON	12/01/2012
Total number of records 21						

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT BIRTH REPORT
01/01/2012-12/31/2012
--NORTHFIELD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
THIBEAULT, JAXON ROBERT	01/08/2012	LACONIA, NH	THIBEAULT, JONATHAN	SMITH, NATASHA
LEWIS, JULIANA RAE	03/12/2012	CONCORD, NH	LEWIS, BENJAMIN	LEWIS, TARA
JONES, DUSTIN RYAN	03/19/2012	CONCORD, NH	JONES, RYAN	JONES, LISA
KUHNS, LEO JAMES	03/27/2012	PLYMOUTH, NH	KUHNS, JAMES	CORUM, MARY
HARDY, MARIAH DELLA	04/12/2012	CONCORD, NH	HARDY, JOSEPH	NICHOLAS, AMBER
GAMBLE, CADE JONATHAN	04/17/2012	CONCORD, NH	GAMBLE, CHRISTOPHER	GAMBLE, LEEANN
ST JACQUES, MADISON SHIRLEE	04/22/2012	CONCORD, NH	ST JACQUES, TYLER	TYLER ROY, JESSICA
BURKE, KEVIN GERARD	04/25/2012	CONCORD, NH	BURKE, GARY	BURKE, AMY
TAYLOR, LACEY RYANNE	04/26/2012	CONCORD, NH	TAYLOR JR, JAMES	TAYLOR, KAITLYN
OSGOOD, CALEB JAYMES	04/29/2012	LACONIA, NH	OSGOOD, ALAN	REISTER, LEAH
CHAUDHRY, EHAB AHMAD	04/30/2012	LACONIA, NH	AHMAD, ATQ	ATIQ, ASIFA
DESROCHERS, HARPER CHRISTINE	05/01/2012	CONCORD, NH	DESROCHERS, DANIEL	DESROCHERS, AMY
WHITING, AVA MARIE	05/07/2012	CONCORD, NH		ERNST, TINA
WERNER, MASON GARY MICHAEL	05/16/2012	LACONIA, NH	WERNER, ERIC	WERNER, CLAUDIA
LACHAPELLE, LUCIA GRACE	05/25/2012	CONCORD, NH	LACHAPELLE, MKEL	LACHAPELLE, JENNINE
FOURNIER, EVELYN LUCY	05/25/2012	CONCORD, NH	FOURNIER, STEPHEN	BERNIER, ASHLEE
STANLEY, WILLIAM BRENT SCOTT	06/05/2012	CONCORD, NH	STANLEY, BRENT	DUNCAN, SHEENA
TUPECK, OWEN CYRUS	06/16/2012	CONCORD, NH	TUPECK, SCOTT	TUPECK, JENNIFER
CABRAL, JACKSON	06/17/2012	CONCORD, NH	CABRAL, RICHARD	DUBIA, BRITTANY
HEBERT, KYLIE LYNNE	07/10/2012	CONCORD, NH	HEBERT, JARED	HEBERT, KATELYN
MORGAN, ELAINA ZHANG	07/22/2012	CONCORD, NH	MORGAN, TIMOTHY	ZHANG, SHANSHAN
BOUCHER, MARGARET ANNE	08/02/2012	CONCORD, NH	BOUCHER, JASON	BOUCHER, KATHERINE
JEWETT, DYLAN ROBERT	08/07/2012	CONCORD, NH	JEWETT JR, ROBERT	JEWETT, JENNIFER
FORD, RILEY ROSE	08/15/2012	CONCORD, NH	FORD JR, ERIC	FORD, HEATHER
GRIFFIN, LOGAN PHOENIX	09/07/2012	CONCORD, NH	GRIFFIN, CLINT	GRIFFIN, JACLYN
BRADBURY III, STEPHEN HENRY	09/10/2012	CONCORD, NH	BRADBURY JR, STEPHEN	BRADBURY, CHRISTINA
KEHOE, CHEZNEY RENEE	09/12/2012	LACONIA, NH	KEHOE, BRIAN	COWAN, BRITNEE
DELISLE, MASON THOMAS	09/19/2012	CONCORD, NH	DELISLE, BRIAN	DELISLE, MEGHAN
CANN, MIKAYLA DEANNA	10/07/2012	CONCORD, NH	CANN, CHRISTOPHER	CANN, CHRISTINA
HALL, MACEY ANNE	10/13/2012	CONCORD, NH	HALL, ANDREW	HALL, STEPHANIE
MAHONEY, EDWARD CHRISTOPHER	10/13/2012	CONCORD, NH	MAHONEY, CHRISTOPHER	ELDER, HOLLEY
MALONEY, MADELYN ROSE	10/19/2012	CONCORD, NH		WELCH, CHELSEA
MALLORY, RILYN CYNTHIA ROSE	10/24/2012	CONCORD, NH	MALLORY, SEAN	CALL, MIRIAH
DESMARAS, ROSALYN ANN	10/26/2012	CONCORD, NH	DESMARAS, SCOTT	CREMEN, GABRIELLE
MASON, ANNA SUE	10/26/2012	CONCORD, NH	MASON, JACOB	MASON, KATE
DANEALT, DYLAN MICHAEL	11/14/2012	CONCORD, NH	DANEALT, MICHAEL	RUFF, ASHLEY
PEREZ, TASIA LEE TERESITA	11/20/2012	CONCORD, NH		LEWIS, AMANDA
HECHT, ELIANA ROSE	11/23/2012	CONCORD, NH	HECHT, MATTHEW	HECHT, MEAGAN
CHAMBERLAND, LILIANA SKY	12/28/2012	CONCORD, NH	CHAMBERLAND, DOMINIC	MACEY, ERIN

Total number of records 39

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT DEATH REPORT
01/01/2012 - 12/31/2012
--NORTHFIELD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LITTLEFIELD SR, GEORGE	01/12/2012	NORTHFIELD	LITTLEFIELD, EDWIN	BROWN, ANNIE	N
WOODS, TODD	02/10/2012	NORTHFIELD	WOODS, ERNEST	HARBOUR, JANET	N
WESTCOTT, RAY	03/09/2012	NORTHFIELD	WESCOTT, RONALD	LAPOINTE, SHIRLEY	N
COTNOIR, FERNAND	03/30/2012	NORTHFIELD	COTNOIR, HENRI	AREL, JEANNE	N
SOUTHWICK, EDNA	04/17/2012	MEREDITH	SOUTHWICK, CARMEN	VITTUM, VIDA	N
DEL CHIARO, SANDRA	05/14/2012	LACONIA	DEL CHIARO, JOHN	FORSYTHE, FLORENCE	N
FRANK, WILLIAM	05/27/2012	NORTHFIELD	FRANK, ARTHUR	GRAHAM, GRACE	Y
MURPHY SR, JOSEPH	05/31/2012	NORTHFIELD	MURPHY, THOMAS	SYLVESTRE, ALINE	Y
DUNPHE, HIAWATHA	06/21/2012	NORTHFIELD	DUNPHE, FRANK	GOSLER, ETHEL	Y
EASTMAN JR, CHARLES	06/22/2012	LEBANON	EASTMAN SR, CHARLES	BROUGH, STELLA	Y
PERKINS, TROY	07/15/2012	NORTHFIELD	PERKINS, RICHARD	JONES, SHIRLEY	Y
HANKS, ALICE	08/11/2012	NORTHFIELD	NEVEU, GEORGE	THEBERGE, EVA	N
MCCANN, ANGELINA	08/27/2012	NORTHFIELD	BENINATI, JOSEPH	SEDOTI, MARY	N
EASTMAN, STEVEN	09/08/2012	LEBANON	EASTMAN JR, CHARLES	BENNETT, BARBARA	N
TRAVIS-PENCE, LYNNE	09/24/2012	CONCORD	TRAVIS, THOMAS	TURNER, AUDREY	N
CARTER WIGGIN, TINA	11/03/2012	CONCORD	CARTER JR, MAURICE	HOLDEN, TAMMY	N
ROY, ROGER	11/13/2012	FRANKLIN	ROY, WILFRED	DEGUISE, JEAN	Y
THAYER, GEORGE	12/14/2012	FRANKLIN	THAYER, GEORGE	MULLEN, MARY	Y
THEORET, RENE	12/16/2012	FRANKLIN	THEORET, ROCH	BOYER, EMMA	N
REED, WILHELMINA	12/25/2012	LACONIA	REED, WILLIAM	SBLEY, BERENICE	N
FOWLER, KATHY	12/31/2012	NORTHFIELD	DECATO SR, RICHARD	LAWRENCE, SARAH	N
Total number of records 21					



ELECTED OFFICIALS FOR FEDERAL, STATE & COUNTY

UNITED STATES SENATE

Senator Kelly Ayotte, 144 Russell Senate Office Bldg. Washington DC 20510
(202)224-3324 <http://ayotte.senate.gov>

Senator Jeanne Shaheen, 520 Hart Senate Office Bldg. Washington DC 20510
(202) 224-2841 <http://shaheen.senate.gov>

UNITED STATE HOUSE OF REPRESENTATIVES

Congresswoman Ann M Kuster, District #2, 137 Cannon HOB Washington DC 20515
(202) 225-5206

Congresswoman Carol Shea-Porter, District #1, 1530 Longworth HOB Washington DC 20515
(202) 225-5456

STATE OF NEW HAMPSHIRE

Governor

Maggie Hassen, State House, 107 North State Street Concord, NH 03301, 271-2121
Website: www.nh.gov/governor/

Executive Councilor District #2

Colin Van Ostern PO Box 193 Concord NH 03302, 271-3632, Email cvanoster@nh.gov

State Senator District #7

Andrew J Hosmer, 33 North State Street Rm 5 Concord NH 03301, 271-3073,
andrew.hosmer@leg.state.nh.us

STATE REPRESENTATIVES MERRIMACK DISTRICT

District 3

Hon. Joy K Tilton 4 Hill St Northfield NH 03276, 286-8806 joylark1@earthlink.net

Hon. Leigh A Webb PO Box 154 Franklin NH 03235 934-8222 leigh.webb@leg.state.nh.us

District 26

Hon. Lorrie J Carey 151 Kind St Boscawen NH 03303 796-2272 lorrie.carey@leg.state.nh.us

MERRIMACK COUNTY

County Commissioner District #2:

Bronwyn Asplund-Walsh 333 Daniel Webster Highway Ste 2 Boscawen NH 03303, 796-6800

County Treasurer: Mark Derby 333 Daniel Webster Highway Ste 2 Boscawen NH 03303, 796-6800

Sheriff: Scott E. Hilliard, 333 Daniel Webster Highway Ste 2 Boscawen NH 03303, 796-6600

County Attorney: Scott W Murray, 4 Court Street Concord NH 03301, 228-0529

Register of Deeds: Kathi L. Guay, 163 North Main Street Concord NH 03301, 228-0101

Register of Probate: Jane Bradstreet, 163 North Main Street Concord NH 03301, 224-9589



Alan & Savina Hartwell Memorial
FREE SUNDAY CONCERTS
Tilton & Northfield's Summertime Classic Series



Every **SUNDAY EVENING** during **JULY** and **AUGUST**
at **ISLAND PARK**, starting at **6:00pm**

The Island in the middle of the Winnepesaukee River, (and reached by a short ornate foot-bridge) is only 1 mile from either Exit 20 or Exit 19 off I-93, and is a beautiful spot for a picnic or a brief respite any Summer day.

THE 2013 SCHEDULE OF CONCERTS

Features:

July 7	Mill City Revival Band-Great 80's Music
July 14	EastBay Jazz Ensemble
July 21	60's Invasion- Beatle Tribute Band
July 28	Lakes Region Big Band
Aug 4	Karen Morgan & Pony Express -Country
Aug 11	Bill Foley/Choctow Rocket- 60's & 70's music
Aug 18	Lee Lewis and The Doo Wop All Stars-50's Rock Roll
Aug 25	Annie & The Orphans-Pop Contemporary

Refreshments are available nearby, but feel free to bring your own
or a Picnic (no Alcohol please)

and **DO BRING CHAIRS** or **BLANKETS** to sit on!

The Concerts are **FREE TO ALL** and are "weather-permitting"
subject to cancellation due to rain.

"WONDERFUL CONCERTS, IN A BEAUTIFUL SETTING"

More Information Is Available: By Phone: **603-286-3000** or **HartwellConcerts@aol.com**

Town of Northfield

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